

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON MARCH 22, 2011 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

Call to Order at 7:00 p.m.

Commissioners Present

Susan Gould, President
Jennifer Rogers, Vice President
Nicholas Sawyer, Treasurer
John Cozza
Andrew McPherson

Staff Present

Pat Moser, Supt. of Parks & Planning
Debbie Smith, Supt. of Finance & Personnel
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities
Tina Becke, Asst. Supt. of Finance

Ed Tynczuk, Asst. Supt. of Parks & Planning
Donelda Danz, Asst. Supt. of Recreation
Kevin Romejko, Human Resource Manager
Trish Feid, Board Secretary

Citizens and Guests

Bob Alexander, resident/PHGA
Terry Ruff. PCSC
Eric Anderson, BMO Capital Markets

APPROVAL OF AGENDA

Commissioner McPherson moved and Commissioner Cozza seconded, that the agenda be approved. By a voice vote, the Agenda for the Regular Meeting of March 22, 2011 was unanimously approved as submitted.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould
NAY: None
ABSENT: None

APPROVAL OF MINUTES

Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Regular Meeting of March 8, 2011. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Parks and Planning Department Report. Asst. Superintendent Tynczuk asked if there were any questions; none were presented.

The Board reviewed the previously distributed Revenue Facilities Report. Supt. Zaldivar reported that registration is down for this weekend's NIHJA show at the stables, other stables' facilities who host shows are also experiencing low participation. Supt. Zaldivar replied to Commissioner Cozza's question that the bulk of the proceeds from the horse shows are from stall rentals. Supt. Zaldivar responded to Commissioners' questions regarding living arrangements for the stable's lead barn hand and property care taker for the last 11 years; it's a condition of his employment agreement with limitations. Discussion continued with regard to tenant's insurance and creating a formal rental agreement/lease; Supt. Zaldivar said that he will consult with Attorney Holtz. Supt. Zaldivar responded to Commissioner Sawyer's question that the golf course is ready to open and in pretty good shape considering the recent rain. Lastly, Supt. Zaldivar updated the Board that American Airlines's golf league (508 golf participants in 2010) will not be part of our golf course league this year; American Airlines's office has relocated.

The Board reviewed the previously distributed 2010 Fall Program Evaluation Report. Supt. Williams gave thanks to PPD's Art Instructor Dave Ogorzaly; the Adirondack chair he painted for the Palatine Park District was auctioned off at the Palatine Area Chamber of Commerce's 'Best Seats in Town' fundraiser. Supt. Williams highlighted that fall program numbers were up including athletic programs due to many new programs at Falcon Park, general interest and special events increased registrations, new fitness programs continued growth with attendance, and the Fitness Center's memberships along with the personal training sessions have increased. Falcon Park's ICOMPETE program remains popular – \$10,000 grant from Malcolm Pirnie supports the student's transportation, scholarships, and new programs with additional staff. Many positive evaluation comments were received for the fall programs and instructors. Positive feedback of Falcon Park's walking track initiated the reminder that Community Center's track surface replacement is part of the 2011 budget.

President Gould noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

President Gould noted no one wanted to address the Board at this time.

UNFINISHED BUSINESS

President Gould asked if there was unfinished business to be addressed at this time; Supt. Moser noted there was not.

NEW BUSINESS

President Gould opened the Public Hearing for the 2011 Budget & Appropriations Ordinance stating that in

accordance with the Park District Code of the State of Illinois, a Public Hearing is to be held prior to the adoption of Ordinance #11-02 adopting an ordinance which sets forth the budget and makes appropriations of sums of money for the necessary expenditures of the Palatine Park District for corporate purposes for the fiscal year beginning January 1, 2011 and ending December 31, 2011. The Ordinance has been available for public inspection since February 17, 2011, and notification of the public hearing was published in the Daily Herald on Saturday, March 12, 2011. The public hearing is now declared open and the floor is open to questions or comments from the Board; hearing none, President Gould said that the floor is open to questions or comments from the audience. Seeing as there were no questions or comments from the audience, President Gould closed the Public Hearing for the 2011 Budget & Appropriations Ordinance.

The Board reviewed a previously distributed Board Summary pertaining to Ordinance 11-02; an Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Palatine Park District for the Fiscal Year beginning January 1, 2011 and ending December 31, 2011. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board of Park Commissioners adopt Ordinance #11-02. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to a Bond Issue Notification Act Hearing. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board of Commissioners call for a Bond Issue Notification Act (BINA) Hearing to take place on April 12, 2011; for the adoption of an ordinance authorizing the issuance of General Obligation Alternate Bonds and directing the Board Secretary to submit publication of a notice setting forth the determination of the Board to issue such bonds for the purpose of demolishing and reconstructing Eagle Pool, acquiring, constructing, equipping and installing related pool facilities and providing other park improvements. Ordinance #11-03 regarding notice of intent of the Palatine Park District that General Obligation Bonds (Alternate Revenue Source) be issued in an amount not to exceed \$3,750,000 for the cost of the foregoing project. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

Supt. Smith introduced to the Board Eric Anderson of BMO Capital Markets to revisit options for the issuance of Eagle Pool's bonds. Mr. Anderson said that currently the interest rates remain stable; then explained the differences of bonds and their duration whether we decide to go with 10, 12, or 15 years, adding that notes are callable after the eighth year. Continuing, Mr. Anderson explained that the Eagle Pool's bonds will be issued after the bid process in early May noting that the issued bonds amount can be adjusted to a lesser amount per completion of the bid process. Commissioner McPherson suggested that he would like to see the cycle of bonds aligned with the pool projects; a schedule to have corresponding retiring bonds match up as each pool renovation is completed and to avoid overlaps of future pool restorations. Now that FAC is on its thirteenth year and Birchwood Pool five years, Eric Anderson said that he will formulate a plan for the Board to review. President Gould thanked Mr. Anderson.

The Board reviewed a previously distributed report from the Recreation Accessibility Consultants LLC pertaining to the ADA Audit Report of the Palatine Park District buildings and parks sites. Supt. Moser noted that the report did not include our preschool buildings; our plan for the three year transformation to meet the ADA requirements has started with Birchwood; a thank you to Architect Tynczuk since our new playground at Birchwood meets the constraints. Challenges ahead with most of our parking lots since they need to have 2% slope in any direction, and our athletic fields need to be accessible per requirements. Responding to Commissioner Rogers's question, Supt. Smith said that the corporate fund will provide for the projects.

The Board reviewed a previously distributed Board Summary pertaining to the School, Bike Trail, and Park Site mowing services bids. Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board of Park Commissioners accept the base weekly bid of \$2,385.46 for mowing services from Mormino Landscaping. Supt. Moser thanked Asst. Supt. Tynczuk and Horticulture Foreman Zak for the good job with the mowing services bids which is substantially lower than last year's contract and excludes allowance of current or future gas upsurge; the three year contract price is based on acreage. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the 2011-2012 PBA Uniform and Equipment bids. Commissioner McPherson moved, and Commissioner Rogers seconded, that the Board of Park Commissioners award the PBA uniform and equipment bids for the 2011 season to Santo Sport Store and direct staff to issue a purchase order for the 2011 items and unit costs as per bid. The order may include a 10% variance of the total bid of \$12,318.16 depending on the demands of the program. Responding to Commissioner Cozza's question, Supt. Williams said that only one of the four bids met the entire specifications for the uniform and equipment bidding. President Gould suggested that next time we may want to consider splitting the bid by separating equipment from the uniform bids, and offering two different biddings. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the modification of Birchwood storage room foundation. Asst. Supt. Tynczuk distributed to the Board illustrations of the storage room's walls and floor, interior and exterior views, which needs immediate attention. Commissioner Rogers moved, and Commissioner McPherson seconded, that the Board of Park Commissioners direct staff to issue a purchase order in the amount of \$18,550 to Ram Jack Foundation Solutions to install 12 tie back anchors on the west foundation wall of the gym storage area and raise the concrete slab on the interior of the storage area. Staff will use the budgeted Birchwood lighting retrofit funds for this repair. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried

The Board reviewed the previously distributed Monthly Financial Report dated February 2011. There were no questions or comments presented.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved, and Commissioner Cozza seconded, that Warrant #6, in the amount of \$641,508.17, be approved and released for payment. No question or comments were presented. President Gould requested a roll call vote on the motion.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

President Gould noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. President Gould mentioned that the Arbor Day celebration will take place at Birchwood on Friday, April 29 at 10 a.m. Supt. Moser said that the park district will arrange the ceremony this year.

COMMISSIONERS' COMMENTS

Commissioner McPherson said that he received a call from a PHGA member who was thankful and appreciated our efforts with the improvement of our golf course.

President Gould said that she responded to Mayor Schwantz and Soccer Plus Bob Naughtip in regard to their letters the Board received; she gave them a better understanding of the bidding process procedure including the requirements of lowest responsible bidder. Commissioner McPherson offered the idea of presenting a pre-bid meeting to educate the interested vendors.

President Gould noted there were no Future Agenda items requested at this time.

EXECUTIVE SESSION

President Gould requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of the purchase of real property for the benefit of the District, section 2(c)(5) of the Open Meetings Act. Commissioner Rogers so moved and Commissioner Cozza seconded the motion. President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould
NAY: None
ABSENT: None

Motion passed at 7:56 p.m.

ACTION ON MATTERS CONSIDERED IN CLOSED SESSION

The Board returned to regular session at 8:09 p.m. and President Gould said that the Board met in Executive Session for the purpose of discussion of the purchase of real property for the benefit of the District but no action will be taken.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould
NAY: None
ABSENT: None

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the regular meeting be adjourned; Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:10 p.m.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould
NAY: None
ABSENT: None

Respectfully submitted,

Trish Feid
Board Secretary

ATTEST:

/s/ Trish A. Feid

Secretary

APPROVED:

/s/ Susan E. Gould

President

Next scheduled Park Board Meetings: April 12, 2011
April 26, 2011
May 10, 2011