

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON JANUARY 13, 2009 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Jennifer Rogers, President
Andrew McPherson, Vice President
John Cozza
Robert Schultz

Arriving Late

Susan Gould, Treasurer

Staff Present

Ron Gbur, Executive Director/Secretary Pro Tem
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities
Tina Becke, Asst. Supt. of Finance & Personnel

Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Kate Albertson, Intern
Jillian Kernan, Recreation Coordinator
Cathy Laegeler, Recording Secretary

Citizens and Guests

Bob Alexander, PHGA

Marty Josten, PYB

APPROVAL OF AGENDA

Commissioner McPherson moved and Commissioner Cozza seconded, that the Board approve the Agenda for the regular meeting of January 13, 2009. Upon a voice vote, the agenda for the meeting was unanimously approved as amended.

AYE: Robert Schultz, John Cozza, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: Susan Gould

APPROVAL OF MINUTES

Commissioner Cozza moved, and Commissioner McPherson seconded, that the Board approve the Minutes of the Regular Meeting of December 16, 2008. By a voice vote, the minutes of the prior meeting were unanimously approved as submitted.

AYE: Robert Schultz, John Cozza, Andrew McPherson, Jennifer Rogers,

NAY: None

ABSENT: Susan Gould
DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Commissioner Cozza asked for clarification of the department report item about closing payroll. Smith replied that the payroll closed was 2008, but it was closed in 2009. Smith also said that last year on the first day of open registration we did 245 registrations while this year we only did 83. It is always slow in December until the kids go back to school, although we are 20-40% down from last year for Winter registrations; we will have a more accurate comparison at the end of January. The number of classes cancelled is about the same as last year.

Commissioner Gould arrived at 7:05 p.m.

The Board reviewed the previously distributed Recreation Department Report. Williams highlighted the *Polar Express* train ride saying that it was a big hit; the train went to Woodstock and there was a story teller on the train. Commissioner Schultz asked if we got a discounted rate from Metra and Kernan responded that we did, and that we had our own car on the train; this was a new event, and it was done on a cooperative basis. Stoltz then introduced our new intern, Kate Albertson, a student at Eastern Illinois University.

President Rogers noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

No one wished to be recognized by the Board at this time.

UNFINISHED BUSINESS

President Rogers noted that there was no unfinished business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to the purchase of one mowing unit. Commissioner McPherson moved and Commissioner Cozza seconded that the Board of Park Commissioners direct staff to issue a purchase order in the amount of \$67,000.00 to Burriss Equipment for a Jacobsen HR 9018 Rotary Mower with a cab. President Rogers requested a roll call vote on the motion.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to the 2009 Program T-shirt Bid. Director Gbur made one correction; the motion should state that the bid be awarded to Promotional Product Partners instead of Sunburst Sportswear. Commissioner Gould moved and Commissioner Cozza seconded that the Board of Park Commissioners award the 2009 Program T-shirt Bid to Promotional Product Partners of

Mundelein, IL and direct staff to issue a purchase order to Promotional Product Partners in the amount of \$31,728.38. President Rogers requested a roll call vote on the motion.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Monthly Financial Report dated November 2008. There were no questions.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #24A, in the amount of \$271,686.45, be approved and released for payment. Said motion was seconded by Commissioner Schultz. Superintendent Smith said that this was an extra warrant and a change in procedures to show end of year bills. President Rogers requested a roll call vote on the motion.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed list of bills. Commissioner Gould moved that Warrant #1, in the amount of \$739,495.00, be approved and released for payment. There were no questions. President Rogers requested a roll call vote on the motion.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Motion approved.

President Rogers noted there was no more new business to be addressed.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Director Gbur highlighted that Parks and Planning employee of the year, Tom Lenhart, was recognized at the annual Midwest Institute of Park Executives luncheon on Thursday, January 9 at the *Wellington of Arlington Heights*.

Falcon update: things are coming along; we should be receiving the walls in two weeks; the haul road base is done, but it is not paved – the pre-cast walls and trusses, which are 125-135 feet, will be able to come in off of Hicks Road; we are waiting to get the elevator permit, hopefully it will be here in a week or two. President Rogers asked how the neighbors are doing, any complaints. Pat said he had one complaint about a worker going onto someone's property; the worker was from ComEd, not one of ours.

The Park Board tour will begin at 8:00 a.m. on February 7th at Falcon. The volunteer awards luncheon is at noon that day as well.

COMMISSIONERS' COMMENTS

Commissioner Schultz said that he used the sled hill at Palatine Hills and that it was in good shape.

Vice President McPherson said that he wanted to thank staff and the architects for the Falcon DVD. He saw in the Daily Herald that Naperville spent \$750,000 to move garden plots to make way for lacrosse fields.

President Rogers requested Future Agenda Items. There were none.

RECOGNITION OF CITIZENS

President Rogers recognized Marty Josten of the Palatine Youth Baseball Association. Mr. Josten said he is about an eighth of the way through his second year; he thanked to Keith and staff for all their help. PYB is for K through 6th grade; have over 1800 players and play on 33 fields; have open drafts for all but one league to accurately and properly rate players, and continue to emphasize cooperation with other affiliates. A note regarding their travel commission, they have had five or six meetings with PBA and have had great cooperation. PYB is using the Park District online survey form and getting many results. In 2007 they had 250 responses, and in 2008 they had 350 responses; this is a high percentage rate for responses - most of which have been positive. Some feedback regarding baseball day is that it is too long, and why not have all-stars for five year olds. The PYB web site is now more effective. Coaches training is now mandatory for PYB; at least they have to go through the initial certification. Some of the negatives are still the same, i.e. they would like a longer season with more practices and more games; this is mostly for house league - not travel teams; more practices are needed to be able to work on basics; they will be practicing on some Sundays this year; on Sunday, they will start after noon on many fields so that there won't be a conflict with churches. Commissioner Gould thanked Josten for providing his written report to be included in the Board packet. President Rogers noted that she was happy to read about PYB working with PBA.

Mr. Alexander said that there was a brief article this past weekend in the Herald about the Stables and the Golf Course. It was very nice to read.

EXECUTIVE SESSION

President Rogers requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of possible acquisition of real property for the benefit of the District, and review of minutes of prior closed sessions for approval and release; Sections 2(c)(5) and 2(c)(21) of the Open Meetings Act. Commissioner McPherson so moved and Commissioner Gould seconded the motion. President Rogers requested a roll call vote, the result of which follows:

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion passed at 7:26 p.m.

The Board returned to regular session at 7:48 p.m.

ADDITIONAL NEW BUSINESS

President Rogers stated that the Board met in Executive Session for the purpose of discussion of the possible acquisition of real property for the benefit of the District, and the review of minutes of prior executive sessions for approval and release. No action was taken regarding the possible acquisition of real property.

Commissioner McPherson moved that executive session minutes from May 26, 2006 and June 13, 2006 be approved and released. Commissioner Gould seconded the motion. President Rogers requested a roll call vote, the result of which follows:

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion approved

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Schultz moved that the regular meeting be adjourned; Commissioner McPherson seconded the motion, which was unanimously approved by a voice vote at 7:49 p.m.

AYE: Robert Schultz, John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: None

Motion approved.

Respectfully submitted,

Cathy Laegeler

ATTEST:

APPROVED:

Secretary

President

Next scheduled Park Board meetings:

January 27, 2009
February 10, 2009
February 24, 2009