

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON SEPTEMBER 26, 2006 AT 7:30 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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CALL TO ORDER @ 7:30P.M.

Commissioners Present

John Cozza, President  
Robert Schultz, Vice President  
Andrew McPherson, Treasurer

Jennifer Rogers  
Susan Gould

Staff Present

Ron Gbur, Executive Director  
Debbie Smith, Supt. of Finance & Personnel  
Keith Williams, Supt. of Recreation  
Raul Zaldivar, Supt. of Revenue Facilities  
Pat Moser, Supt. of Parks & Planning

Tina Becke, Asst. Supt. of Finance  
Ed Tynczuk, Asst. Supt. of Parks  
Donelda Danz, Asst. Supt. of Recreation  
Pam Stoltz, Recreation Manager  
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA  
Barb Black, PIAC  
Barb Kerlin, PIAC  
Betty Flamm, PIAC

Pamela Olander, PIAC  
Thekar Basati, PIAC  
Other interested residents

APPROVAL OF AGENDA

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the meeting Agenda. By a voice vote, the agenda for the regular meeting of September 26, 2006 was unanimously approved as amended.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza  
NAY: None  
ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner McPherson seconded, that the Board approve the Minutes of the Regular Meeting of September 12, 2006. Commissioner Gould made a correction under her comments (pg. 5), should read 'doggy swim'. Upon a voice vote, the minutes of the prior meeting were unanimously approved as amended.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza  
NAY: None  
ABSENT: None

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the Minutes of the Goals & Objectives Workshop of September 12, 2006. Upon a voice vote, the minutes of the workshop were unanimously approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza  
NAY: None  
ABSENT: None

### DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Parks and Planning Department Report. Adding to his written report, Moser said that all the earth moving at Degner Park has been accomplished and expect to get the playground in this fall; have been notified by Rolling Meadows that they would like to do a Bike Trail 'opening' on Saturday October 28 or November 5. President Cozza said that he walked the path after the big rain on Friday and noticed only one spot where a small amount of water puddle; once the sides are graded away this shouldn't occur; the creek was within three feet of the trail and the bridge held up; needs landscaping yet but a fantastic job was done; people will be impressed. Responding to Commissioner Rogers, Moser said that we are starting to run into some problems with remodeling of Birchwood (a change-order will be forthcoming) so the project is a little behind; concrete has been poured for the tots pool and we are hoping to have the shells and other concrete work done by the second week of November; currently tearing out the locker rooms. Responding to Moser, commissioners said either Saturday for the opening would work.

The Board reviewed the previously distributed Revenue Facilities Report. Zaldivar had two additional items: 1.) staff decided to postpone the "Fall Scramble", with to recent weather conditions staff feels that the time could be better used for regular play, the Scramble will be sometime in October; 2.) Palatine Hills hosted the Mid-suburban League Girls Golf Meet, first and second place was taken by Fremd by girls from our program. Responding to Commissioner Gould Zaldivar said that the barn paving project is going well, perimeter work done last week, expect it to be complete in time for *Fall Fest*. Referring to the item about the deterioration of the Clubhouse deck, President Cozza asked if there were any plans to make it more attractive, more marketable. Zaldivar responded that his intent was to alert the Board to the fact that it needs to be addressed, could cost \$30,000 done in-house; if we start redesigning it, construction would be a much bigger impediment on Golf Course dollars; if the Board wants to look at that, staff is not opposed to the idea. Commissioner Schultz said that expanding deck size is one thing, but another idea to enhance the deck would like to look into using glass partitions in lieu desk railings, it gives an unobstructed view; could be expensive and it should be out of the range of golf balls. Zaldivar said that with allowing smoking only in one section may induce people over to the one side, something to consider. Commissioner Schultz said that reality is that wood deteriorates; this is a maintenance item. Gbur said that he has thought of wrapping the deck around the south side not facing the golf course.

Gbur said that there were no more Departmental Reports.

## RECOGNITION OF CITIZENS

At this time President Cozza recognized representatives from PIAC/Patten House Task Force who had requested to address the Board. Barb Black thanked the Board for allowing them to address the Board at this time and also for their past contributions to the project. She said that a PowerPoint presentation had been put together but they ran into difficulties with equipment, copies the presentation were distributed to the Board and Department Heads (copy attached to official minutes). Giving an overview of the project, Ms. Black explained that PIAC has at this time the exclusive rights to purchase the Patten House until December 31, 2006; has collected signatures of 1,500 families on petitions in favor of turning the House into a cultural arts center; had a very successful art show at Towne Square; have applied for and anticipate receiving National Register of Historic Places status; goal is to have cultural arts campus to combine events with Clayson House and Cutting Hall, extend summer concerts into the colder months, have space for Park District classes, private functions; former Park District Director Hall assisted in preparing an operating budget for the house; Park District most logical partnership and would help augment PIAC fundraising; want to raise funds for purchase of the House, conversion and short term operating expenses; asking that the Board consider publicly acknowledging that the Park District is willing to enter into a cooperative partnership with PIAC to operate the House as a cultural arts center. Responding to questions, representatives said that being on the Registry does not preclude repairs and/or updating, the feasibility study addressed the issues of what repairs/improvements the House needs to be used as a public building; the Park District would not be responsible if the monies are not raised – if the House cannot be purchased, all funds that have been raised will be returned to the donors; Mayor Mullins is for the project, the Councilmen are mixed; want a partnership along the lines of the one for Towne Square, someone who will maintain the House in perpetuity; has pledges of \$250,000 – money will be given if pledges reach goal; developing foundation to disperse funds and to apply for private and governmental grants; total goal amount is \$2.5 million, what is needed by December 31 is a deposit and operating expenses – the renovation work will take 1-2 years as it should be done right. Concluding, Ms. Back said that if the Board's questions are submitted via email to Barbara Kerlin, they will be answered in writing and returned to the Board before the next meeting.

## UNFINISHED BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to the renewal of a health insurance plan. Smith said that the Insurance Committee met after speaking with co-workers and the consensus was that there was no interest in a reduced withholdings/benefits plan; we are still working with Joe Hovanec and he is working with underwriters of our stop loss policy on ways the Park District could save; in order for a new plan to work everyone would have to participate otherwise the healthy people take new plan affecting a reduction in contributions, but the claims would not drop a corresponding amount. Gbur said that this is the right thing to do at this time and perhaps the committee can come up with other options for next year. Commissioner McPherson said that he wanted another option so the employee doesn't pay more, and Commissioner Gould said we have to look at how much, as employers, do we put onto the employee.

## NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to an Emulation software license. Commissioner McPherson moved, and Commissioner Schultz seconded that the Board of Park Commissioners authorize staff to create a purchase order in the amount of \$7,040 to A.E.Klawitter, Inc. for the purchase and installation of a Tbredcomm 4.11 Emulation Software License. Smith explained that this software will enable staff to fully utilize the new Version 5 up-grade conversion allowing us to take advantage of the 12 function keys; it also provides for more individualized reports which can not only be created but can also be emailed or

printed - previous capability only allowed report printing; AEK did not include this in the up-grade package as they incorrectly assumed it was installed in 2001; we were using a different, less effective, free version which Network Tech Moe had downloaded. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Monthly Financial Report dated August 2006. Smith said the negative shown for other income under Revenue reflects registration refunds; and, President Cozza noted that Golf Course debt is decreasing.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #18, in the amount of \$650,994.02, be approved and released for payment. Commissioner Gould seconded the motion. Commenting on our waste management service, Commissioner McPherson said that staff needs to get more aggressive with them regarding our account which is always shown in arrears; they cash our checks but never seem to be able to apply it to our account; we should have the right to terminate for non-performance. Responding to questions, Moser explained that the original contractor sold the business, and those owners resold the business which included our contract; the present owners cannot raise our rates which could be an issue; the contract can be terminated with a sixty-day notice, but expires at the end of the year. Commissioner McPherson suggested that a letter be sent before sending them their check. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion carried.

Gbur said there was no more new business.

#### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur highlighted two items: 1) after two years of working with the Village of Schaumburg on this project, Toll Bros. terminated their interest in the development of the Loeber Farm property; I have asked the Village of Schaumburg to please get us involved with initial discussions in the future. 2) Reporting on the TIF meeting, Gbur said that the Dundee/Hicks Roads TIF will be retired early; regarding the Land/Cash Impact fee schedule, Village Manager Ottesen said he planned on bringing it to the Council in Oct – currently at \$53,000, they are talking \$135,000; there are still two TIF's outstanding, the Rand/Dundee Road TIFS and the downtown TIF. President Cozza said that works out nicely as we will need those monies for Falcon Park development. Gbur said in 2001 the school districts gets about \$1M, the library district approximately \$100,000 and the Park District around \$200,000. Responding to Commissioner McPherson, Gbur said he is not aware of any future TIF plans at this time.

COMMISSIONERS' COMMENTS

Commissioner Gould said that she attended the Art Fair at Towne Square, overall it was a nice setting for the fair.

President Cozza said that PIAC had the next meeting date incorrect, and he would not be at the October 24 meeting. Gbur said that he would schedule their return to the November 14 meeting. Commissioner Gould suggested they attend the October 9 meeting, but Commissioner Rogers said that there may be a lot of questions. President Cozza commented on the gates at Birchwood South and Celtic Park saying that he thinks we should put reflective tape on them. He then asked how we are making the public aware of our new smoking ban. Gbur said that we are putting up signage; Commissioner Schultz commented that the Libertyville Sports Center has signage at the entrance.

Commissioner Rogers asked if there were plans in place in case CCSD 15 does strike; can we provide programs. Responding, Williams said that there have been meetings with other park districts – Rolling Meadows, Hoffman Estates, Schaumburg – to develop a drop-in Day Camp; will be on a first come/first served basis; do not know if other unions will honor – last time they did not; will not use #15 facilities but various churches and the YMCA have become involved; expect to continue operating pre-school and other programs although some instructors may have to bring their children with them; C.A.R.E. payments will be refunded or added on if school session is extended past the scheduled school year; have talked with other schools and park districts who have gone through this; Harper College may also go on strike.

President Cozza requested Future Agenda Items; there were none.

EXECUTIVE SESSION

President Cozza requested a motion to close the public portion of the meeting and convene in executive session under Section 2(c)(1) of the Open Meetings Act, discussion of specific personnel. Commissioner McPherson so moved and Commissioner Gould seconded the motion. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved at 8:25 p.m.

The Board reconvened in Open Session at 8:35 p.m.

ADDITIONAL NEW BUSINESS

President Cozza stated that the Board had met in Executive Session for the purpose of discussion of the specific personnel. No action would be taken at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned and the Board convene in a Goals & Objectives Workshop. Commissioner Rogers seconded the motion, which was unanimously approved by a voice vote at 8:36 p.m.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Respectfully submitted,  
Bonnie Bennett, Secretary

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett  
Secretary

/s/ John F. Cozza  
President

Next scheduled Park Board meetings:           October 9, 2006  
  October 24, 2006  
  November 14, 2006