

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON OCTOBER 24, 2006 AT 7:30 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:30P.M.

Commissioners Present

Robert Schultz, Vice President
Andrew McPherson, Treasurer
Jennifer Rogers
Susan Gould

Commissioners Absent

John Cozza, President

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities
Tina Becke, Asst. Supt. of Finance
Ed Tynczuk, Asst. Supt. of Parks

Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Carol Lange, Cultural Arts Coordinator
Josh Ludolph, Facilities Coordinator
Jeff Greene, Theater Coordinator
Bonnie Bennett, Secretary

Citizens and Guests

Ed McGrath, PYB

Marty Josten, PYB

APPROVAL OF AGENDA

Commissioner Gould moved, and Commissioner McPherson seconded, that the Board approve the meeting Agenda. By a voice vote, the agenda for the regular meeting of October 24, 2006 was unanimously approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz

NAY: None

ABSENT: John Cozza

APPROVAL OF MINUTES

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the Minutes of the Regular Meeting of October 9, 2006. Corrections made: pg. 1, Staff Present, add Jeff Arce, Swim Team Head Coach/Coordinator; pg. 6, Commissioners' Comments, ¶1, ...gravel trail 'in Deer Grové'; and ¶2, ...fencing along bike trail 'is falling down'. By a voice vote, the minutes of the prior meeting were unanimously approved as amended.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz
NAY: None
ABSENT: John Cozza

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Moser presented the plans for the replacement of Palatine Hills Drive noting that the budget has been distributed with the written Parks Department Report. Highlights of the project are: entire road from Northwest Highway entrance to and around Clubhouse; base and sub-base will be replaced; s-curve will be slightly widened; regular curbing along the straightaway, ribbon-curbing along the s-curve; costs have increased about \$155,000, but there is nothing to cut from the project; project will take 4-5 weeks, and no decision yet as to a starting date. Discussion ensued regarding preferences, considerations and options for construction: spring, delaying course opening until April; start in fall, complete in spring; keep one lane open but extend construction time; loss of revenue vs. traffic control; transfer of user loyalty with course closed for an extra month; using Smith St. (Maintenance) entrance/Hamilton Fields parking lot and shuttling players; open weekends only; bike trail section open most of time; timeline will be brought to the Board. Posts have been installed by the gymnastics area where the retaining wall was damaged.

The Board reviewed the previously distributed written Revenue Facilities Report. Adding to his report, Zaldivar said that weekend play has been poor; a full-time staff person was injured on the job, maintenance crew down to five staff; Fall Fest was a huge success, weather cooperated for the fourth year in a row; thanks go to all the Rec staff and other volunteers. Responding to Commissioner Rogers, Zaldivar said that we do have a horse purchase line-item in the budget.

The Board reviewed the previously distributed written 2006 Summer Concert Series Evaluation Report. Lange said that although the weather was average this year, bad weather came at inopportune times moving popular groups that normally drew large crowds into Cutting Hall; season opened with Liverpool Legends drawing about 1,900 even with bad weather all day; a Weber (grill or fire pit) donated by Ace Hardware was raffled off and raised almost \$600; Jaycee's included an ad in the festival program. Vice President Schultz said that he gets lots of compliments regarding our amphitheater and concerts, our residents appreciate it.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

Vice President Schultz noted no one wanted to address the Board regarding an item not on the Agenda. Williams then introduced, and the Board recognized, Palatine Youth Baseball/Softball Board President Ed McGrath. McGrath introduced Marty Josten, Executive Vice President who will fill the position of president in the upcoming year. McGrath touched on various items of his written report which had been handed out to the Board (copy attached to official minutes); he said that this was his second and last year as president; the league is over fifty years old and its success is because of the people who came before them; serve 5-year olds through sixth grade – 1,800 participants, using thirty-three fields in four different communities (1/3rd developed by PYB/S); teams average fourteen games/sixteen practices; over 400 volunteers and 150 sponsors this year; great relationship with Park District and staff does a tremendous job on fields – many thanks; have developed greater consistency with many aspects of program and with PBA; developing new leaders for PYB/S, Board members must find own successor;

2006 survey results show lights at Hamilton popular – need more; very positive feedback regarding key components of program; negatives were poor field conditions – people do not understand preparation timelines and weather’s effects on the fields – considering a ‘volunteer parent field crew’ for each field; need more practices, fewer teams or fewer kids, i.e. need more fields; Hamilton lights not on early enough/go out too soon, need to work on it for next year. McGrath and Josten then responded to questions saying that some Travel Team play does impact field usage, there are seven Travel Teams; some of the renegade teams have people who have left PYB/S, they form with groups from Elk Grove, Barrington, Mt. Prospect, etc.; sometimes better players don’t want to play with kids they feel are lesser players; reality is Travel Teams in the area have mushroomed from 24 to 40 teams, haven’t lost as many kids this year; possible solution is to find ten more fields; practicing at 5:30 and having games at 7:00 maximizes fields; Website has expanded, program continues to increase; aluminum bats are allowed within a certain size. Addressing the issue of the lights a Hamilton Commissioner Gould said that the affiliates had promised to work with the neighbors but have not done so; there has been a lot of bad conduct on the part of participants – yelling and screaming at 10:30 and 10:45 at night. Gbur said that behavior has been attributed to Girls Softball, and Williams said that we have staff on duty that are to turn off the lights when the games are over, we allow time for the fields to clear. McGrath said that they will do a better job of notifying their people about leaving the fields promptly and less noisily; thanks to the Park District for all their help and support. Commissioner McPherson said that PYB/S works hard and does a good job.

UNFINISHED BUSINESS

Vice President Schultz noted there was no Unfinished Business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to project change orders. Commissioner McPherson moved, and Commissioner Gould seconded that the Board of Park Commissioners approve change orders numbered one through nine totaling \$39,359.77 for the Birchwood Pool Replacement Project. Gbur responded to commissioners saying that some items were not found until the project was started; plans were sent to the Department of Health, but the response came after project began, these regulations are new. Vice President Schultz requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz

NAY: None

ABSENT: John Cozza

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to a vendor service agreement. Commissioner Gould moved, and Commissioner McPherson seconded that the Board of Park Commissioners contract beverage and snack machine service for five Park District locations; Community Center, Birchwood Recreation Center, Palatine Stables, Cutting Hall Theater, and Eagle Pool for a three-year period beginning November 21, 2006 through November 21, 2009 to Roger’s Vending of Elk Grove, IL. Responding to a question, Ludolph said that the snacks at the Stables move slowly. The motion was unanimously approved by a voice vote as follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz

NAY: None
ABSENT: John Cozza

The Board reviewed the previously distributed Monthly Financial Report dated September 2006. There were no questions or comments.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #20, in the amount of \$1,125,942.60, be approved and released for payment. Commissioner Rogers seconded the motion. Staff responded to questions pertaining to the Dimmer Project at Cutting Hall and Celtic Soccer Footnotes printing. Vice President Schultz requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz
NAY: None
ABSENT: John Cozza
Motion carried.

Gbur said there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur highlighted the tour of Waukegan Recreation Center taken by several staff; staff said it has an excellent layout, Williams took pictures which will be put on a CD for those commissioners who want to see it. Gbur said that Moser attended the recent Plan Commission meeting regarding the Cambridge Homes project. The Board and staff discussed the proposed land donation; maintenance of the retention pond/detention area (home owners); detention pond thought to be two-three feet but plans call for ten feet, with five foot of water in the area at all times; keeping the western portion of project and PPD donation a nature area; parking provisions—not only for park but also Stables Special Events; donation approximate 6,300 sq. foot, same as before; concern regarding future complaints if people unaware it is next to a stable; fencing or berm on Stables eastern border for buffer/safety.

Copies of the 2007 Golf Course and Stable Budgets were distributed. Zaldivar highlighted no fee increase proposed for the Golf Course, want to show loyalty to customers, address course maintenance issues late in the season, and remain competitive with area courses; Capital expenses rise includes new deck. Stables continues to do well, proposing minimal increases as boarders are taking advantage of extras offered at the Stables and we want to show our appreciation. Vice President Schultz said that he would not be in attendance at the November 14 meeting; he would meet with Zaldivar regarding his questions.

COMMISSIONERS' COMMENTS

Commissioner McPherson noted the accident at Hicks and Providence Roads; a dangerous corner for bikers and cars.

Commissioner Gould addressed an email she received regarding two events on the same weekend in May, a soccer tournament and a gymnastics meet. Staff responded that there we really cannot do much about it; that

time of years runs into Mothers' Day, graduations, religious events, and a holiday weekend. Commissioner Gould said that the District would be notified by the Village about the dead/dying trees at Hamilton. Moser said the trees are being replaced. Commissioner Gould then addressed the issue of affiliate programs operating at Hamilton in bad and cold weather - 38° sleeting; if affiliate volunteers cannot be responsible, we should step in and get them to have a policy regarding weather related practices/games; tell them to come in out of the cold. Gbur responded saying that they have policies regarding heat warnings and lightning. Vice President Schultz said that this is all subjective; 38° is not extremely cold.

Vice President Schultz said the National Congress was very good; toured the Naval Base Recreation Center and a ship's fitness area; very educational - saw how well they utilize a tight space providing programs for the sailors and how working with manufacturers to get heavy duty fitness equipment; the District should develop a discount for active military and their families. Continuing, he said that he received information he requested from *Clean Air Counts*, and has requested additional copies for the Board; touches on landscaping, lighting, paints, office equipment, etc.

Vice President Schultz requested Future Agenda Items. Commissioner McPherson said that he reviewed the memorandum from legal counsel regarding video/audio taping of meetings and feels that we need to address this. Vice President Schultz said that we need to adopt some type of policy the whole Board can agree upon; have not had problems with commissioner absenteeism, thus do not feel we need to address telecommunicating during Board meetings. Gbur said that some districts have increased their board from five to seven members due to the more stringent Open Meetings Act rules, but has not heard that it has been beneficial.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the regular meeting be adjourned. Commissioner Gould seconded the motion, which was unanimously approved by a voice vote at 8:48 p.m.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz

NAY: None

ABSENT: John Cozza

Respectfully submitted,
Bonnie Bennett, Secretary

ATTEST:

APPROVED:

s/s Bonnie M Bennett
Secretary

/s/ John F. Cozza
President

Next scheduled Park Board meetings: November 14, 2006
November 28, 2006
December 5, 2006 (first Tuesday of the month)
December 19, 2006 (third Tuesday of the month)