



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held at the Village of Palatine Community Center Building, in Community Room B, in said District, at 200 East Wood Street in Palatine on Tuesday June 13, 2017 at 7:00 p.m.

Vice President Rogers: call to order at 7:00 p.m.

Commissioners Present

Jennifer Rogers, Vice President
Susan Gould, Treasurer
John Cozza
Terry Ruff

Commissioner Absent

Nicholas Sawyer, President

Staff Present

Michael Clark, Executive Director
Keith Williams, Supt. of Recreation
Ed Tynczuk, Supt. of Parks & Planning
Steve Nagle, Supt of Facilities
Elliott Becker, Supt. of Finance
Cheryl Tynczuk, Supt. of District Services & Projects

Donelda Danz, Asst. Supt. of Recreation
Tina Becke, Asst. Supt. of Finance
Jim Holder, Asst. Supt. of Parks & Planning
Phil Riskin, Human Resource Manager
Trish Feid, Park Board Secretary/Executive Asst.

Approval of Agenda

Commissioner Cozza moved and Commissioner Ruff seconded that the agenda for the meeting be approved. By a voice vote, the agenda for the regular meeting of June 13, 2017 was approved.

AYE: Terry Ruff, John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer

Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Gould moved and Commissioner Ruff seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved: Regular Meeting Minutes of May 23, 2017; Closed Session Minutes of May 9, 2017; Approval of Ordinance #17-08 Prevailing Wage; and, Warrant 11. The result of the roll call vote follows:

AYE: Terry Ruff, John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer

Motion carried.

Comments from the Audience

No general comments were presented.

Presentation

Director Clark introduced Mr. Dave Cook, Executive Director of Intergovernmental Personnel Benefit Cooperative (IPBC), to review the intergovernmental supportive opportunity regarding the District's

employee health insurance program. Mr. Cook provided the Park Board with an outline and highlights of the cooperative program; the participants; and, the history of the agency which was established in 1979. IPBC is serving over 16,000 individuals with 123 members; the intergovernmental agency is regulated by the Illinois Department of Insurance (IDOI) and Illinois Department of Labor (IDOL). The fully transparent agency is conservatively funded. IPBC is proactive and transparent; stable forecasting allows for efficient budget and financial planning for the members. Strategically able to provide unique situations, every member has their own plan design. Members receive monthly dashboard reports for accessing up to date information. In response to Vice President Rogers, Director Clark and Supt. Becker said that they reached out to many colleagues and received positive feedback. Clark added that the key here is sustainability for the District, the past practice always had its unknowns and created lots of work for staff. Consistency in an area regarding a substantial employee need; IPBC's flexibility with options of various health insurance plans allows individuals to remain with their existing plan or choose to make a change during the member's annual enrollment period.

New Business

The Board reviewed a previously distributed board summary for the Approval of Membership to Intergovernmental Personnel Benefit Cooperative (IPBC). Commissioner Gould moved and Commissioner Ruff seconded that the Board of Park Commissioners approve Resolution #17-04, a Resolution approving the park district to join the Intergovernmental Personnel Benefit Cooperative (IPBC) for providing and managing full time employee health insurance benefits program as presented. The motion was unanimously approved by a roll call vote as follows:

AYE: Terry Ruff, John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer

Motion carried.

The Board reviewed a previously distributed board summary regarding sections of the Safety Policy and Procedures Manual. Based on consensus of the Park Board with reviewing sections 4.00 – 4.04 of the Safety manual, Commissioner Cozza moved and Commissioner Gould seconded that the Board of Park Commissioners approve section 4.00 through 4.04 of the Safety Manual as presented. The motion was unanimously approved by a roll call vote as follows:

AYE: Terry Ruff, John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer

Motion carried.

The Board reviewed a previously distributed board summary for amending the Code of Conduct Ordinance for park hours. Commissioner Cozza moved and Commissioner Gould seconded that the Board of Park Commissioners amend the Palatine Park District Code of Conduct Ordinance Section 4.01 to coincide with the hours of the lightning warning systems. The motion was unanimously approved by a roll call vote as follows:

AYE: Terry Ruff, John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer

Motion carried.

The Board reviewed a previously distributed board summary for Award of Bid; Transit Bus Purchase. Commissioner Cozza moved and Commissioner Ruff seconded that the Board of Park Commissioners approve Best Bus Sales, the lowest responsible bidder, in the amount not to exceed \$61,508 for the purchase of the 14 passenger shuttle bus. The motion was unanimously approved by a roll call vote as follows:

AYE: Terry Ruff, John Cozza, Susan Gould, Jennifer Rogers,

NAY: None

ABSENT: Nicholas Sawyer

Motion carried.

Departmental Reports

The Board reviewed the previously distributed District Services and Projects Department Report. Supt. Tynczuk had no updates regarding the report and no questions were presented at this time.

The Board reviewed the previously distributed Recreation Department Report. Supt. Williams informed the Park Board that the additional VSI training regarding registration software addressed many concerns for staff; compliments to Aquatics Manager Griffin who takes the lead on behalf of staff to facilitate direction and guidance with the new registration software. Williams said that Customer Service Representative Farrar now assists Griffin with staffs' needs. Continuing with the department report, Williams mentioned the recent variety of popular events hosted by the Park District including Big Trucks; the successful Black Box Theater; the traditional spring gymnastics show was packed with families and the program continues to grow. For the first time in Park District history, all pools opened on the same date this year; compliments to Parks Department, Williams said that Parks staff did an outstanding job having all of the pools ready. Regarding new protocol of permit requests including amplified sound/music, Williams reviewed PYB/S's baseball permit request needing the sound system for the championship baseball games scheduled at Hamilton. Clark added that from his direction, this will be the protocol; and, the Village is no longer required to be part of this approval process for Park District property.

Vice President Rogers noted there were no other Departmental Reports. The Park Board thanked staff for the various Departmental Reports.

Executive Director's Report

The Board reviewed the previously distributed Executive Director's Report. Director Clark highlighted several items from his report including the distribution of transgender signs; his upcoming meeting with Dr. Ender to recap the operations/business planning sub meetings between Harper College and Park District staff; and, Clark reported that Park Foundation Director Dutch Schultz conveyed to the Foundation Board valuable seminar information to assist the Foundation, including creating a committee of helpers; therefore, changes with the bylaws are underway. Director Clark thanked Supt. Ed Tynczuk for emceeing the special ribbon cutting ceremony at Chickadee Park; the new park has been well-received. Director Clark said that he is keeping on top of the property tax freeze and the minimum wage discussions; adding compliments to Illinois Association of Park District's Jason Anselment, Jason is IPAD's Legal Legislative Counsel and keeps park districts well informed. Staff is following up on Skate Park location ideas and developing criteria; also working on plans for the Dog Park improvement, etc.

Commissioners' Comments

Commissioner Ruff thanked staff for coordinating the Chickadee Park ribbon cutting ceremony; it was a very nice event. The Park District dance program prepared for a wonderful recital, which was hosted at Harper College; unfortunately, the venue had internet issues and ticket information for seating arrangements was not readily accessible. Regarding the relocation of Community Park's Skate Park, Commissioner Ruff mentioned the property of the former Hot Dog Richie's establishment, this may be a centrally and visible setting. Lastly, Commissioner Ruff complimented the pools.

Regarding a conversation of local historical society organizations, Commissioner Gould reaffirmed her appreciation of Palatine's Historical Society; the Park Board concurred, it is a valuable and significant addition to the community. Commissioner Gould mentioned the unexpected Board alert regarding the recent 911 call; Director Clark added that staff reacted immediately after notification from a patron.

Commissioner Cozza also highlighted the ribbon cutting ceremony at Chickadee Park; he added that it was great to see the neighbors getting acquainted with each other and enjoying the new park. Regarding the Jaycees' 60th Anniversary celebrations, Commissioner Cozza will be reminiscing as parade marshal this year with many of the past Jaycees' presidents; therefore, Commissioner Cozza will not be joining the Park District group in the parade. The Jaycees' project at Cedar Park worked out well; also, the Palatine Jaycees were named best chapter in the Nation.

Regarding future agenda items, Vice President Rogers requested the following items for future Board discussion, Dove Park; Skate Park; and Dog Park.

Adjournment

There being no further business to come before the Board on this date, Commissioner Ruff moved that the regular meeting be adjourned. Commissioner Cozza seconded the motion which was unanimously approved by a voice vote.

AYE: Terry Ruff, John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer

NAY: None

ABSENT: None

Motion carried at 8:19 p.m.

Respectfully submitted,

Trish Feid
Park Board Secretary

Attest:

Trish Feid
Secretary

Approved:

Jennifer Rogers
Vice President

Next scheduled Park Board meetings:

June 27, 2017
July 11, 2017
July 25, 2017