

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON SEPTEMBER 9, 2008 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Andrew McPherson, Vice President
Susan Gould, Treasurer
John Cozza

Commissioner Absent

Jennifer Rogers, President

Robert Schultz arrived at 7:35 p.m.

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Ed Tynczuk, Asst. Supt. of Parks
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities
Tina Becke, Asst. Supt. of Finance

Donelda Danz, Asst. Supt. of Recreation
Carol Lange, Cultural Arts Coordinator
Todd Ranum, Athletic Coordinator
John Meservey, Gymnastics Coordinator
Bonnie Bennett, Secretary

Citizens and Guests

Doug Holzrichter, PHN
Betty Flamm, PIAC

Bob Alexander, PHGA
Mike Rink, Corporate Constr.

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner Cozza seconded, that the Board approve the Agenda for the regular meeting of September 9, 2008. Gbur stated that approval of the Minutes of the August 26 had been removed. Upon a voice vote, the agenda for the meeting was unanimously approved as amended.

AYE: John Cozza, Susan Gould, Andrew McPherson

NAY: None

ABSENT: Robert Schultz, Jennifer Rogers

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Responding to questions Smith explained that it doesn't require scanning checks, more along the lines of a debit card without the need to swipe a card, training has not taken place as yet so she is not certain about procedures; EFT will be especially beneficial for C.A.R.E. participants due to extra charges that sometimes occur (days off); it will certainly be a time-saver as a lot of checks are processed by staff.

The Board reviewed the previously distributed Recreation Department Report. Williams said that Athletic Coordinator Todd Ranum would introduce our newest employee. Ranum introduced John Meservey, the new Gymnastics Coordinator, giving some of Meservey's education and work background; summarizing, he said that Meservey came to us from Rolling Meadows Park District, and we are pleased to have him.

Addressing his written report, Williams highlighted Feet Fest, another success with 89 more participants; POC Summer Camp - we took the leadership role this year, employed a staff of eight in addition to the volunteers, and saw a lot of improvement; Tiger Shark Swim Team had a great summer and enrollment for short-course season was very high, anticipate over 250 participants, working on program and better relations with #211; will have detailed Pool and Summer Concert reports over the next months. Commissioner Cozza said that he had read an article recently that stated that 'team sports' are not the best thing for kids; should consider working on conditioning classes for kids, introduction to *Feet Fest* and *Turkey Trot*. Williams said that there are/have been some programs, i.e. *Girls on the Run*, and Cross Country done by high school coaches. Meservey said that he had been a part of Tyson Fitness program which was just conditioning, summer only – it boosted gymnastics and fitness enrollment. Williams said that we could look into participating in the *President's Physical Fitness Award*.

Williams then addressed the previously distributed Spring 2008 Program Evaluation Report. He highlighted Athletics saying that Lacrosse continues to be popular, clinics and in partnership with other park districts, Palatine has 73 participants 3rd through 8th grade; need more space, tried Falcon Park but it did not work out; Spring League had twenty teams from eight different cities/villages.

Vice President McPherson noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

Vice President McPherson recognized PHGA liaison Bob Alexander. Alexander said that last week was busy; sadly Betty Takahasi passed away last Monday with service on Friday and the Takahasi Classic Saturday and Sunday; the Takahashi children attended the banquet honoring their mom and dad; over \$1,000 was collected for another plaque to be placed in the 'Takahashi Garden' next to Jim's.

On another note, Alexander continued, PHGA members played over 2,800 rounds this season – with two months to go; there were no holes-in-one this season (ended August 31); thanks from all who participate in PHGA – the friendships beat the golf.

UNFINISHED BUSINESS

Vice President McPherson noted that there was no unfinished business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to a request to serve alcohol. Commissioner Cozza moved, and Commissioner Gould seconded, that the Board of Park Commissioners allow the Palatine/Inverness Arts Council to provide a wine tasting at the Art Affair Around the Square on Sunday, September 14, 2008. PIAC representative Betty Flamm explained to the Board that this was

something that came up last minute as a fundraiser; the tasting will be 2-5 p.m.; there is no set charge – donation to PIAC only; five different wines provided but each person is limited to three tastes; no purchases can be made, people receive a coupon to purchase at Dobby's; a certificate of insurance has been provided; 1,000 attended in past years and we are hoping to get an overflow from the Rotary Oktoberfest Friday through Sunday; this is a one-time event only. Vice President McPherson said that due to the fact that some members of the Board are absent, he would vote for approval; however, on a personal basis he does not agree with the service of alcohol as a stimulus to attracting people to community events, in particular outdoor events, e.g. the July 4th festival; indoor events offer more control. PIAC was asked to furnish written approval from the Village also. Upon a voice vote, the motion was unanimously approved as follows.

AYE: John Cozza, Susan Gould, Andrew McPherson

NAY: None

ABSENT: Robert Schultz, Jennifer Rogers

Doug Holzrichter, PHN, distributed a drawing packet saying that he wanted to update on the progress that has been made; September 22 went out to bid and issued document. Reviewing the drawings: Dwg. 1 - Site Plan shows speed cushions, sidewalk/paths, modifications to parking lot to the west and future expansion spaces along roadway on the east (required by Village) (yellow). Gbur stated that we asked Zoning Board for height and parking variances, had traffic study done within last two weeks, civil engineer and legal counsel also attending Zoning meeting requesting parking be reduced to 212 spaces vs 330; will go before Village Council next Monday; know there is some objection to widening road to twice its current size; will landscape area.

Commissioner Schultz arrived.

Dwg. 2 – Floor plan: adjustments to washrooms, more lobby space and work area widened behind control desk. Dwg. 3 – view of tile design for floors and walls, showed color samples (earth tones); discussed durability and maintenance of products selected; multi-purpose space will have wood-grain look but will be cushioned requiring wide feet on tables/chairs, applied to concrete; window/door frames anodized aluminum, carpet tiles to absorb sound. Dwg. 4 – exterior: enhanced east end of building and entrance with pre-cast stone and brick; added light fixtures including low-level lights at sidewalks; surveillance system (cameras); excited and looking to test the bid market.

Mike Rink, Corporate Construction, handed out copies of revised cost estimates saying that we are moving forward rapidly; bottom line is \$12.9 million approximately \$0.4 million over budget, which was expected; feels we are in touch with market; estimates do not include alternates; design contingency now 5%, need to resolve issues from Village of Palatine – once bid, this will go away; carrying a construction contingency of 5% and permit costs included in 'soft costs', bid opening October 10. If we are over budget, the second sheet lists some 'value engineering options' which would cut costs somewhere in the area of \$240,000.

Commissioner Gould expressed a concern about noise but was assured that they are using acoustical deck and panels. Vice President McPherson said that the Board appreciates all their hard work, and at this time has no problem with building material selections.

Gbur distributed materials furnished by Pros Consulting pertaining to Falcon Park Rec Center operations and directed the Board to the inside last page; figures show anticipated expenses producing a \$100,000 operational deficit, staff thinks we can do better. After one year's use of the building, a lot of adjustments can be made, e.g. raise rental but still stay competitive; staffing, programming, pedestrian flow, etc. will affect our things. Pros did a nice report; browse through it and if there are any questions, call before Thursday.

The Board reviewed a previously distributed list of bills. Commissioner Cozza moved that Warrant #17, in the amount of \$778,162.22, be approved and released for payment; said motion seconded by Commissioner Gould. There were no questions or comments. Vice President McPherson requested a roll call vote on the motion.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson

NAY: None

ABSENT: Jennifer Rogers

Motion approved.

Vice President McPherson noted there was no more new business to be addressed.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur said that the Swim Team's concerns about not having permits for pool time, received a letter from Dr. Thornton we have permits that go through March; Williams had a good meeting with #211, there are feelings that some of the Swim Team parents are over zealous. Regarding the baseball issue, think they realize that they are not being forced into forming 'renegade' travel teams; forming a Travel Team Committee to include myself, Commissioner Cozza, and Williams to work on the travel teams for 10 – 14 year olds and have both baseball Boards sign off.

The Board and staff reviewed previously distributed materials pertaining to 2009-2013 Goals & Objective Items. Vice President McPherson requested that it be addressed page by page. Page 2, #74 – lightning protection, all parks, presentation to Board at next meeting – new technology; page 3, #105 – Ash trees work as we go, no problems as yet (Commissioner Gould stated that Rolling Meadows will take cut down trees); page 5 – signage for various items should be approached for a unified look, pool committee will get back together next spring to discuss Eagle and Willowood for start after 2010 season; page 7, #223 – numbers need to be flip-flopped with item #306; page 6, #189 – moved to 2012 with #306 to be done together; page 8/9, items #245 and 290 removed – done this year.

The Board and staff reviewed a previously distributed preliminary 2009 Goals & Objectives Ranking List; list compiled of capital project items over next five years costing over \$35,000 plus. Discussion ensued with the following changes - #7 remove; #5 and #6 – soccer vacillates regarding permanent washrooms and now wants gazebo type shelter similar to Hamilton Sports Fields; #24 remove; does not feel that maintenance items like #4 and #11 should be ranked, needs to be put in budget when staff determines work needs to be done, put on schedule similar to playground renovations/golf course equipment; #9 on hold until we know status; pull major maintenance items put on bottom; shoreline erosion is maintenance needed in next few years, bridges are not maintenance items – put 'new' in memo section.

COMMISSIONERS' COMMENTS

Commissioner Cozza said that he stopped by Celtic Park to give out tournament trophies; it was nice and looked well run. Gbur said that there will be all new people running it next year.

Commissioner Gould said that she and President Rogers also handed out trophies on Labor Day; Mrs. Kinsella was there too; saw a lot of “walking wounded” kids. She said that the new carpeting (Senior Center Multi-purpose Room) looks better.

Commissioner Schultz said that former commissioner Wally Degner will be installed as the new American Legion Post #690 Commander Friday evening, September 12.

Vice President McPherson said that he observed a rugby game at Osage Park, one team was from Des Moines, they were senior players. Williams said that this was a rental; we are starting a youth ‘touch’ rugby program, have done some clinics. Vice President McPherson noted that parking was difficult at Osage; hopefully Falcon Park will help with that issue.

Vice President McPherson requested Future Agenda Items; there were none

ADJOURN TO BOARD TOUR

Commissioner Cozza moved that the meeting be adjourned to a Board Tour to see facility renovations, i.e. the Palatine Hills Tennis Courts and the Community Center Fitness Center. Commissioner Gould seconded the motion. Commissioner Schultz said that he had visited the sites earlier and would not be joining them. The motion was unanimously approved by a voice vote at 8:44 p.m.

AYES: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson

NAYS: None

ABSENT: Jennifer Rogers

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Cozza moved that the meeting be adjourned. Commissioner Gould seconded the motion, which was unanimously approved by a voice vote at 9:40 p.m.

AYES: John Cozza, Susan Gould, Andrew McPherson

NAYS: None

ABSENT: Robert Schultz, Jennifer Rogers

Respectfully submitted,

Bonnie Bennett

ATTEST:

Secretary

APPROVED:

President

Next scheduled Park Board meetings: September 23, 2008
 October 13, 2008 *
 October 28, 2008

* This date is the second MONDAY in October