

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON NOVEMBER 23, 2010 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

Call to Order at 7:00P.M.

Commissioners Present

Susan Gould, President
Jennifer Rogers, Vice President
Nicholas Sawyer, Treasurer

John Cozza
Andrew McPherson

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation

Raul Zaldivar, Supt. of Revenue Facilities
Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation
Trish Feid, Secretary

Citizens and Guests

Bob Alexander, PHGA
Mr. Paprocki, Resident
Mrs. Paprocki, Resident
Raymond Frech, Resident
Bob Regal, Resident
Michael Henning, Resident
Bernard Schlaiss, Resident
Chris Nudo, Resident
Dave Lambert, Resident
Judy Lambert, Resident
Jodi Antonik, Resident

Art Antonik, Resident
Charlotte Mogensen, Resident
Mary Dennee, Resident
Beth Dietrich, Resident
Joseph Tenuta, Resident
Kris Tsau, Resident
Jim Maland, Bonestroo
Gary Pingel, PHN Architects
Doug Holzrichter, PHN Architects

APPROVAL OF AGENDA

Commissioner McPherson moved, and Commissioner Cozza seconded, that the meeting's agenda be approved. By a voice vote, the Agenda for the Regular Meeting of November 23, 2010 was unanimously approved as submitted.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Cozza moved, and Commissioner Rogers seconded, that the Board approve the Minutes of the Regular Meeting of November 9, 2010. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould
NAY: None
ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Parks and Planning Department Report. Supt. Moser said that he inquired with the City of Rolling Meadows about taking ownership of the part of Cottonwood Park that is leased because of the large financial capital project we are considering regarding the creek's erosion that adjoins the leased property. Supt. Moser reported that to obtain ownership the Park District would probably need to take on the pond and spillways maintenance which Staff feels is cost prohibitive. Supt. Moser replied to Commissioner Cozza's question that the lease is a ten year agreement and that it is on our Park's calendar as the lease's termination approaches.

The Board reviewed the previously distributed Revenue Facilities Department Report. Supt Zaldivar reported that the clean-up process at the stables apartment has met Village's standards. Responding to a question, the golf course will close after this weekend; weather permitting we hope to see some golfers before the official closing for the year.

Director Gbur noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

President Gould asked if anyone would like to address the Board with any item that is not on the Agenda for tonight's meeting. Responding to one of the residents present at the meeting, President Gould said that Willowood Pool is included in the report of the *Aquatic Study Draft Review* that is on the Meeting's Agenda.

UNFINISHED BUSINESS

The Board reviewed a previously distributed copy of the revised 2011 Golf Course Budget. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board of Park Commissioners approve the 2011 Golf Course Budget as revised. Responding to President Gould's question, Supt. Zaldivar explained that reducing part time staff hours will limit two full time Staff's capability, additional covering of the pro shop when typically they may be assisting customers; we may be disappointing customers who are used to having staff available. Staff will continue the encouragement of the "PHGC golf-debit card", swiping for convenience with the range machine without the need of Staff; Asst. Golf Professional Klebosits will maintain his lessons in the spring, although lesson program opportunity may take an impact due to the reductions of staff hours. Continuing, Supt. Zaldivar stated that he understood the purpose of the exercise and he agreed that it is a good idea, though cutbacks on all areas of operations including fertilizing and other maintenance services will be monitored to avoid future expenses that may cancel out the cutback savings. Director Gbur said that we have to try some changes that may accomplish the financial objective. Commissioner McPherson said that he understands that this is difficult; more revenue also needs to come in. Discussion ensued with revenue ideas, such as continuing the lesson programs and leagues, along with adding the Park District subsidy for discounted rounds; the suggestions are not set in stone but presented as a

formula to set in motion a means to better reflect the Golf Course's future financial position. President Gould requested a roll call vote on the motion, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

NEW BUSINESS

Director Gbur introduced Jim Maland from Bonestroo, the Aquatics Consultant Firm, to the Board and Staff. Mr. Maland presented the *Aquatics Study Draft Review* at the meeting explaining that this is the first draft of our aquatics study that incorporated information from the Park District Staff's four questions we asked him to review (right bather load size for the Park District, number of pool sites to develop, best location for the pool sites, and should the Park District develop an indoor pool). Preparation for this study included tours of PPD's aquatic facilities and an internet satellite map overview of prospective areas to understand the Park District's environment, along with information collected from our neighboring schools for pool time rentals along with acquired data from PPD's Staff for aquatic programming and statistics of pool usage. Mr. Maland said that with the consideration for future growth of ten years out, the conservative calculated bather load is 3,183; six sites were identified as potential future park district aquatic locations (ranked in order of the criteria that needs to be considered for future facilities) Eagle Park, Oak Park, Willowwood Park, Maple Park, and Osage Park; the sixth site a non-PPD facility Pepper Tree Farms Pool. The planning objectives include range of pool variety such as zero depth, wading pool/separate shallow pool, small child water slide, diving board, heated pool water, ADA entry ramp, private showers/changing areas, swimming lesson/competitive swim areas availability, deck surroundings with aesthetic lighting/ landscape, and street parking. Also from the study, Eagle, Oak, and Willowwood Parks' sites rated as the highest scored locations to concentrate on. Lastly, it was recommended that a more detailed evaluation of the indoor pool needs additional review; indoor pools are well-liked though indoor pools lose money; suggestion of possible partnership with an off site location, more people involved the better from a cost recovery standpoint. Discussion continued with the Board, Staff, and residents from the Willowwood neighborhood; criteria for the top new pool site was challenged, but currently Eagle Pool is recommended for renovation; Eagle Pool is geographically the best site as it can serve the northern part of our district, maintains steady attendance, has many participants in the swimming lesson program, and the site is larger and more workable with meeting the Village's requirements and codes. Residents commented that a few reasons for the lower attendance at Willowwood Pool this year were that the heater and card swipe system was down at times. Director Gbur stated that one of the goals in the site review process was not to lose an athletic field; he went on to say that there currently is an opportunity to apply for a PARC Grant (grant for parkland and recreation renovation projects) that we could receive 75% (or \$2M, whichever is less of the cost) of the pool project, the *Aquatics Study Draft Review* is part of the process for the PARC Grant application. Willowwood Pool neighbors expressed concerns of their neighborhood pool closing; President Gould said that currently we have no plans on closing Willowwood Pool but Director Gbur said that may be one of the recommendations he makes to the Park Board after Eagle Pool's design is complete sometime this winter or spring. Director Gbur said that he struggles as to why the Park District should consider spending millions of dollars to rebuild a 40+ year old pool to primarily serve just one neighborhood. He said that he always needs to do what's in the best interest of the entire Park District. Commissioner McPherson stated that the closing of the pool may eventually happen as closing it was considered by past Park Boards in 1983 and 1993; continuing, he stated that to his knowledge the original intent of accepting the pool was that in the mid 1960's, Community Pool was the only pool so the Park Board decided to accept a second one when offered. Commissioner McPherson said that a future option for their Homeowners Association may be to consider owning and operating the pool

similar to the Willow Walk neighborhood in southwestern Palatine. In response to the statement that the pool was supposed to remain there forever, Director Gbur stated that we have not found any document to support that statement. Commissioner McPherson said that he also struggles with the same thought Director Gbur stated saying that for example, a large financial expenditure should benefit more people throughout the entire Park District, for example by trying to provide parks in areas of our Park District that currently do not have one.

Residents asked if a copy of the Aquatics Study Draft could be made available to them and Director Gbur said once the entire draft is labeled as a draft by Bonestroo electronically we would attempt to place it on the Park District's web page.

Director Gbur introduced Doug Holzrichter and Gary Pingel from PHN Architects to the Board and Staff. Mr. Holzrichter presented the *Eagle Pool Conceptual Design* to the Board Members and Staff; the design has been developed with assistance from the Park District Staff and Resident input; this conceptual design will be part of our PARC Grant application which will be submitted on November 29, 2010. Options of modifications and adjustments of the design can take place during the coming months, though the components of the design have to remain in the plan. The input from the Eagle Pool neighborhood meeting on November 13, 2010, and Park District Staff helped direct the scope for the conceptual design of the pool. Some of the features include 6 lane lap pool, small leisure pool with zero depth, new bath house, check-in site, and concession area; maintain existing parking lot, ball fields, playground, and preschool, along with discussion of the many extra apparatus such as spray-tot slide and diving boards. The Board asked the Architect to look at the separation of the admission area from the guard office and Director Gbur asked them to consider a slide dumping into a lane of the lap pool.

The Board and Staff reviewed the previously distributed 2011 Operation Budget. Commissioner Rogers moved, and Commissioner McPherson seconded, that the Board of Park Commissioners approve the 2011 Operation Budget. Responding to a question regarding increased Celtic Soccer wages, Staff explained that we have additional soccer teams; soccer referees and training coaches involved in the program caused the increase. Supt. Williams said that by making the Falcon Park Asst. Manager's position full-time, he will be able to assist with the banquet and building rentals which are areas we believe we can build upon. Other items that were mentioned and discussed, the start up of the diving program, unavoidable credit card company's charges, cell tower revenue, and employee medical benefits cost.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to Community Center Roof Rehabilitation Change Order Number 1. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board of Park Commissioners approve change order number 1 in the amount of \$6,815. President Gould requested a roll call vote on the motion, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed the previously distributed Monthly Financial Report dated October 2010; there were no questions or comments.

The Board reviewed a previously distributed list of bills. Commissioner Cozza moved that Warrant #22, in the amount of \$1,548,285.98, be approved and released for payment. Commissioner McPherson seconded the motion. President Gould requested a roll call vote on the motion, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

President Gould noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Executive Director Gbur thanked Superintendents Moser and Williams, Cultural Arts Coordinator Carol Lange, and Theater Coordinator Jeff Greene for their collaboration on getting Cutting Hall operational as the restoration continues; the use of tents by the entrance area will be beneficial. The lobby's ceiling will have a new appearance with attractive drop-in ceiling tiles for easy access of any future electrical work. President Gould, Commissioners Rogers and Sawyer said that they would attend the NWSRA Holiday Luncheon on December 15.

COMMISSIONERS' COMMENTS

President Gould said that the Park Foundation's first fundraiser event was a lot of fun; nice event and successful. Also, the Part-time Staff's gathering was a very nice party.

President Gould requested Future Agenda items. There were none.

EXECUTIVE SESSION

President Gould requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion pertaining to section 2(c)(2) of the Open Meetings Act (deliberations concerning salary schedules for one or more classes of employees). Commissioner Cozza moved, and Commissioner McPherson seconded the motion. President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion passed at 9:23 p.m.

The Board returned to regular session at 9:50 p.m.

ACTION ON MATTERS CONSIDERED IN CLOSED SESSION

President Gould stated that the Board met in Executive Session for the purpose of discussion of salary schedules for one or more classes of employees. Commissioner Rogers moved, and Commissioner Sawyer seconded, that 2.9% would be allocated for the employee wage pool. President Gould requested a roll call vote, the result of which follows.

AYES: Nick Sawyer, John Cozza, Jennifer Rogers, Susan Gould

NAYS: Andrew McPherson

ABSENT: None

Motion passed.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Rogers moved that the meeting be adjourned; President Gould seconded the motion, which was unanimously approved by a voice vote at 9:51 p.m.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Respectfully submitted,

Trish Feid, Secretary

ATTEST:

/s/ Trish A. Feid

Secretary

APPROVED:

/s/ Susan E. Gould

President

Next scheduled Park Board meetings:

December 7, 2010 (date changed)
December 21, 2010 (third Tuesday of the month)
January 11, 2011