



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held at the Village of Palatine Community Center Building, in Community Room B, in said District, at 200 East Wood Street in Palatine on Tuesday February 14, 2017 at 7:00 p.m.

Call to order at 7:00 p.m.

Commissioners Present

Terry Ruff, President

Nicholas Sawyer, Vice President

Jennifer Rogers, Treasurer

Susan Gould

John Cozza

Staff Present

Michael Clark, Executive Director

Keith Williams, Supt. of Recreation

Ed Tynczuk, Supt. of Parks & Planning

Steve Nagle, Supt of Facilities

Elliott Becker, Supt. of Finance

Cheryl Tynczuk, Supt. of District Services & Projects

Donelda Danz, Asst. Supt. of Recreation

Tina Becke, Asst. Supt. of Finance

Joshua Ludolph, Asst. Supt. of Facilities

Jim Holder, Asst. Supt. of Parks & Planning

Trish Feid, Park Board Secretary/Executive Asst.

Citizens and Guests

Billy Stewart, Palatine Park District Intern

Approval of Agenda

Commissioner Gould moved and Commissioner Rogers seconded that the agenda for the meeting be approved. By a voice vote, the agenda for the regular meeting of February 14, 2017 was approved.

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Gould moved and Commissioner Sawyer seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved: Regular Meeting Minutes of January 24, 2017; Closed Session Minutes of January 24, 2017; and Warrant #3. The result of the roll call vote follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

Comments from the Audience

No comments at this time.

Departmental Reports

The Board reviewed the previously distributed District Services and Projects Department Report. Supt.

Tynczuk highlighted the staff workshops regarding the compensation study; the Risk Manager is conducting the risk assessment; and the Volunteer of the Year luncheon has received positive comments. Regarding Commissioner Cozza's question for the upcoming IT camera installation project, Tynczuk and Director Clark mentioned the need for the budgeted cameras for additional facility coverage. Regarding the OSHA Law and Regulations' situation, Clark said that Risk Manager Giannetti did a lot of research and we are in compliance. Commissioner Cozza asked about testing of water for lead levels, Clark responded that it does not apply to us; though, we plan to test the District's facilities. The cost is \$15 per test; Clark added for public concern it is valuable to test for candidness.

The Board reviewed the previously distributed Recreation Department Report. Supt. Williams commented on the Fitness Open House which was very successful; good support with facility and registration staff to assist with the event. The Cultural Arts' new hire will be joining us at a future meeting. Commissioner Gould added a helpful community communication means; the 'Nextdoor' application. The free application is a private social network for your neighborhood; good way for you and your neighbors to be inform of what is happening in your community; events can be posted; though, no commercial advertisement is accepted.

President Ruff noted there were no other Departmental Reports. The Park Board thanked staff for the various Department Reports.

New Business

The Board reviewed a previously distributed board summary for Ordinance #17-04, an Ordinance providing for the issue of \$755,500 Taxable General Obligation Limited Tax Park Bonds, Series 2017, for the purpose of providing the revenue source for the payment of certain outstanding alternate bonds of the Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the Park District's Corporate Fund. Commissioner Cozza moved and Commissioner Gould seconded that Park Board of Commissioners that the Board of Park Commissioners adopt Ordinance #17-04, an Ordinance providing for the issue of \$755,500 Taxable General Obligation Limited Tax Park Bonds, Series 2017, for the purpose of providing the revenue source for the payment of certain outstanding alternate bonds of the Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the Park District's Corporate Fund. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

Director Clark had asked Supt. Becker to prepare the previously distributed Board Summary regarding funding options for the Harper College Cooperative Agreement. The debt issuance ordinance is scheduled to be adopted on March 14, 2017, Clark said that staff is looking for consensus on selecting one of the two funding options. Becker said to consider the findings of the Master Plan's direction and planning for the District along with what the Park Board and staff would like to accomplish in the future. As explained in the summary, the 20 year maturity option gives the District opportunity and flexibility compared to the 15 year plan option. However, the 15 year amortization schedule will save the District on interest paid; though, no availability of any substance until the year 2030. In response to a question, Clark said that figuring the current interest rates and the finding of the District's Master Plan, he thinks the flexibility of the 20 year option outweighs the additional costs of interest. Commissioner Gould has concern with capital expenditures which will be needed for the aging facilities. Clark and Becker said that the capital reserves have not depleted; fund balances are healthy. In response to Commissioner Cozza's question of the 15 year

option worksheet, Becker continued to explain the debt service amounts and the other data within the columns. Commissioner Rogers asked if this will be an effective option if they freeze property taxes; Becker said that is a great point and the freeze of property taxes can impact the District; though, given the conservative nature of the increases that staff has built into this model; the District can endure. However, Commissioner Cozza added it may not affect the building; though, it will affect subsidized services provided at the facility. Becker mentioned that this money can only be used for debt and capital. In response to staffs' thoughts, both options were discussed. Commissioner Gould mentioned another concern, the Equalized Assessed Value (EAV) numbers, the taxable value of property. The consensus of the Park Board is to go with the 20 year maturity option; however, staff will continue to evaluate options and keep the Park Board informed.

The Board reviewed a previously distributed board summary and work plan pertaining to formal Adoption of the 2017 District Work Plan. Commissioner Rogers moved and Commissioner Gould seconded that the Board of Park Commissioners adopt the 2017 Agency Work Plan as presented. Director Clark mentioned that the goal worksheets are intended for internal use; though, if interested in details of the goal, it is provided. Clark said that staff did a wonderful job with the first year of the District Work Plan; staff participated in a great retreat in mid-December. There was agreement with staff that we were overly aggressive with the scope and projection of goal setting. Therefore, Clark explained the report's new format to display the 2016 carryover goals into 2017 goals; along with new established goals for 2017. Priority for 'Year 2' follows the focus of the Comprehensive Master Plan. Clark added that staff will continue to present trimester reporting at Park Board Meetings; the priority is set and we are looking at another busy year. The motion was unanimously approved by a voice vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

Executive Director's Report

The Board reviewed the previously distributed Executive Director's Report. Clark highlighted many report items including the successful park grant program for the playground at Oak Park; and he gave kudos to all involved with the annual volunteer luncheon and for the Park Commissioners attending. Clark said that Asst. Supt. Danz is doing a great job remediating the summer theater situation; staff is working on assessing and evaluating the camp program. Regarding the junior high soccer program, Director Clark complimented Supt. Williams with taking the lead before and during the meeting; Williams did an outstanding job outlining the situation along with clarifying the process of renting Celtic fields. The recap of the meeting was shared with all coordinators of the program; now, there are clear expectations for this year's program. Lastly, Clark reminded the Park Board of Saturday, March 4 at 7:30 a.m., the Legislative Breakfast; still time to confirm attendance if interested.

Commissioners' Comments

Commissioner Rogers wished everyone a happy Valentine's Day. In regard to Saturday's Volunteer of the Year luncheon honoring the District's various volunteers, Commissioner Rogers suggested having the video on the park district website, great video.

Commissioner Cozza reported that the talks regarding the proposed fitness center on the south end of Palatine with an outside fitness club has ended. Continuing, Commissioner Cozza mentioned the wonderful and well attended Volunteer of the Year event; a positive impression on the volunteers. Regarding the summer theater programming awareness, Commissioner Cozza mentioned other alternatives for interested

patrons.

Commissioner Gould complimented staff on organizing the successful luncheon which recognized park district volunteers. Regarding the ICompete annual fundraising event celebrating their 10th anniversary party for Partners for Our Communities (POC) ICompete program, Commissioner Gould said that it was a lot of fun; also, it was great seeing former ICompete participants who are now advocate speakers of the program. Commissioner Cozza added that he was glad to hear the speakers; though, suggested having the young presenters earlier within the event.

President Ruff agreed that the annual Volunteer of the Year event was a very nice event. Also, President Ruff endorsed a 'best-ever' musical, Mamma Mia, at Marriott Theatre in Lincolnshire.

President Ruff inquired and no future agenda items offered.

Adjournment

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned. Commissioner Cozza seconded the motion which was unanimously approved by a voice vote.

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion passed at 7:58 p.m.

Respectfully submitted,

Trish Feid
Park Board Secretary

Attest:

Approved:

Trish Feid
Secretary

Terry Ruff
President

Next scheduled Park Board meetings:

February 28, 2017
March 14, 2017
March 28, 2017