



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held in the Palatine Township Senior Center, in said District, at 505 S Quentin Road, Palatine, IL on March 9, 2015 at 7:00 p.m.

Call to order at 7:00 p.m.

Commissioners Present

Susan Gould, President

John Cozza, Vice President

Terry Ruff, Treasurer

Nicholas Sawyer

Jennifer Rogers

Staff Present

Mike Clark, Executive Director

Ed Tynczuk, Supt. of Parks & Planning

Steven Nagle, Supt. of Facilities

Elliott Becker, Supt. of Finance & Personnel

Donelda Danz, Asst. Supt. of Recreation

Jim Holder, Asst. Supt. of Parks

Joshua Ludolph, Asst. Supt. of Facilities

Cheryl Tynczuk, Landscape Architect

Kelli Hedding, Falcon Park Facility Manager

Trish Feid, Secretary

Citizens and Guests

Bob Alexander, PHGA

Greg Sammons

Jessica Figenholtz, Cannon Design

Nancy Grybash, Palatine Opportunity Center

APPROVAL OF AGENDA

Commissioner Rogers moved and Commissioner Ruff seconded that the agenda for the meeting be approved. President Gould suggested moving the new business items to follow closed session. By a voice vote, the agenda for the regular meeting of March 9, 2015 was unanimously approved as amended.

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried as amended.

EXECUTIVE SESSION

President Gould requested a motion to close the public portion of the meeting and convene in executive session; regarding Section 2(c)(5) Open Meetings Act discussion of the acquisition or lease of real property for the use of the District and Section 2(c)(6) Open Meetings Act discussion of setting of a price for the sale or lease of property owned by the District. Commissioner Rogers moved and Commissioner Ruff seconded the motion, which was unanimously approved by a voice vote. The result of which follows:

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion passed at 7:01 p.m.

RETURN TO OPEN SESSION

The Board reconvened in open session at 7:46 p.m.

ACTION ON MATTERS CONSIDERED IN CLOSED SESSION

President Gould said that the Board met in executive session regarding items of property; President Gould stated that there will be no action at this time.

APPROVAL OF CONSENT AGENDA

The Board reviewed the previously distributed consent agenda items. Commissioner Sawyer moved and Commissioner Ruff seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved as submitted: Regular Meeting Minutes of February 24, 2015; Award of Bid for Salt Creek Stream Bank Erosion Project at Willowood Park, Phase II; Approval of Acquisition through the Joint Purchase Program for a Toro Groundsmaster 5900; and Approval of Warrant #5. The result of the roll call vote follows:

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to approval of an agreement with Palatine Opportunity Center (P.O.C.) and the Palatine Park District. Commissioner Rogers moved and Commissioner Ruff seconded that the Board of Park Commissioners approve the agreement for the Provision, Operation and Administration of Recreational Programming between the Palatine Park District and the Palatine Opportunity Center. Supt. Nagle said that P.O.C. Director Millin, Supt. Williams and Falcon Park Facility Manager Hedding worked out the details of staffing and programming, which are in the best interest of the partnership. Nagle introduced to the Park Board Nancy Grybash, Board member of P.O.C. Board, in attendance on behalf of the organization. Hedding mentioned the importance of having another knowledgeable staff present at P.O.C. which will be beneficial in many ways from programming to grant opportunities. Director Clark added that the connection with the two staff members between Falcon Park and P.O.C., will be valuable to the program’s success. The Park Board thanked Ms. Grybash for her involvement. President Gould requested a roll call vote; the agreement was unanimously approved as submitted.

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to Ordinance #15-07. Commissioner Rogers moved and Commissioner Sawyer seconded that the Board of Park Commissioners approve Ordinance #15-07, an Ordinance approving the agreements for fuel purchase and related fuel storage and dispensing equipment at the Palatine Hills Golf Course. President Gould requested a roll call vote; the ordinance was unanimously approved as submitted.

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

President Gould noted there was no more new business to be addressed at this time.

MATTERS FROM THE PUBLIC

On behalf of the Palatine Hills Golf Association, liaison Mr. Alexander reported their upcoming board meeting and mentioned the diligent efforts of documenting the golf course's historical records; also he said that the open house is scheduled for this Saturday at Palatine Hills Golf Course. Commissioner Rogers asked about the golf course opening day, Supt. Nagle said that staff is preparing and waiting for weather permitting conditions.

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Supt. Becker gave updates regarding the refunding bonds' process; and mentioned the recent registration activity of Rec Trac and Web Trac, the new software systems. Becker said that he will be attending the Illinois Metropolitan Investment Fund (IMET) annual meeting along with Director Clark tomorrow. Lastly reporting, the District will have two new staff members starting tomorrow, part-time finance position and full-time IT Administrator Manager.

The Board reviewed the previously distributed Recreation Department Report. Supt. Danz mentioned the Palatine Childrens Chorus performance at Carnegie Hall in New York.

The Board reviewed the previously distributed 2014 Annual Stables Report. Supt. Nagle gave thanks to the staff members of Palatine Stables for their performance and dedication. Stables Manager/Trainer Bruns said that there has been an increase in the number of new students; and the horse show team had a great season. Nagle mentioned the successful Fall Fest, stating that Meadowlark Park worked out well as staff revamped the annual fall festival event at Palatine Stables; lastly, he highlighted the recent onset of the stables' newsletter, which has been well received.

President Gould noted there were no other Departmental Reports. The Board thanked staff for their reports.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Director Clark gave thanks to Commissioners Rogers, Ruff and Sawyer and Asst. Supt. Becke for attending the Legislative Breakfast with him last Saturday. Interesting conversations, Clark added comments on potential minimum wage provisions with different classifications for employees.

COMMISSIONERS' COMMENTS

Commissioner Ruff congratulated staff with the transition of the new registration and recreation program software systems.

Commissioner Sawyer said that the Legislative Breakfast was very informative. Director Clark added that the IAPD advocate does an outstanding job on the park districts' behalf with state legislation.

Commissioner Cozza complimented staff on the work involved with executing the new software.

Regarding requested future agenda items; Commissioner Rogers asked to have Mr. Adam, Park District Attorney, attend a Board Meeting to touch base with the Park Board.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Cozza moved that the regular meeting be adjourned. Commissioner Sawyer seconded the motion which was unanimously approved by a voice vote at 8:21 p.m.

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion passed.

Respectfully submitted,

Trish Feid, Secretary

ATTEST:

APPROVED:

/s/ Trish Feid
Secretary

/s/ Susan Gould
President

Next scheduled Park Board meetings:

March 24, 2015
April 14, 2015
April 28, 2015