

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON AUGUST 23, 2011 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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Call to Order at 7:00 p.m.

Commissioners Present

John Cozza, President  
Nicholas Sawyer, Vice President  
Jennifer Rogers, Treasurer

Andrew McPherson  
Susan Gould

Staff Present

Ron Gbur, Executive Director  
Debbie Smith, Supt. of Finance & Personnel  
Keith Williams, Supt. of Recreation  
Raul Zaldivar, Supt. of Revenue Facilities  
Tina Becke, Asst. Supt. of Finance  
Donelda Danz, Asst. Supt. of Parks  
Ed Tynczuk, Asst. Supt. of Parks

Kevin Romejko, Human Resource Manager  
Joshua Ludolph, Recreation Manager  
Deb Owen, Public Information Manager  
Cheryl Tynczuk, Landscape Architect  
Brad Helms, Golf Course Supt.  
Trish Feid, Secretary

Citizens and Guests

Bob Alexander, resident/PHGA Liaison  
Ernie Sakowicz, resident/PHGA  
Terry Ruff, resident/Celtic Soccer  
Gary Schwietz, resident/PHGA  
Jim Toth, resident/PHGA  
Mike Walocha, resident/PHGA  
Jim Nolan, resident/PHGA

John Helpap, PHGA  
Bob Silver, resident/PHGA  
Lawrence Niemczyk, resident/PHGA  
Harry Reynolds, resident/PHGA  
Kim Pohl, Daily Herald

APPROVAL OF AGENDA

Commissioner McPherson moved and Commissioner Rogers seconded that the meeting's agenda be approved. By a voice vote the Agenda for the Regular Meeting of August 23, 2011 was unanimously approved as submitted.

AYE: Susan Gould, Andrew McPherson, Jennifer Rogers, Nicholas Sawyer, John Cozza

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved and Commissioner Rogers seconded that the Board approve the Minutes of the Regular Meeting of August 9, 2011. By a voice vote the minutes of the prior meeting were unanimously approved as submitted.

AYE: Susan Gould, Andrew McPherson, Jennifer Rogers, Nicholas Sawyer, John Cozza

NAY: None

ABSENT: None

## DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. No questions were presented.

The Board reviewed the previously distributed written Revenue Facilities Report. Supt. Zaldivar said that the cart path project is coming along at Palatine Hills Golf Course. Updating the Board in regard to the complaint we received concerning the health condition of one our ponies, Zaldivar said that the examination concluded that the thirty-five year old pony, although thin in appearance, is normal and content.

Director Gbur said that there were no more Departmental Reports.

## RECOGNITION OF CITIZENS

President Cozza recognized Celtic Soccer Club Board President Terry Ruff who invited the Park Board to the Celtic Field Ribbon Cutting Ceremony that will be held during the Labor Day Soccer Tournament on Friday, September 2, 2011 at approximately 5:00 p.m.

## UNFINISHED BUSINESS

Director Gbur noted that there was no unfinished business to be addressed at this time.

## NEW BUSINESS

The Board received a presentation from Gewalt Hamilton Associates, Inc. regarding the Palatine Hills Golf Course drainage study; Civil Engineers' Don Matthews and Mei Zhu were introduced. Mr. Matthews said that the overview and evaluation of alternatives comes from several months of reviewing; discussion of four options to reduce the amount of rainfall inundation and to reduce the duration of the standing rainwater on the golf course; the golf course frequently experiences severe flooding issues. The first alternate improvement is to widen the channel from Smith Street east to the Hamilton Reservoir which is beneficial for frequent minor storms, reducing flood elevations on the course by four to six inches and reducing the period of inundation; the cost \$380,000. The second alternate is favorable for more severe storms, in conjunction with alternate one set in operation, reduces flood elevation on the course by 26 inches and is very effective in lowering flood levels during the severe storms; this option to enlarge the existing 8' x 8' box culver at Smith Road to a 16' x 8' box culver for the cost of \$608,000. The third alternate is to re-grade and elevate selected fairways on the southern section then lowering other areas of the course within that same area; possibly include an under drainage system to accelerate the rate at which the course is drained after flood levels recede. This option of improvement requires expanding water hazard areas on the course to balance for the fill placed in the flood plain; the cost is undetermined at this time, depends upon the extent of the under drainage system, the additional water hazard areas necessary for compensation which would require a golf course designer to assist with the project. Alternate four is to widen the channel through the southern section of the course and construct levees on both sides to contain the flood waters within the channel; an elaborate system of mechanical pumps to dewater the upstream side of the levees; at this time this option is improbable due to the complexity and expected cost. Discussion ensued, lengthy time allotment involved with permit requests for the proposed projects; the upcoming Cook County's Watershed Management ordinance that may require detention storage for storm water, also due to the Metropolitan Water Reclamation District's recent flood study to enlarge existing floodplains and floodways, MWRD may enforce the restriction of development and grading improvement of regulatory floodplain and floodway such as the golf course, therefore creating stringent requirements; several residents in attendance voiced frustration when flooding prompts the golf course's closure and impairs its conditions; also comments on the proposed improvements cost. The Board and staff thanked Mr. Matthew and Ms. Zhu for their presentation and will review all options related to the matter.

The Board reviewed a previously distributed Board Summary pertaining to the 2012 Palatine Park District quarterly program catalog bid. Commissioner Rogers moved and Commissioner McPherson seconded that the Board accept the bid of Action Printing in the amount of \$71,399 for the printing of the next four seasonal program catalogs. President Cozza requested a roll call vote, the result of which follows:

AYE: Susan Gould, Andrew McPherson, Jennifer Rogers, Nicholas Sawyer, John Cozza

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the 2011 Playground Renovations for Birchwood and Sparrow Parks. Commissioner McPherson moved and Commissioner Gould seconded that the Board of Park Commissioners accept the low bid of \$199,235 from Kay-Jay Construction, Inc. for construction and renovation of playgrounds with alternates. President Cozza requested a roll call vote on the motion, the result of which follows:

AYE: Susan Gould, Andrew McPherson, Jennifer Rogers, Nicholas Sawyer, John Cozza

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Monthly Financial Report dated July 2011. There were no questions or comments.

The Board reviewed a previously distributed list of bills. Commissioner Rogers moved that Warrant #16, in the amount of \$1,682,849.61, be approved and released for payment. Commissioner Gould seconded the motion. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Andrew McPherson, Jennifer Rogers, Nicholas Sawyer, John Cozza

NAY: None

ABSENT: None

Motion carried.

Director Gbur stated that there was no more new business.

#### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Director Gbur asked Supt. Moser to update the Board on the progress of the pool demolitions/renovation. Moser said that the process started on Monday, August 15, 2011 and will be well underway by the end of this week at both locations: Willow and Eagle. Gbur thanked Moser for his attentiveness on this project, also working with the utility companies. Moser added that the Village of Palatine was helpful assisting with the utility companies.

As the 2012 Master Plan and Budget binders were distributed, Director Gbur began his PowerPoint presentation by suggesting to the Board that they look over the information regarding the 2012-2016 goals and objectives items and if there are any questions to get back to him prior to the next meeting; then at the September 13 Board Meeting, we will develop the list to rank; after that on September 27, we will review the

ranking results and have more discussion. Gbur discussed items from the previous year's 2011 Needs and Solutions Plan list, the completion of Bonestroo's aquatic study with a pool renovation underway; civil engineer's study of Palatine Hills water out-flow and Hamilton Reservoir operation discussed at tonight's meeting; currently, the Palatine Hills cart paths project is 40% complete; Falcon Park Assistant Manager position was upgraded to a benefited full-time status; we will continue conversations with the Village staff preceding the development of the Community Park Master plan, presently the Village has no plans to relocate; the synthetic turf fields (an added project in 2011) are complete and ready for the Labor Day Tournament; lastly, the Community Park Electronic Message Board has been installed and operating, this tool for informing residents has been a goals and objectives item since 1991. Gbur moved on to the Needs and Solutions Plan for 2012, commenting that now there will be a shift from the "big" projects such as past/current pool renovations (Birchwood and Eagle) and new construction (Falcon Park Recreation Center) of former project lists to focusing on current needs for repair/replace/maintenance of parks and facilities items, the 2012 list consists of 73% restoration items compared to 65% in 2011. Promoting the new Eagle Pool for the targeted opening in June 2012; considering options related to the Palatine Hills Golf Course flood water situation; continuance with ADA compliance projects; and resolving the stables roof replacement/repairs, are the other items for 2012. Summarizing future needs, Gbur stressed the commitment for on-going maintenance of our existing parks/facilities into the future years; acquire targeted property when obtainable (this year we purchased two properties); continue protecting our natural resources; show leadership with recycling programs; possibly build bike trail bridges if funds are accessible; lastly, consideration for a future Community Center/Clubhouse referendum as based upon our residents' needs and desires once the economy stabilizes.

#### COMMISSIONERS' COMMENTS

Commissioner McPherson said there may be grant opportunities for public work projects that could aid with our drainage improvements and for bike trails/bridges that may be considered as a transportation aspect.

Commissioner Sawyer said the residents around Willow Pool had a nice send off on the final swimming day.

President Cozza requested Future Agenda items; none were put forth.

#### ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the meeting be adjourned. Commissioner Gould seconded the motion, which was unanimously approved by a voice vote at 8:52 p.m.

AYE: Susan Gould, Andrew McPherson, Jennifer Rogers, Nicholas Sawyer, John Cozza

NAY: None

ABSENT: None

Respectfully submitted,

Trish Feid, Board Secretary

ATTEST: Secretary  
/s/ Trish A. Feid

APPROVED: President  
/s/ John F. Cozza

Next regularly scheduled Park Board meetings:

September 13, 2011  
September 27, 2011  
October 11, 2011