



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held in the Palatine Township Senior Center, in said District, at 505 S. Quentin Rd, Palatine, Illinois on January 26, 2016 at 7:00 p.m.

Call to order at 7:00 p.m.

Commissioners Present

John Cozza, President
Terry Ruff, Vice President
Nicholas Sawyer, Treasurer

Jennifer Rogers
Susan Gould

Staff Present

Mike Clark, Executive Director
Keith Williams, Supt. of Recreation
Ed Tynczuk, Supt. of Parks & Planning
Steven Nagle, Supt. of Facilities
Tina Becke, Asst. Supt. of Finance

Donelda Danz, Asst. Supt. of Recreation
Joshua Ludolph, Asst. Supt. of Facilities
Cheryl Tynczuk, Landscape Architect
Trish Feid, Park Board Secretary/Executive Asst.

Citizens and Guests

Eric Anderson, Piper Jaffray

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner Ruff seconded that the agenda for the meeting be approved. By a voice vote, the agenda for the regular meeting of January 26, 2016 was approved.

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion carried.

APPROVAL OF CONSENT AGENDA

The Board reviewed the previously distributed consent agenda items. Commissioner Rogers moved and Commissioner Ruff seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved as submitted: the Regular Meeting Minutes of January 12, 2016; Surplus Property Ordinance #16-02; October and November 2015 Treasurer's Reports; and Warrant #2. The result of the roll call vote follows:

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion carried.

COMMENTS FROM THE AUDIENCE

No one addressed the Park Board.

PRESENTATION

The District's agent regarding bonds placement, Mr. Anderson from Piper Jaffray, greeted the Park Board. Regarding the Palatine Park District's consideration of rollover debt, Mr. Anderson said that tonight's presentation is for informational purposes only in preparation of formal adoption at the next Park Board

Meeting; regarding the 2016 Annual Rollover Debt Ordinance. This year we have an amount of \$740,500 tax park bonds to be considered, this is up from previous years due to the C.P.I. and more importantly, the bonds that we issued last year, which refunded prior debit and created more headroom. Therefore, the more headroom equals a higher level of debt that can be issued since we take that savings and can then turn into principal. This process will be for the subsequent 9 fiscal years. This is a simple issuance; a ten (10) day maturity with a total interest expense of \$144 with a projected 0.70% rate, non-referendum levied bonds similar to past practices. The funds will be used to pay off existing alternate revenue source bonds for many projects including Eagle Pool and for the acquisition of Falcon Park; along with other payments and tackling operating debt into the future. Awareness of the District's conservative debt service extension base remaining over the next twenty years span, allowing the opportunity for consideration of many capital projects for future Boards. In response to President Cozza's question, Mr. Anderson explained the current available headroom and future issuances of bonds amount with consideration to future C.P.I. displaying what the available resources will be at a minimum over time. Director Clark and the Park Board thanked Mr. Anderson for his presentation.

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Parks and Planning Department Report. Supt. Tynczuk highlighted a few items including updates on the ice rinks; staff continued working at the golf course removing trees; Community Center office kitchen area's renovation is continuing with staff installing new electric lines for the appliances; and, the three remaining office areas are almost complete. Regarding the Dee Lane project, Tynczuk said that staff received a request for participation with the committee; also, it has been confirmed that the well at Hamilton's reservoir is not in good shape, along with sand issues; staff will be looking at the budget to reallocate funds. In response to Commissioner Gould, Tynczuk said it will cost approximately \$25,000 to make the repair and take preventive measurements to avoid the continuance of sand, which is causing problems.

The Board reviewed the previously distributed Facilities Department Report. Supt. Nagle highlighted Kevin Slobodecki, who was recognized once again; Kevin is doing great work. Also, for the first time, ICompete was able to host their annual show at Cutting Hall; it was nice to show case the facility. Golf course staff members are busy working on pre-season ideas and will be attending national shows next month; compliments to Parks' crews and to Asst. Supt. Ludolph as the Community Center's renovation is near completion. Palatine Opportunity Center (POC) has evolved over the last few months with working on their vision and direction; staff met with POC Executive Director Mrs. Millin. Mrs. Millin plans to come before the Park Board with updates. The stables end of the year show went great; staff is conducting two surveys. In response to Commissioner Sawyer, Nagle said that fifty-five (55) trees were able to be cut down between the Parks Department and Golf Course staff; the trees were diseased and/or damaged.

President Cozza noted there were no other Departmental Reports. The Board thanked staff for their reports.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to the approval of the golf course maintenance equipment purchase. Commissioner Gould moved and Commissioner Rogers seconded that the Board of Park Commissioners approve (10 pieces) purchase of golf course maintenance equipment through the National IPA bid for an amount not to exceed \$206,705.74 from Reinders Equipment Inc. Director Clark said that staff plans to establish a manageable replacement schedule for equipment, which might take a couple of cycles to get to that point. The motion was unanimously approved by a roll call vote as follows:

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza
NAY: None
ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary regarding the Adoption of the 2016 District Work Plan for the District. Commissioner Rogers asked that we moved this item to the next agenda. The Board would like additional time to review the handbook of the District Work Plan; there was consensus of the Board to table this item and present at February 9th Park Board Meeting.

EXECUTIVE DIRECTOR'S REPORTS

The Board reviewed the previously distributed Executive Director's Reports. Director Clark reminded the Board of State Conference and he mentioned that we will be hosting a student from U of I during the award luncheon. Saturday, February 6th is the Volunteer of the Year luncheon event. Regarding the Dee Lane property, the next step is in hands of developer and attorneys; tomorrow Clark is meeting with the new Executive Director of the Northwest Water Commission; lastly, he noted the numerous staff shout-outs.

COMMISSIONERS' COMMENTS

Commissioner Sawyer commented that he is looking forward to attending conference.

Regarding requested future agenda items; no items were presented.

EXECUTIVE SESSION

President Cozza requested a motion to close the public portion of the meeting and convene in executive session for two items: Section 2(c)(1) Open Meetings Act for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel of the District for the public body, including hearing testimony on a complaint lodged against an employee to determine its validity; and Section 2(c)(5) Open Meetings Act for discussion of the acquisition or lease of real property for the use of the District. Commissioner Cozza moved and Commissioner Ruff seconded the motion, which was unanimously approved by a voice vote. The result of which follows:

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould
NAY: None
ABSENT: None

Motion passed at 7:34 p.m.

RETURN TO OPEN SESSION

The Board reconvened in open session at 9:22 p.m.

ACTION ON MATTERS CONSIDERED IN CLOSED SESSION

President Cozza said that the Board met in executive session regarding the two items. In regard to the topic of real property, President Cozza stated that there will be no action at this time.

Regarding, Section 2(c)(1) Open Meetings Act for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel of the District for

the public body, Commissioner Rogers motioned and Commissioner Sawyer seconded that the Board of Park Commissioners approve the Executive Director's bonus compensation as discussed and agreed upon. The motion which was unanimously approved by a voice call vote as follows:

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion passed at 9:22 p.m.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Ruff moved that the regular meeting be adjourned. Commissioner Sawyer seconded the motion which was unanimously approved by a voice vote at 9:22 p.m.

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion carried.

Respectfully submitted,

Trish Feid
Secretary

ATTEST:

/s/ Trish Feid
Secretary

APPROVED:

/s/ John Cozza
President

Next scheduled Park Board meetings:

February 9, 2016
February 23, 2016
March 8, 2016