



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held in the Palatine Township Senior Center, in said District, at 505 S. Quentin Rd, Palatine, Illinois on April 28, 2015 at 7:00 p.m.

Call to order at 7:00 p.m.

Commissioners Present

Susan Gould, President
John Cozza, Vice President
Terry Ruff, Treasurer

Commissioners Absent

Nicholas Sawyer
Jennifer Rogers

Staff Present

Keith Williams, Supt. of Recreation
Ed Tynczuk, Supt. of Parks & Planning
Steven Nagle, Supt. of Facilities
Elliott Becker, Supt. of Finance & Personnel
Tina Becke, Asst. Supt. of Finance
Donelda Danz, Asst. Supt. of Recreation

Jim Holder, Asst. Supt. of Parks
Joshua Ludolph, Asst. Supt. of Facilities
Phil Riskin, Human Resource Manager
Cheryl Tynczuk, Landscape Architect
Trish Feid, Secretary

Citizens and Guests

Bob Alexander, Palatine Hills Golf Association
Mark Olesen
Nghì Pappas, Sister Cities Association of Palatine (SCAOP)

Shar Jaegers, Sister Cities Association of Palatine (SCAOP)
Jim Parker, Sister Cities Association of Palatine (SCAOP)

APPROVAL OF AGENDA

Commissioner Ruff moved and Commissioner Cozza seconded that the agenda for the meeting be approved. By a voice vote, the agenda for the regular meeting of April 28, 2015 was approved as presented.

AYE: Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: Jennifer Rogers, Nicholas Sawyer

Motion carried.

APPROVAL OF CONSENT AGENDA

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Cozza moved and Commissioner Ruff seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved: Regular Meeting Minutes of April 14, 2015; Approval of Purchase for a Tractor Replacement through National Joint Powers Alliance (NJPA); Approval of Bid for the Birchwood Pool Painting Project; Rejection of Bid for Family Aquatic Center Swimming Pool Heater Project; and Approval of Warrant #8. The result of the roll call vote follows:

AYE: Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: Jennifer Rogers, Nicholas Sawyer

Motion carried.

MATTERS FROM THE PUBLIC

Sister Cities Association of Palatine (SCAOP) representatives President Nghì Pappas along with members Jim

Parker and Shar Jaegers wanted to thank the Palatine Park District in a public manner for their appreciation regarding the Park District's contribution during the Fontenay-le-Comte exchange with the visiting French Rugby Club. Mr. Parker informed the Park Board that the assistance of Park District staff, providing welcoming goodies bags and arranging various accommodations, completed the Rugby's team visit, making their stay in Palatine a tremendous success. A special acknowledgment to Supt. of Recreation Keith Williams, Mr. Parker said that Keith was a star throughout the process adding that the visit would not have worked without the support. The Board added compliments to the SCAOP members and their community of volunteers.

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Parks and Planning Department Report. Supt. Tynczuk highlighted the recent renovation of the re-purposed pottery room which is now a multipurpose room for parties, meetings and other use. Arbor Day last Friday at Oak Park was a great event; there was a presentation from some of St. Thomas School classes. Tynczuk distributed various illustrations regarding the proposed bridge project to connect the neighborhood on the east side of Salt Creek to Birchwood South Park. Continuing, Tynczuk said that the original plan focused on installing a bridge on the southeast corner of the park connecting to Bryant Lane; a second option of connecting the neighborhood with a bridge at Aldridge Lane is under consideration. Discussion ensued; President Gould directed staff to present this item for further Board discussion including thoughts with combining two projects: the bridge connection and correction of Birchwood South's flooding and draining. Lastly, Tynczuk stated that Willowwood Park's erosion project is moving along; unfortunately, two (2) accounts of vandalism have been reported with the equipment that is left overnight at the Park area.

The Board reviewed the previously distributed Facilities Department Report. Supt. Nagle highlighted the upcoming events; including Cinco de Mayo at Falcon Park and Head to the Hills, which is an event with a number of golf and non-golf activities. Commissioner Ruff added constructive thoughts of coordination between various events.

President Gould noted there were no other Departmental Reports. The Board thanked staff for their reports.

NEW BUSINESS

The Board reviewed a previously distributed board summary pertaining to the approval of 2014 Playground Renovations Change Order #1. Commissioner Ruff moved and Commissioner Cozza seconded that the Board of Park Commissioners approve Change Order #1, in amount not to exceed \$23,375, for the 2014 Playground Renovations. The motion was unanimously approved by a roll call vote as follows:

- AYE: Terry Ruff, John Cozza, Susan Gould
- NAY: None
- ABSENT: Jennifer Rogers, Nicholas Sawyer

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the Approval of Agreement; ComEd Right-of-Way Lease. Commissioner Cozza moved and Commissioner Ruff seconded that the Board of Park Commissioners approve the Recreational Lease agreement with Commonwealth Edison Company for use of the Prospect Heights – Palatine Right of Way for a period of twenty years. The motion was unanimously approved by a roll call vote as follows:

AYE: Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: Jennifer Rogers, Nicholas Sawyer

Motion carried.

The Board reviewed a previously distributed board summary pertaining to Personnel Policy, Manual Sections 3.06.0 – 3.6.05. Commissioner Ruff moved and Commissioner Cozza seconded that the Board of Park Commissioners approve Personnel Policy Manual Section 3.06.0 – 3.06.05 Employee Time Off Benefits as presented. On behalf of Director Clark, Supt. Becker gave clarification of terms for sick days and vacations days. The motion was unanimously approved by a voice vote as follows:

AYE: Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: Jennifer Rogers, Nicholas Sawyer

Motion carried.

President Gould noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORTS

The Board reviewed the previously distributed Executive Director's Reports. In response to Commissioner Cozza's question, Supt. Becker said that along with Director Clark they will be recapping the feasibility study and creating an executive summary which will be distributed to the Park Board.

COMMISSIONERS' COMMENTS

Commissioner Cozza complimented the arrangements made for the visiting rugby team's stay in Palatine; it was a great visit with the rugby club from France.

Regarding future agenda items, Commissioner Cozza inquired about the church parking lot project. Supt. Tynczuk updated the Park Board on the project's progress and the collaboration with St. Paul Church, Palatine Historical Society, School District 15 and the Park District.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Ruff moved that the regular meeting be adjourned. Commissioner Cozza seconded the motion which was unanimously approved by a voice vote.

AYE: Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: Jennifer Rogers, Nicholas Sawyer

Motion passed at 7:33 p.m.

Respectfully submitted,

Trish Feid
Park Board Secretary

ATTEST:

APPROVED:

/s/ Trish Feid
Secretary

/s/ Susan Gould
President

Next scheduled Park Board meetings:

May 12, 2015
May 26, 2015-location change to Com Ctr 1G
June 9, 2015