

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON FEBRUARY 27, 2007 AT 7:30 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:30P.M.

Commissioners Present

John Cozza, President
Robert Schultz, Vice President
Andrew McPherson, Treasurer

Jennifer Rogers
Susan Gould

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Brad Helms, Golf Course Supt.
Tina Becke, Asst. Supt. of Finance

Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Deb Owen, Public Information Manager
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA
Terry Ellis, PHGA/Celtic Soccer
Chris Powell, Celtic Soccer

Bob Haas, Celtic Soccer
Greg Brunks, Celtic Soccer
Mark Fink, Celtic Soccer

APPROVAL OF AGENDA

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the meeting's agenda. By a voice vote, the Agenda for the regular meeting of February 27, 2007 was unanimously approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza
NAY: None
ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Rogers seconded, that the Board approve the Minutes of the Regular Meeting of February 13, 2007. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: None
PASS: Robert Schultz
ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Moser directed the Board's attention to the attached draft of a letter to be sent to area architects and a mock-up of a dedication plaque for Birchwood Pool; he distributed a list of architects/firms staff would be contacting; the list was compiled of firms we and/or surrounding park districts have worked with, IPRA and word of mouth; the letter will go out tomorrow unless the Board has changes. Commissioner Gould noted that recreation center experience was a qualification and Moser responded that at least some of their staff must have that type of experience. Commissioner Schultz agreed. Responding to comments regarding the plaque mock-up, Moser said that it was patterned after the one that is there now; Gbur explained that the commissioners are listed by the number of years of service.

The Board reviewed the previously distributed written Revenue Facilities Report. Helms responded to a question regarding the power at the Course saying that it has been on and off; the scheduled outage has not occurred but there have been several incidents of loss of service.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Cozza recognized Bob Haas, President, Palatine Celtic Soccer Club. Mr. Haas introduced several other members of the Club who were present. He proceeded to give an oral annual report following a general outline (copy attached to official minutes): 1,200 kids in the House League, 320 Travel Team; with paid trainers/coaches, Travel Team play greatly improved with more championship titles; concentrating on player and coach development and have put together a coaches manual; offered free referee recertification clinics anticipating their staying with us; last year's Labor Day Tournament had 333 teams and received many compliments; financially solvent - recent audit approved with Attorney General's office waiving last two years, signed a contract to continue with auditing firm and the new Treasurer is investing funds with various Palatine banks; and on April 4 meeting with all coaches, Williams and Coordinator Ranum regarding Positive Coaching Alliance - going for it 100%, participation required. Continuing, Haas said that the planning committee met and laid out a five-year Capital Projects Plan (copy attached to official minutes) which includes a storage building, concrete slabs for port-a-potties and possible artificial turf at Celtic Park; sod and junior goals and possible seasonal dome over artificial turf at Hamilton Sports Fields; and investigate indoor fields (2) in new planned facility at Falcon Park. Responding to commissioners' questions and comments, Haas said that the Club spends over \$40,000 renting indoor facilities; District 211 is doing synthetic fields - possibly partnership with them at Celtic Park; junior goals would be placed on the west side of the utility building by parking area at Hamilton, use for practice/warm-ups, keep users off the regular fields; Club has portable re-bouncers (kick-back walls) but if not chained down, will walk; decided to again leave two goal nets up at Celtic Park during season but it does put more wear on the fields, dream is fields only used for games but we need for practice; run into some problems with coaches yelling at kids, all coaches will be required to take PCA - as other affiliates - which is done on site at the Park District, and participants receive a hat. The Board thanked Haas for his report.

UNFINISHED BUSINESS

Gbur stated that there was no unfinished business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to Celtic Soccer's Labor Day Tournament. Commissioner McPherson moved, and Commissioner Schultz seconded that the Board of Park Commissioners authorize approval of twenty-seven park/school fields and support for up to 350 teams during Friday August 31 through Monday September 3, 2007 for the Palatine Celtic Soccer Labor Day Tournament. Commissioner Gould stated that she is still opposed to 350 teams; the tournament does affect the neighborhood; she would like it capped at 325 teams or at least hold at 331 or 333, no bigger. Commissioner Schultz responded that it is difficult to hold to X amount of teams; although requested, tournament has never had 350 teams, and 350 were approved last year. Commissioner Gould reiterated that the tournament not be made any bigger. President Cozza requested a roll call vote, the result of which follows.

- AYE: Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza
- NAY: Susan Gould
- ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to 2007 vehicle bids. Commissioner McPherson moved, and Commissioner Schultz seconded, that the Board of Park Commissioners direct staff to issue a purchase order in the amount of \$42,300 to Shepard Chevrolet for the purchase of two 2007 vehicles. President Cozza requested a roll call vote, the result of which follows.

- AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza
- NAY: None
- ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to baseball field backstop replacement. Commissioner McPherson moved, and Commissioner Rogers seconded that the Board of Park Commissioners reject all bids and direct staff to carry this project over to the 2008 capital items for evaluation. Responding to questions, Williams said that the entire cost will be shared three ways; District 15 wanted the bigger backstop, it is used for the junior high's physical education classes and the field is too close to the road; PYB has used as a T-ball field but would like to re-grade and reposition field for use by older kids. Gbur said that a decision has to be made regarding up-grading, would also require fencing around players' benches. President Cozza noted re-grading could help with the drainage problem there. President Cozza requested a roll call vote, the result of which follows.

- AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza
- NAY: None
- ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to Birchwood Pool Change Orders. Commissioner McPherson moved, and Commissioner Schultz seconded that the Board of Park Commissioners approve change orders #10 through #26 for Birchwood Pool Renovations in the amount of \$64,872.39. Commissioner Gould questioned the cost of installing the water heater (item #20) and Moser replied that the primary cause is compliance with the Prevailing Wage Rates; this item requires both a plumber and an electrician. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: Robert Schultz

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to two-color duplicator bids. Commissioner Rogers moved, and Commissioner Schultz seconded that the Board of Park Commissioners accept the low responsible bidder, Impact Networking for the purchase of a Riso MZ790 Two-Color Digital Duplicator for a total amount of \$11,975. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to the purchase of a Triplex Greensmower. Commissioner Rogers moved, and Commissioner Schultz seconded that the Board of Park Commissioners direct staff to issue a purchase order to Turf Professionals Equipment Company in the amount of \$26,414.00 for the purchase of One Toro Greensmaster 3250-D as specified. This includes a credit of \$750.00 for a John Deere Triplex which will be traded. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to the purchase of a Rough Mower. Commissioner Schultz moved, and Commissioner Rogers seconded that the Board of Park Commissioners direct staff to issue a purchase order to J.W. Turf Equipment Inc. in the amount of \$12,235.00 for the purchase of One Land Pride AFM 4014 as specified. Staff has found a buyer to purchase the 2 Toro 7 Gang Rough mowers that were to be traded for an additional \$600.00 over the trade in offer of \$400.00. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to Cart Fleet Contract renewal. Commissioner Schultz moved, and Commissioner McPherson seconded that the Board of Park Commissioners direct staff to renew our cart contract with EZ-Go Textron at an annual cost of \$38,953.20 for a period of four years, 2007 through 2010. Commissioners commented that the windshields come in handy on windy/rainy days, as well as protection from errant shots; will be nice for July 4th parade too. Responding to a question, Helms said that Yamaha came close four years ago, but EZ-Go is still the lowest. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to conference expense guidelines. Commissioner Schultz moved, and Commissioner McPherson seconded that the Board of Park Commissioners approve the guidelines recommended by staff for meals and gratuity expenses for Park District representatives at conferences, seminars, etc. Responding to a request by Commissioner Rogers, staff distributed copies of the current policy. Some discussion ensued and staff responded to questions regarding wording, i.e. advance or providing; receipts not required except in special circumstances; based on U. S. Government Service Administration guidelines (to be noted in policy); reviewing recent State Conference expense reports, \$64 covered even the most expensive day; employee who wants to eat on the cheap can benefit while those who prefer gourmet will need to go into their own pocket; USGSA chart followed by many corporations, and it is indexed every year; other fees/expenses will be reimbursed; meals provided with programming or a group function, not in equation—they are subtracted out of the per diem; site tours/visitations based on department head or Executive Director's approval only; per diem is the same for everyone, and commissioners would like to see the written policy. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to discounts for resident active military personnel. Commissioner Schultz moved, and Commissioner Rogers seconded that the Board of Park Commissioners adopt a policy that would provide all Resident Active United States Military Personnel and their immediate families (spouse & children) an ID card/s that would allow them the use of Park District facilities and programs at a discounted rate. To obtain such an ID, applicants must provide proof of their active service status. Commissioner Schultz said that he didn't know how many active duty military we have, staff can track and the Board can revisit this item in six months or at the end of the year; this idea came about while touring the Naval base during the National Congress in Seattle and he saw what was provided for our servicemen and women. Responding to questions, Commissioner Schultz said that this discount was for U. S. military currently on active duty and their immediate family (spouse and children), non-active reservists are not included; proof of active duty will be required—and verified - then they can be given a 'military' Park District ID; a local recruitment officer may be able to tell us how active duty status can be verified. Smith said that of the other park districts contacted, six expressed interest in this program. Commissioner Schultz

commented that we could be a leader in providing this service; a press announcement should be made to let our residents know of its availability. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed list of bills. Commissioner Rogers moved that Warrant #4, in the amount of \$1,028,877.23, be approved and released for payment. Commissioner McPherson seconded the motion. Commissioner Gould questioned why there are still pay phones at Park District facilities—which we pay a fee for - when most people, including kids, have cell phones. Staff responded that there are currently nine public pay phones which are being used less, and abused more (crank 911 calls); primarily kept for emergency use; usage will be tracked; damages are not our responsibility. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion carried.

Gbur said there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur offered congratulations to Palatine High School and Fremd High School on their placements at the State Gymnastics Meet; nice to see coaches from the Park District program still involved. He said that yesterday he learned that the Legislative Breakfast will be held March 10 in Schaumburg; Schaumburg Director Schlinkman will be notifying us of the details. Commissioner Schultz expressed disappointment that the Derby Gala was cancelled this year; a shame.

COMMISSIONERS' COMMENTS

Commissioner Schultz said that he attended a seminar at the IPRA/IAPD Conference; he asked staff if we were in compliance with meeting notification requirements and if we have on file an inventory of the records we are required to maintain. Staff assured him that we are in compliance in both of these areas.

Commissioner Gould said that she attended the Senior Gala which was a lot of fun, and they raised a ton of money. She stated that on this coming Saturday and Sunday, her Sorority will sponsor an Arts and Crafts Fair at Kirk Center; in thirty years of sponsoring this event they have raised a ton of money for Kirk Center. If possible, please stop by.

Commissioner Rogers said that she attended the Special Leisure Services Foundation Gold Medal Fashion Show Sunday; she and staff enjoyed the inspirational event; former commissioner Hanson's son sat at their table as his daughter Sierra was one of the models.

Commissioner McPherson thanked staff for the enjoyable Senior Gala, special kudos to Pam Stoltz, they do a good job; Tom Waddle was an excellent speaker. He also thanked the Parks Department staff for plowing the bike trail—lots of people are using it.

President Cozza requested Future Agenda Items; there were none.

EXECUTIVE SESSION

President Cozza requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of possible purchase or lease of real property for use by the District, Section 2(c)(5) of the Open Meetings Act. Commissioner Gould so moved and Commissioner Rogers seconded the motion. President Cozza requested a roll call vote, the result of which follows:

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion passed at 8:26 p.m.

The Board returned to regular session at 8:50 p.m.

ADDITIONAL NEW BUSINESS

President Cozza stated that the Board met in Executive Session for the purpose of discussion of the possible purchase/sale/lease of real property for the benefit of the District. Commissioner Schultz moved that the Board approve the discussed policy pertaining to Patten House as stated in the press release (copy attached to official minutes). Commissioner Gould seconded the motion. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza

NAY: Jennifer Rogers

ABSENT: None

Motion passed.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned. Commissioner Rogers seconded the motion, which was unanimously approved by a voice vote at 8:52 p.m.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Respectfully submitted,
Bonnie Bennett, Secretary

ATTEST:

/s/ Cathy Laegeler

Secretary Pro Tem

APPROVED:

/s/ John F. Cozza

President

Next regularly scheduled Park Board meetings: March 13, 2007
March 27, 2007
April 10, 2007

FOR IMMEDIATE RELEASE

DATED: March 2, 2007
FROM: PALATINE PARK DISTRICT
RE: VILLAGE OF PALATINE REFERENDUM QUESTION CONCERNING
THE PURCHASE OF HISTORIC PATTEN HOUSE

The Palatine Park District understands that the Village of Palatine is asking its residents by non-binding referendum if the Village should purchase the historic Patten House.

The Park District recognizes the unique and historical significance of the Patten House. We believe the Patten House and surrounding grounds can possibly serve our residents as a facility for recreational, social, historic and other business activities.

The Park District's Board of Park Commissioners has agreed that, if the majority of voters desire and the Village of Palatine purchases and upgrades the Patten House to public occupancy standards, and the Park District and Village can reach agreement on mutually acceptable terms, the Park District will enter into an agreement with the Village to among other things:

- Contribute up to \$50,000 per year in operational funds to help preserve the Patten House for future opportunities.
- Provide public access to the facility as funds permit as the Patten House is developed over time by the Palatine Park District and other public and private groups.
- Seek out and encourage financial participation by other public and private groups to assure the long-term viability and operation of the house and property.

The Park District considers its role to be transitional at this time as other public or private support is developed for the long-term operation of the Patten House.

The Palatine Park District supports the preservation of Palatine area history. The Palatine Park District currently operates the Clayson House Museum (dated 1873) and the Cutting Hall Theater (dated 1928).
