



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held in the Palatine Township Senior Center, in said District, at 505 S Quentin Road, Palatine, IL on April 14, 2015 at 7:00 p.m.

Call to order at 7:00 p.m.

Commissioners Present

Susan Gould, President

John Cozza, Vice President

Terry Ruff, Treasurer

Nicholas Sawyer

Jennifer Rogers

Staff Present

Mike Clark, Executive Director

Keith Williams, Supt. of Recreation

Ed Tynczuk, Supt. of Parks & Planning

Steven Nagle, Supt. of Facilities

Elliott Becker, Supt. of Finance & Personnel

Donelda Danz, Asst. Supt. of Recreation

Tina Becke, Asst. Supt of Finance

Jim Holder, Asst. Supt. of Parks

Joshua Ludolph, Asst. Supt. of Facilities

Kelli Hedding, Falcon Park Facility Manager

Kevin Slobodecki, Falcon Park Asst. Facility Mgr.

Mike Weingart, IT Administrator

Trish Feid, Secretary

Citizens and Guests

Bob Alexander, PHGA

Carol Reagan, PTSCC Executive Director

APPROVAL OF AGENDA

Commissioner Rogers moved and Commissioner Cozza seconded that the agenda for the meeting be approved. By a voice vote, the agenda for the regular meeting of April 14, 2015 was unanimously approved as submitted.

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

APPROVAL OF CONSENT AGENDA

The Board reviewed the previously distributed consent agenda items. Commissioner Sawyer moved and Commissioner Ruff seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved as submitted: Regular Meeting Minutes of March 24, 2015; Award of Bid for John Deere purchase of Field Groomers; and Approval of Warrant #7. The result of the roll call vote follows:

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

MATTERS FROM THE PUBLIC

On behalf of the Palatine Hills Golf Association, liaison Mr. Alexander reported some of last week's events at Palatine Hills Golf Course, which the PHGA supported; he also mentioned new members joining the

association and expressed good news with the re-election of park commissioners. In response to Commissioner Cozza, Mr. Alexander said that they had 32 participants enjoy the 2-man tournament playing 14 holes. The Park Board thanked Mr. Alexander for the PHGA updates.

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Supt. Becker introduced another new member of the Park District, Mike Weingart, IT Administrator. Mike said that he was happy to be a part of the team; the Park Board welcomed him. Becker gave updates on the recently executed software system and complimented Supt. Nagle’s navigation through the problem solving aspect. In response to Commissioner Cozza, staff said that the new Rec Trac software system is custom built for our District; glitches appear with new fixes causing other issues to pop-up. Director Clark said that is part of the process with the installation of a new version and the debugging. Becker gave updates on the other two District projects; Time-Pro which is in process and the exploration of new finance software. Continuing, he added that bank RFPs are due Monday; audit starts next week; and Karen Zeman returns to the District working in the finance department. Staff is happy to have Karen back at the Park District.

The Board reviewed the previously distributed Recreation Department Report. Supt. Williams mentioned that the Sister City of France’s rugby team visit was a success, highly complimenting Alan Burton. The visiting rugby team had a full itinerary including visiting and enjoying meals at various community facilities, rugby practices, various rugby games, round of disc golf, mall visit, bags tournament, softball game, Chicago touring, etc. Williams said that the group was very thankful and the kids were very humble and appreciative; language was a barrier but very interesting and enjoyable visit.

The Board reviewed the previously distributed 2014 Annual Falcon Park Report. Supt. Nagle recognized Falcon Park Facility Manager Hedding and Falcon Park Asst. Facility Manager Slobodecki who presented the Park Board with the 2014 Annual Falcon Park Report. They highlighted the facility usage, program and rental statistics; programming and partnership with Palatine Opportunity Center; challenges; expenses; maintenance and building repair projects; parking lot expansion; addressing the presence of security when needed; and increasing staffing. Adding to the discussion of Falcon Park’s revenue, President Gould said that the Board and staff never expected to make substantial revenue, it is great seeing the recreational facility holding its own and that staff does a great job balancing the needs and demands. Continuing, it can be questioned whether this facility is a true community center versus a revenue recreational center. The Park Board thanked staff for the thorough report and great information.

President Gould noted there were no other Departmental Reports. The Board thanked staff for their reports.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to approval of Palatine Township Senior Citizens Council (PTSCC) funding request. Commissioner Rogers moved and Commissioner Ruff seconded that the Board of Park Commissioners approve the funding request for the 2015 fiscal year by the PTSCC, and that staff disburse the first half of this year’s funds in the amount of \$88,378.22. Mrs. Carol Reagan thanked the Park Board for the support throughout the year. President Gould requested a roll call vote; the agreement was unanimously approved as submitted.

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to Approval of Personnel Policy Manual Sections 3.05.0 – 3.05.15. Commissioner Cozza moved and Commissioner Rogers seconded the Board of Park Commissioners approve Personnel Policy Manual Section 3.05.0 – 3.05.15; Employee Benefits as presented. President Gould requested a roll call vote; the ordinance was unanimously approved as submitted.

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

Addressing a Commissioner's request, discussion of Professional Services to the District ensued; Director Clark will begin searching appropriate firms to provide legal services to the District.

President Gould noted there was no more new business to be addressed at this time.

#### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Director Clark offered congratulations to the re-election of Commissioners Cozza and Sawyer. Clark reviewed several report items including his breakfast meeting with Harper College President, Dr. Ender; updates with Community Center enduring the Village renovation; tomorrow's Special/Workshop meeting for the Park Board; staff alternative strategy meeting with the Hitchcock Design Group in early May; special events; and the District's Volunteer Coordinator to start soon. Clark will be in Springfield along with Commissioners Rogers and Sawyer, therefore not able to attend the next Park Board Meeting; consensus of the Board to fulfill the April 28 meeting.

#### COMMISSIONERS' COMMENTS

Commissioners Cozza and Sawyer are very happy and are looking forward to the next six years on the Park Board. Commissioner Cozza was thankful for the support; adding that these are going to be six big years for the District.

Commissioner Rogers complimented Carol Reagan for the great job with the volunteer dinner at Cotillion; interesting to see the diverse support and the coming together for community needs. Commissioner Rogers mentioned that they are looking for a location to facilitate their 'Meals on Wheels' program for one week when the Senior Center's parking lot is under repair.

President Gould enjoyed Jill Kernan's retirement party; good event. New puppy in the Gould's household, triggered concern of the dog flu breakout; staff said that notices are posted via public media and at the dog park.

Regarding requested future agenda items; no thoughts were presented.

EXECUTIVE SESSION

President Gould requested a motion to close the public portion of the meeting and convene in executive session; regarding Section 2(c)(5) Open Meetings Act discussion of the acquisition or lease of real property for the use of the District. Commissioner Rogers moved and Commissioner Ruff seconded the motion, which was unanimously approved by a voice vote. The result of which follows:

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion passed at 8:25 p.m.

RETURN TO OPEN SESSION

The Board reconvened in open session at 9:10 p.m.

ACTION ON MATTERS CONSIDERED IN CLOSED SESSION

President Gould said that the Board met in executive session regarding items of property; President Gould stated that there will be no action at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Cozza moved that the regular meeting be adjourned. Commissioner Sawyer seconded the motion which was unanimously approved by a voice vote at 9:10 p.m.

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion passed.

Respectfully submitted,

Trish Feid, Secretary

ATTEST:

APPROVED:

/s/ Trish Feid  
Secretary

/s/ Susan Gould  
President

Next scheduled Park Board meetings:

April 28, 2015  
May 12, 2015  
May 26, 2015-Location change-CC Room IG