

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON MAY 8, 2007 AT 7:30 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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CALL TO ORDER @ 7:30P.M.

OATH OF OFFICE

President Cozza requested that the Secretary read the canvass of votes as provided by the Cook County Clerk's Office website. Secretary Bennett read the canvass (copy attached to official minutes) declaring Andrew McPherson (6,190) and Susan Gould (5,574) as winners, having received the two highest numbers of votes; write-in candidate Nick Sawyer received 590 votes. Administering the Oath of Office, Bennett swore in Andrew McPherson and Susan Gould as Park Commissioners of the Palatine Park District. On behalf of the Board and staff, Secretary Bennett congratulated them on there election victory.

ROLL CALL

Commissioners Present

John Cozza, President  
Robert Schultz, Vice President  
Andrew McPherson, Treasurer

Jennifer Rogers  
Susan Gould

Staff Present

Ron Gbur, Executive Director  
Debbie Smith, Supt. of Finance & Personnel  
Pat Moser, Supt. of Parks & Planning  
Keith Williams, Supt. of Recreation  
Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt of Finance & Personnel  
Donelda Danz, Asst. Supt. of Recreation  
Pam Stoltz, Recreation Manager  
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA  
Scott Jacobs, PBA  
Richard Edwards, PBA

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner McPherson seconded, that the Board approve the Agenda for the regular meeting of May 8, 2007. Gbur said that the Minutes of the April 24 Workshop have been removed; President Cozza requested that item IX.F. Other New Business be added. Upon a voice vote, the agenda for the meeting was unanimously approved as amended.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

### APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Rogers seconded, that the Board approve the Minutes of the Regular Meeting of April 24, 2007. Upon a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSENT: None

### DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Commissioner Rogers commented on the high number of applicants received for two openings and asked what the positions paid. Smith responded that starting salary was \$31,500. Moser said that we had just lost another employee to the Village, and Smith added that Human Resources will utilize the applications we have on file for filling that position.

The Board reviewed the previously distributed Recreation Department Report. Adding to his written report, Williams said that contradicting last month's report, the next "dog" event is tentatively the *Puppy Paddle*; had approached IL Dept. of Health to ask them to reconsider their opinion, but this matter is on hold until after Birchwood Pool is approved; we will continue to pursue this later and have a proposed event date in the catalog; have asked other park districts to work with us but some don't want to make any waves. Gbur asked Williams to update the Board on the T-shirt bid issue. Williams said that a contract was awarded to 'Stormdog Sports' as low bidder to provide program t-shirts; had doubts about the vendor so staff visited the shop, spoke with the owner and another rep who assured us they could provide the goods in our timeline; the company has failed to meet delivery dates, orders were short, and some of the goods were incorrect (wrong sleeve, wrong color); have tried to get them to sign-off on the contract but the vendor is not cooperating; have paid them for items received with exception of wrong goods which they verbally agreed we should keep at no charge; check on this warrant indicates final payment; have contacted second and third lowest bidders who have our artwork already; one held their bids but 'rush' charge will be added costing us approximately \$3,000 more – in additional to legal fees; were holding the check but legal council said that we don't need the breach of contract papers signed just a letter. Commissioner McPherson state that our expenses should be deducted, i.e. legal fees plus additional vendor fees. Williams said that legal council said that we could pursue for the additional expenses but will pay that in more legal fees; liquidation damages were not in contract. After brief discussion it was agreed that the current warrant check would be voided and another reissued if and when this matter is settled.

Responding to Commissioner Gould, staff said that the Sundling Jr. High Jazz Band will be playing at Towne Square as part of Harris Bank's 4<sup>th</sup> Thursday's Concerts. Commissioner Cozza said that the Senior Matinee was very enjoyable and Gbur commented that staff received a lot of compliments on that program.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Cozza noted that no one present wished to address the Board at this time

UNFINISHED BUSINESS

President Cozza noted that there was no unfinished business to come before the Board at this time.

NEW BUSINESS

President Cozza asked the Secretary to conduct the annual election. Bennett requested nominations for the position of President for the 2007-08 business year. Commissioner McPherson nominated Commissioner Schultz for the position of President. There being no further nominations offered, nominations were closed. Commissioner Gould moved, and Commissioner Cozza seconded, that the Secretary cast a unanimous ballot in favor of Commissioner Robert Schultz, naming him President for the 2007-08 business year. By a voice vote, the motion was approved as follows.

AYE: Susan Gould, Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Commissioner Cozza gave the meeting over to President Schultz.

President Schultz asked the Secretary to request nominations for the position of Vice President for the business year 2007-08. Commissioner Gould nominated Commissioner Rogers for the position of Vice President. There being no further nominations offered, nominations were closed. President Schultz moved, and Commissioner Gould seconded, that the Secretary cast a unanimous ballot in favor of Commissioner Jennifer Rogers, naming her Vice President for the 2007-08 business year. By a voice vote, the motion was approved as follows:

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

President Schultz submitted for Board approval, the following appointments for the 2007-08 fiscal year: Treasurer, Susan Gould; Executive Director, Representative to the Northwest Special Recreation Association, and Alternate Representative to the Metro Risk Management Agency, Ron Gbur; Park Board Secretary, Bonnie Bennett; Representative to the Metro Risk Management Agency, Debbie Smith; Representative to the Greater Palatine Chamber of Commerce and Industry, Raul Zaldivar; and, Representative to the Upper Salt Creek Watershed Steering Committee, Pat Moser. Commissioner

Rogers moved, and Commissioner Gould seconded, that the Board concur with President Schultz' appointments. The motion was unanimously approved by a voice vote as follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

All appointees agreed to serve.

President Schultz said that with the concurrence of the Board, the regular meetings of the Board of Park Commissioners will continue to be conducted at the Palatine Township Senior Citizen Center, 505 S. Quentin Road, Palatine, Illinois on the second and fourth Tuesdays of each month excepting the second meeting in December which will be held on the third Tuesday. Commissioner Gould noted staff's recommendation for a 7 p.m. starting time, and President Schultz said that with Board concurrence, starting time for the meetings would be set at 7:00 p.m. Commissioner Rogers moved, and Commissioner Gould seconded, that the dates and time of Board meetings be accepted as submitted. The motion was unanimously approved by a voice vote as follows:

AYES: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAYS: None

ABSENT: None

President Schultz said that with the success of commissioners as liaisons on recent special projects, e.g. Commissioner Rogers – Birchwood Pool Renovation Committee, Commissioner McPherson – PHGA, he would like to continue this Board role by submitting for approval at the next meeting a list of appointee to work with staff as liaisons on special project committees. His thoughts are Commissioner Rogers, pool renovations; Commissioner McPherson, Falcon Park/Recreation Center; Commissioner Gould, Patten House; Commissioner Cozza, affiliates and field scheduling; and he would serve on the energy conservation/environmental project.

The Board reviewed a previously distributed Board Summary pertaining to the commissioning of Park Police Officers. Commissioner Cozza moved, and Commissioner Rogers seconded, that the Board of Park Commissioners approve the commissioning of Commissioner Andrew McPherson and Commissioner Susan Gould as Palatine Park District Police Officers for the period May 15, 2007 through May 15, 2013; furthermore, that the following employees also be commissioned as Palatine Park District Police Officers for the period May 15, 2007 through May 15, 2008: Ron Gbur, Patrick Moser, Raul Zaldivar, Keith Williams, Edmond Tynczuk, Bradley Helms, Dan Hotchkin, Toni Bruns, Pam Stoltz, Donelda Danz, Jeff Greene, and Josh Ludolph. Upon a voice vote, the motion was unanimously approved as follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to project change orders. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board approve Birchwood

Pool change orders numbers 27 through 39. A comment was made regarding the architect's 'oversights' and Moser explained that item #32 (oak trim) was needed for areas exposed by demolition of the admission office. Gbur said the project was coming along nicely; the water feature in the Tots Pool is a 'friendly' tiger shark. President Schultz requested a roll call vote, the result of which follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to an environmental policy. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board direct staff to formulate an environmental policy using the outline submitted by President Schultz to be reviewed by the entire Board once it is completed. President Schultz stated that his 'outline' is a draft, recommendations and/or suggestions were welcome. Bennett said that she could cancel unwanted park and recreation related catalogs and other advertising materials for commissioners if they return the address page to her. Gbur suggested providing the Board packet by email on a trial basis. Commissioner McPherson said that he did not want to have print out the packet himself and, unless we were fully electronic i.e. each commissioner being furnished with a laptop to bring to meetings, this was not viable. Other commissioners agreed with him. Gbur said that maybe we could start by putting the packet online for others (staff). The motion was unanimously approved by a voice vote as follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #9, in the amount of \$916,033.08 (reflects withheld payment of \$2,490.45), be approved and released for payment. Commissioner Gould seconded the motion. A comment was made that the PBA umpire service should either go out to bid or have vendor declared a sole source, if that is the case. Responding to Commissioner McPherson's questions regarding monies paid to Palatine Opportunity Center resulting from the *Texas Hold'em* fundraiser, staff said that POC holds the Charity Casino License (they sponsor the event) and the Park District holds the premise license (our facility); we turn over the proceeds – registration fees and profits - to them and they reimburse us our expenses, this processing of the monies provides a clean paper trail; the event was a failure this year, made more money last year; POC and gaming company were told that we would not have the event next year. Responding to Commissioner Gould regarding speed bumps on Palatine Hills Drive, Moser said that half of the pads were poured yesterday (Monday), could have bumps in by next week. President Schultz requested a roll call vote on the motion.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion approved.

Gbur said there was no more new business.

### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur highlighted Donelda Danz' induction into the Illinois Basketball Coaches Hall of Fame, the highest honor an IHSA athlete can receive. He asked commissioners for any changes/suggestions for the newsletter. President Schultz said it looked wonderful. Responding to Commissioner Rogers, Gbur said invitees would be free on the June 9<sup>th</sup>, others would have to pay. President Schultz suggested that the front page of the newsletter should then read "Please join us" not "you're invited". Commissioner Gould said that her changes to the newsletter had been made and Commissioner Rogers said that she would email her changes to Owen.

Gbur said that he had talked with Reid Ottesen, Village Manager, following the previous night's Council meeting. The Council would like to have a joint meeting with the Park Board, the suggested day and time was Monday, May 21 at 6 p.m. – right before their regular meeting; it would be an open session but at some point may go into closed session; would like the Park Board and Williams could tour the Birchwood Pool renovation project either following that meeting or prior to May 22 meeting.

### COMMISSIONERS' COMMENTS

Commissioner Rogers said that she attended the Legislative Conference in Springfield and has handouts if anyone is interested in perusing at attendance; Lt. Governor Quinn was the guest speaker and did a good job; took Amtrak to Springfield.

Commissioner Cozza said that after the last meeting he thought that if a campaign worker could put together an email base of 1,500, we should be able to do this for our programs, i.e. Golf Course marketing or if there are openings in our own programs to fill. Gbur said that we are hoping to have a Privacy Policy at the next meeting to keep our lists secure; people don't want to 'spam' from the Park District. There followed discussion addressing whether our residents want to be contacted by email; not limiting our ability to fill or market our programs; using email addresses only for the reasons they were provided, and looking into putting an option on written registration forms as well as for on-line registration.

Commissioner Gould said that she, Commissioners Schultz and Rogers attended the Cinco de Mayo fundraiser on May 3<sup>rd</sup>; it was a lot of fun. President Schultz commented that it was nice of Harris Bank to provide the site.

Responding to President Schultz' request for Future Agenda Items, Commissioner Cozza asked that a resolution recognizing Jim Wilson be put on the next agenda; it can be presented to him at the first meeting in June.

### EXECUTIVE SESSION

President Schultz requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of the purchase or lease of real property for the use of the District,

Section 2(c)(51) of the Open Meetings Act. Commissioner Gould so moved and Commissioner McPherson seconded the motion. President Schultz requested a roll call vote, the result of which follows:

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz,

NAY: None

ABSENT: None

Motion passed at 8:24 p.m.

The Board returned to regular session at 8:36 p.m.

ADDITIONAL NEW BUSINESS

President Schultz stated that the Board met in Executive Session for the purpose of discussion of the purchase or lease of real property. No action will be taken at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Rogers moved that the meeting be adjourned. Commissioner Gold seconded the motion, which was unanimously approved by a voice vote at 8:37 p.m.

AYES: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAYS: None

ABSENT: None

Respectfully submitted,

Bonnie Bennett

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett  
Secretary

/s/ Robert G. Schultz  
President

Next scheduled Park Board meetings: May 22, 2007  
June 12, 2007  
June 26, 2007