

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON APRIL 13, 2010 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Andrew McPherson, President
Susan Gould, Vice President
Jennifer Rogers, Treasurer
John Cozza
Nicholas Sawyer

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Ed Tynczuk, Asst. Supt. of Parks
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities

Donelda Danz, Asst. Supt. of Recreation
Tina Becke, Asst. Supt. of Finance
Todd Ranum, PPD Athletic Coordinator
Bonnie Bennett, Secretary
Trish Feid, Recording Secretary

Citizens and Guests

Bob Alexander, resident/PHGA
Terry Ellis, PCSC
Tony Mulert, PCSC

Terry Ruff, PCSC
Carol Reagan, PTSCC

APPROVAL OF AGENDA

Commissioner Gould moved, and Commissioner Rogers seconded, that the agenda for the meeting be approved. By a voice vote, the Agenda for the Regular Meeting of April 13, 2010 was unanimously approved as submitted.

AYE: Nicholas Sawyer, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

PASS: John Cozza

ABSENT: None

APPROVAL OF MINUTES

Commissioner Rogers moved, and Commissioner Gould seconded, that the Board approve the Minutes of the Regular Meeting of March 23, 2010. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson
NAY: None
ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Superintendent Smith highlighted that Kevin Romejko, Palatine Park District's Human Resource Manager, has been very busy with interviews. President McPherson had concerns regarding the high volume of inbound spam that is being filtered. Superintendent Smith reported that the spam was primarily junk or sales related emails.

The Board reviewed the previously distributed Recreation Department Report and the 2009 Fall Program Evaluation Report. Superintendent Williams had no comments regarding his monthly report. President McPherson requested that we move forward to the 2009 Fall Program Evaluation report. Superintendent Williams highlighted that fall program numbers are up considering the economy and the previous season; staff offered more new programs as well as modifying old programs; and Special Events which received positive comments. newly purchased Palatine Park Foundation bench by the Palatine Historical Society for the Clayson House; Fitness Center numbers are exceeding expectations; the POC After School Club continues to provide educational resources and physical activities at the Falcon Park Recreation Center; discussions of working with the YMCA may eliminate using the Palatine Opportunity Center together with the availability of the Falcon Park Facility. Stressing challenges, Superintendent Williams commented that we are looking to revamp the *'Partner Program'*. President McPherson stated that he expects this program will grow back; current challenges are due to the economic situation.

President McPherson noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

President McPherson noted there was addressed the Board at this time.

UNFINISHED BUSINESS

President McPherson noted there was no unfinished business to be addressed at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to a funding request. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners approve the funding request for the 2010 fiscal year by the Palatine Township Senior Citizens Council, and that staff disburse the first half of this year's funds in the amount of \$79,827.50. Commissioner Roger congratulated Director Regan on her recent award. President McPherson requested a roll call vote, the result of which follows.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to a football jersey Bids. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners award the Palatine Amateur Football Association Jersey Bid for the 2010 season to Sports Scene of Palatine, IL and direct staff to issue a purchase order to Sport Scene in the amount of \$30,333.00. President McPherson requested a roll call vote, the result of which follows.

AYE: John Cozza, Jennifer Rogers, Susan Gould, Nicholas Sawyer, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to a Synthetic Turf Feasibility Study. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners direct staff to proceed with a synthetic turf feasibility study at Celtic or Hamilton fields by hiring Webster McGrath & Ahlberg, Ltd., civil engineers at a cost of \$5,670.00. Responding to Commissioners' questions, Director Gbur stated this project has been in the discussion stage for six to eight months; the purpose of this feasibility study will answer concerns and compare the possibilities of either of two locations, Hamilton and Celtic, deciding the suitability of each location and which would serve in the resident's best interest; some of the major concerns are water storage, design and aesthetics of the proposed project, neighborhood/public meetings, and the anticipated costs of this project. President McPherson expounded on the thought process for this expensive project, reinforcing the value of the feasibility study. Celtic Board representatives in attendance stated that they also would welcome nearby homeowners to attend the PCSC Board meetings to respond to any questions and/or concerns. The Board requested that if approved, the PCSC Board bring back a timeline for this project. President McPherson requested a roll call vote, the result of which follows.

AYE: Jennifer Rogers, Susan Gould, Nicholas Sawyer, John Cozza, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to Surplus Equipment (Ordinance #10-03). Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners adopt Ordinance #10-03 declaring the 1985 Komatsu Fork Lift surplus. President McPherson requested a roll call vote, the result of which follows.

AYE: Susan Gould, Nicholas Sawyer, John Cozza, Jennifer Rogers, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to a purchase of a Fork Lift. Commissioner Cozza moved, and Commissioner Gould seconded, that the Board of Park Commissioners direct staff to issue a purchase order in the amount of \$21,755 to R & J Midwest for the purchase of a Fork Lift and OSHA training for 25 staff. Assistant Superintendent Tynczuk responded to Commissioner Cozza's question, explaining that OSHA regulations require training, which is included with the purchase. President McPherson requested a roll call vote, the result of which follows.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to an Aerial Lift Bid. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners reject all of the March 29th bids for the Aerial Lift. Responding to Commissioner Rogers, staff said that the equipment will be rebid. The motion was unanimously approved by a voice vote as follows.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to Falcon Park Recreation Center Change Orders #75-80. Commissioner Gould moved, and Commissioner Rogers seconded, that the Board of Park Commissioners approve Change Orders #75 through #80 for Falcon Park Recreation Center resulting in a credit in the amount of \$32,499.10. President McPherson requested a roll call vote on the motion, the result of which follows:

AYE: John Cozza, Jennifer Rogers, Susan Gould, Nicholas Sawyer, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed list of bills. Commissioner Rogers moved that Warrant #7 in the amount of \$1,235,585.00, be approved and released for payment. Commissioner Gould seconded the motion. Staff responded to questions pertaining to the purchase of coyote decoys and restroom repairs at Falcon Rec Center. President McPherson requested a roll call vote on the motion.

AYE: Jennifer Rogers, Susan Gould, Nicholas Sawyer, John Cozza, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

President McPherson noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Director Gbur welcomed Trish Feid to her first official Board Meeting, and expressed congratulations to Karen Zeman as she begins her new position as Falcon Park Office Manager having worked part-time in Registration for four years. Director Gbur reminded everyone that the next Board meeting was changed to Monday April 26. Highlighting an invitation to an Intergovernmental Dinner on Thursday April 29, 2010 at 5:30-8:00 p.m. sponsored by the Palatine Library, Director Gbur asked that one Board Member accompany him in attending. Commissioner Gould offered to attend the dinner with Director Gbur. Responding to Commissioner Cozza, Director Gbur said that he has not talked with Superintendent Moser regarding the 'Build Quentin Right' meeting which was held at the Senior Center Saturday morning; will forward Superintendent Moser's comments to the Board when he returns to work.

COMMISSIONERS' COMMENTS

Commissioner Sawyer welcomed Trish Feid at the Board Meeting.

Commissioner Rogers said that she stopped by the burn prairie and also noted the positive comments received about our employees.

Commissioner Gould complimented the beautiful full bloom daffodils at Hamilton, which are now naturally regenerating. Commissioner Gould also praised the staff at Falcon Park who helped during her grandson's party saying they were very easy to work with.

Commissioner Cozza questioned our policy regarding paying contractors, and checking into whether payments due their subcontractors were made. Superintendent Smith reassured that contractors provide us with waivers signed by their subcontractors, however, we are not liable should a contractor not pay his subcontractors.

President McPherson suggested having information more readily available to our residents spelling out levels for receiving scholarship assistance. Superintendent Williams suggested using the catalog to direct residents to receive detailed information at our website

President McPherson requested for Future Agenda items; none were put forth.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned; Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 7:38 p.m.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Respectfully submitted,
Trish Feid and Bonnie M. Bennett, Secretary

ATTEST:

/s/ Trish Feid and Bonnie M. Bennett

Secretary

Next scheduled Park Board meetings:

April 26, 2010
May 11, 2010
May 25, 2010

APPROVED:

/s/ Andrew S. McPherson

President