

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON DECEMBER 21, 2010 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER AT 7:00P.M.

Commissioners Present

Susan Gould, President
Jennifer Rogers, Vice President
Nicholas Sawyer, Treasurer

John Cozza
Andrew McPherson

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt. of Finance
Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation
Trish Feid, Secretary

Citizens and Guests

Bob Alexander, resident/PHGA
Harry Schoffstall, resident
Lupe Schoffstall, resident

Graham Nelson, resident
Greg Sammons, resident

APPROVAL OF AGENDA

Commissioner McPherson moved and Commissioner Cozza seconded, that the meeting's agenda be approved. By a voice vote, the Agenda for the Regular Meeting of December 21, 2010 was unanimously approved as amended.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Regular Meeting of December 7, 2010. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSTAIN: Andrew McPherson

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Superintendent Moser said that he received a proposal from Gewalt Hamilton Consulting Engineers for the Palatine Hills Golf Course's drainage study. Continuing, Supt. Moser said that after some negotiation, the fee from the original proposal's amount to evaluate the existing flooding and to make recommendations for the drainage improvements was lowered to \$43,240 from \$51,400. The proposal includes the survey of water flow, research/data collection, hydraulic modeling and drainage with alternatives, presenting the findings at meetings with MWRD, model of insurance of flood area, etc. Supt. Moser will be meeting with Supt. Zaldivar and Golf Course Supt. Helms for discussion of the proposal.

The Board reviewed the previously distributed written Revenue Facilities Department Report. Superintendent Zaldivar stated that the golf season had a good ending; up 800 rounds from last year for Palatine Hills.

President Gould noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

Mr. and Mrs. Schoffstall addressed the Board in regard to the procedures and fees for "open gym" and "drop-in" gym at our Park District's facilities, specifically at the Falcon Park Recreation Center. Director Gbur explained that both of those options for utilizing the facilities helps Staff to monitor and know who is in our buildings; the development of the \$2 drop-in fee for use of the gym or turf when an activity (such as open gym), programs, or a rental is not officially scheduled was based from many reasons, such as control of the facility, need for supervision of the area, cost associated with the utilities, maintenance needs, etc. Currently, only Falcon Park Recreation Center implements presenting an ID card for walking the track which is at no cost for our residents; also, checking in at Falcon Park's front desk is required for all gym and turf usage. Discussion ensued; the Commissioners and Staff added that with the addition of the active Falcon Park Recreation Center, control for the well-being of our patrons along with the daily maintenance of the building drive our procedures and regulations. The Board and Staff said that they appreciated the input and will consider it in future ways to improve our Park District Facilities.

Mr. Nelson addressed the Board on behalf of the swim team; inquired about participation with the current aquatic study, the Eagle Pool renovation, and expressed interest in a future indoor pool within the Park District. President Gould said that input is welcomed and invited Mr. Nelson to attend the upcoming Eagle Pool meeting in January. Commissioner McPherson replied that in view of the overall Park District needs, it is hard to justify the expense and undertaking entailed with the construction and maintenance of an indoor pool; typically, indoor pools lose revenue due to their upkeep and repairs. Continuing, Commissioner McPherson added that timing has to be right when moving forward with an indoor pool; no one would like to see increased taxes, a referendum would need to be approved.

Mr. Sammons addressed the Board mentioning that several months back, he attended a Board Meeting to express the need of outdoor ice rinks for use during the upcoming winter months. Mr. Nelson informed the Board that the new Community Park ice rinks' plan was well executed, a good job, and better than the original plan. Continuing, Mr. Nelson added that communication for ice availability/updates had improved; *Facebook* is the quickest way of notification, the Park District's webpage and the hotline number are other means of receiving updated information. Along with thanking the Board for overseeing this project, Mr. Nelson thanked Supt. Moser for his follow up phone call to him explaining the progress of the ice rinks and the date/hours for the opening day.

UNFINISHED BUSINESS

Director Gbur noted there was no unfinished business to be addressed at this time.

NEW BUSINESS

President Gould addressed the Board and audience stating that in accordance with the Park District Code of the State of Illinois, a Public Hearing is to be held prior to the Board adopting an ordinance amending the ordinance which set forth the budget and made appropriations of sums of money for the necessary expenditures of the Palatine Park District for corporate purposes for the fiscal year beginning January 1, 2010 and ending December 31, 2010. Notification of the public hearing was published in the December 11th edition of the **Daily Herald** according to regulations. The public hearing regarding the Amendment of the 2010 Budget & Appropriations Ordinance for the Palatine Park District was declared open.

President Gould requested questions and/or comments from the Board, and then from the audience. As no questions or comments were forthcoming, President Gould declared the public hearing closed.

President Gould requested a motion to adopt Ordinance #10-10, which had been previously distributed. Commissioner Cozza moved, and Commissioner McPherson seconded, that the Board adopt Ordinance #10-10 amending an Ordinance which set forth the Budget and Appropriations of sums of money for all necessary expenditures for Corporate purposes for the Fiscal Year January 1, 2010 through December 31, 2010. President Gould requested a roll call vote on the motion, the result of said vote follows:

AYES: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAYS: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to a purchase of an Excavator. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board of Park Commissioners direct Staff to issue a purchase order in the amount of \$40,865 to Burris Equipment for the purchase of an excavator. President Gould requested a roll call vote on the motion, the result of which follows.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to 2011 PYB/S Equipment Bid. Commissioner Cozza moved, and Commissioner McPherson seconded, that the Board of Park Commissioners award the 2011 PYB/S Equipment Bid to Santo Sports of Chicago Ridge, IL in the amount of \$15,368.79, and that staff be authorized to issue a purchase order for all the items included in the 2011 bid specifications. Responding to Commissioner Cozza's question, Supt. Williams said that for some vendors the preparation of a bid is just a formality to meet their quota; a few vendors submitted incomplete bids.

President Gould requested a roll call vote on the motion, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Monthly Financial Report dated November 2010. No questions were presented.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #24, in the amount of \$1,027,242.04, be approved and released for payment. Commissioner Cozza seconded the motion. Asst. Supt. Becke responded to questions pertaining to an online survey document cost that the data has been a popular tool throughout the Park Districts' Human Resource Departments. The salary survey data contains a widespread of input from fellow Park Districts. President Gould requested a roll call vote on the motion, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

President Gould noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Director Gbur highlighted item 1, that Falcon Park Recreation Center won the 2010 IPRA Outstanding Facility of the Year Award; Representative Elect Tom Morrison and the Park Board along with some Staff Members will be attending the State Conference Luncheon on Friday, January 28 in Chicago, during the Luncheon there will be a screen presentation displaying the 2010 Award recipients. Thanks to Staff and Commissioner McPherson for their hard work with the preparation of the nomination submission.

The Board reviewed the previously distributed Pending Projects List. Commissioner Rogers asked about the location change for the approved Community Park Electronic Sign Board, Staff said that the sign board will be 20' further north from the original plan and that it is planned to be ready to display Park District's summer programs and events.

COMMISSIONERS' COMMENTS

Commissioner McPherson said that the Falcon Park Recreation Center is a great building, amazed at how well the facility turned out.

Commissioners Cozza said congratulations to Director Gbur and Supt. Moser (Director Gbur added

Superintendents Williams and Smith) with dealing with the construction process; wonderful facility. Merry Christmas.

Commissioner Rogers attended the NWSRA Holiday Luncheon with State Representative Suzie Bassie and Staff; very nice event. Happy Holidays to everyone.

Commissioner Sawyer added that the Falcon Park Project was a beautifully executed job. Happy Holidays to all.

President Gould requested Future Agenda items; Commissioner McPherson asked that he would like to see a summary of Open Gym, Drop-In, and other pass types including their purpose, renewal dates, cost, etc. Director Gbur said that he would email that to the Commissioners; adding that Falcon Park had a recent upgrade to their software that has the ability to hold an ID photo within the system so when an ID card is scanned at check-in the participant's photo is displayed on the monitor. As Falcon Park has reached the end of its first year of operation, many renewal participants will have their ID retaken; therefore, we can gain the data base of ID photos, since we did not have the capability to hold past photos in the system; this is a valuable improvement moving forward. Ideas of pertinent messages to appear when ID photos are scanned along with the possibility of mandatory IDs for all non-residents were added to the discussion.

EXECUTIVE SESSION

President Gould requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion pertaining to section 2(c)(5) OMA (discussion of the purchase or lease of real property for the use of the district). Commissioner McPherson moved, and Commissioner Cozza seconded the motion. President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion passed at 8:17 p.m.

The Board returned to regular session at 8:33 p.m.

ACTION ON MATTERS CONSIDERED IN CLOSED SESSION

President Gould stated that the Board met in Executive Session for the purpose of discussion for the purchase or lease of real property for the use of the District. At this time, no action will be taken.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the meeting be adjourned; Commissioner Rogers seconded the motion, which was unanimously approved by a voice vote at 8:34 p.m.

