



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held in the Palatine Township Senior Center, in said District, at 505 S Quentin Road, Palatine, IL on June 9, 2015 at 7:00 p.m.

Call to order at 7:00 p.m.

Commissioners Present

John Cozza, President
Terry Ruff, Vice President
Nicholas Sawyer, Treasurer

Jennifer Rogers
Susan Gould

Staff Present

Mike Clark, Executive Director
Keith Williams, Supt. of Recreation
Ed Tynczuk, Supt. of Parks & Planning
Steven Nagle, Supt. of Facilities
Elliott Becker, Supt. of Finance & Personnel
Donelda Danz, Asst. Supt. of Recreation

Tina Becke, Asst. Supt. of Finance
Jim Holder, Asst. Supt. of Parks
Joshua Ludolph, Asst. Supt. of Facilities
Cheryl Tynczuk, Landscape Architect
Trish Feid, Secretary

Citizens and Guests

Bob Alexander, PHGA
Charlene Holtz, Park District Attorney

Andrew Paine, Park District Attorney

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner Ruff seconded that the agenda for the meeting be approved. Director Clark asked that new business item of consent for changes in operating structure; and approval of U.S. Messenger Agreement be removed from the agenda. This item will be presented for Board approval at the June 23 Park Board Meeting. Through a voice vote, the agenda for the regular meeting of June 9, 2015 was unanimously approved as amended.

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion carried as amended.

APPROVAL OF CONSENT AGENDA

The Board reviewed the previously distributed consent agenda items. Commissioner Gould moved and Commissioner Ruff seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved as submitted: Regular Meeting Minutes of May 26, 2015; Approval of Ordinance #15-09 Prevailing Wage; and approval of Warrant #11. The result of the roll call vote follows:

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

MATTERS FROM THE PUBLIC

Mr. Alexander, Palatine Hills Golf Association (PHGA) liaison, reported that the next PHGA's meeting will be

this Thursday; he asked if staff has any issues to let him know. In honor of the association's 45th year of affiliation, they will have commemorative jerseys created. The Park Board thanked Mr. Alexander for his report.

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Supt. Becker mentioned that the Equalized Assessed Valuation (EAV) rose; 1.2% higher, which we haven't seen in a long time. Becker reported that staff will be searching for a new insurance broker. President Cozza inquired about the possibility of working with the current health provider's representative; however, Becker expressed negotiating concerns.

The Board reviewed the previously distributed Recreation Department Report. Regarding staff Wellness Program, Supt. Williams complimented Fitness, Health and Wellness Coordinator Peldiak and Wellness Coach Danette Lane; they provide beneficial programs. Peldiak encourages and reminds staff of the various health and fitness opportunities along with setting goals. In response to Commissioner Rogers' question, Williams said that there is a very good response of staff participation within the program. Other report items include an increase with sponsorship for our recent events; Sounds of Summer brochure is topnotch. Regarding special events, inclement weather has canceled a few events; the rescheduled date of the disc golf event will be on Saturday, June 20. A popular event, Big Trucks, had a beautiful day and was an enormous success with visitors at the event and then enjoying our surrounding park amenities. Williams said that staff started the summer season with busy weekends including the opening of pools, onset of camps, special events, gymnastics meet and the affiliates. Lastly, a special mention to the Parks Department with their assistance with the pools, they look great.

President Cozza noted there were no other Departmental Reports. The Board thanked staff for their reports.

The Board reviewed a previously distributed board summary for the approval of Personnel Policy Section 3.7.0 – 3.7.5. Commissioner Gould moved and Commissioner Ruff seconded that the Board of Park Commissioners approve Personnel Policy Manual Section 3.7.0 – 3.7.5 Employee Benefits as presented. President Cozza requested a roll call vote; the motion was unanimously approved as submitted.

AYE: Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

President Cozza noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. No further updates regarding the board alert memo that was distributed earlier today, Director Clark thanked Asst. Supt. Holder for the thorough follow-up and investigating. Supt. Tynczuk confirmed that room 1G windows are part of the IGA; Clark said that Tynczuk attends the Village construction meeting and he is doing a good job keeping Park District staff informed for preparation with inconveniences. Regarding Commissioner Gould's inquiry, staff responded that the 4th of July event with fireworks remains on. Clark informed the Park Board that the Community Center electronic signboard that was proposed will not be Village supported; Publication Information staff will be looking into other marketing means and ideas of improvements to the lobby area

communicating District's programs, events and news. Other report items mentioned included the first reading of personnel policy 3.08 to be enclosed in the next EDR; upcoming Comprehensive Planning meeting for the Park Board; the new mowing company is close to catching up.

COMMISSIONERS' COMMENTS

Commissioner Sawyer inquired about the water fountain that is out of order on the 7th hole at PHGC.

Commissioner Gould mentioned registration problems occurring during online registration for the water aerobics program; staff added that they will update the program information since the water aerobics program is not available for online registration. Water aerobics is a membership type program which needs participants to receive a key fob for attendance purposes. By visiting one of our facilities, staff can assist with the key fob and update your ID information. Furthermore, staff continued explaining that with the new registration/recreation software system we need participants to set up new household in order to process the registration of programs, events, passes and/or memberships. Setting up households can be created online with activation completed by the registrar.

Commissioner Rogers enjoyed the fundraiser event on behalf of the Senior Center; it was great seeing District staff support at the well-attended event.

President Cozza shared thoughts he learned of an innovated idea for perceived services, a provider offering of an easy to use interactive digital media software system for various services/delivering for the fast paced, competitive environment; something to look forward to. President Cozza asked about the process of registration with identifying non-resident participants; also, he mentioned that Celtic Soccer's new registration process is having difficulties; this year all soccer registrations are being processed through Celtic Soccer not the Park District. Another thought regarding soccer's resident registrations, staff needs to monitor the reimbursement to the Park District; staff is aware and Director Clark added that once the revised affiliate agreement is completed, affiliates and staff will have direct guideline.

Regarding requested future agenda items, no items were presented.

EXECUTIVE SESSION

President Cozza requested a motion to close the public portion of the meeting and convene in executive session for Sections 2(c)(1) and 2(c)(5) of the Open Meetings Act. Director Clark asked to remove Section 2(c)(5) of the Open Meetings Act from closed session since there is no new information to report. Commissioner Gould moved and Commissioner Sawyer seconded the motion that the Board of Park Commissioners close this portion of the meeting to the public and convene in executive session under Section 2(c)(1) of the Open Meetings Act for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel of the District for the public body, including hearing testimony on a complaint lodged against an employee to determine its validity, which was unanimously approved by a roll call vote. The result of which follows:

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion passed at 7:49 p.m.

RETURN TO OPEN SESSION

Commissioner Ruff moved to come out of closed session and return to the regular meeting of the Board of

Park Commissioners; Commissioner Gould seconded the motion which was unanimously approved by a voice vote as follows:

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion passed at 9:30 p.m.

ACTION ON MATTERS CONSIDERED IN CLOSED SESSION

President Cozza said that the Board met in executive session for the purpose of considering information pertaining to appointment of the District; President Cozza stated that there will be no action at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Ruff moved that the regular meeting be adjourned. Commissioner Gould seconded the motion which was unanimously approved by a voice vote at 9:30 p.m.

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion passed.

Respectfully submitted,

Trish Feid, Secretary

ATTEST:

APPROVED:

/s/ Trish Feid, Secretary

/s/ John Cozza, President

Next scheduled Park Board meetings:

June 23, 2015

July 14, 2015

July 28, 2015