



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held in the Palatine Township Senior Center, in said District, at 505 S Quentin Road, Palatine, IL on June 23, 2015 at 7:00 p.m.

Call to order at 7:00 p.m.

Commissioners Present

John Cozza, President
Jennifer Rogers
Susan Gould

Commissioners Absent

Terry Ruff, Vice President
Nicholas Sawyer, Treasurer

Staff Present

Keith Williams, Supt. of Recreation
Ed Tynczuk, Supt. of Parks & Planning
Steven Nagle, Supt. of Facilities
Elliott Becker, Supt. of Finance & Personnel
Donelda Danz, Asst. Supt. of Recreation
Tina Becke, Asst. Supt. of Finance

Jim Holder, Asst. Supt. of Parks
Joshua Ludolph, Asst. Supt. of Facilities
Phil Riskin, Human Resource Manager & Safety Coord.
Cheryl Tynczuk, Landscape Architect
Trish Feid, Secretary

Citizens and Guests

Bob Alexander, PHGA

Dan Berg, Sikich, LLP

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner Rogers seconded that the agenda for the meeting be approved. Regarding President Cozza's request and upon consensus of the Board, an item for closed session was added to the agenda for discussion purpose. The agenda for the regular meeting of June 23, 2015 was unanimously approved as amended.

AYE: Susan Gould, Jennifer Rogers, John Cozza

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion carried as amended.

APPROVAL OF CONSENT AGENDA

The Board reviewed the previously distributed consent agenda items. Commissioner Gould moved and Commissioner Rogers seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved as submitted: regular meeting minutes of June 9, 2015; approval of the Annual Treasurer's Report; approval of aerator purchase; and approval of warrant #12. The result of the roll call vote follows:

AYE: Susan Gould, Jennifer Rogers, John Cozza

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion carried.

MATTERS FROM THE PUBLIC

Supt. Becker introduced Mr. Dan Berg from Sikich, LLP. Becker said that Sikich has completed its first year as the District's auditor. Mr. Berg presented the audit's findings. He provided explanations on areas for improvements; and modifications determined as a result of past auditor's practices. All suggested practices

and discoveries are compiled within the Comprehensive Annual Financial Report and Management Letter. In response to President Cozza's questions, Mr. Berg said that combining the enterprise funds with expenses to see if profitable, is showing transparency; staying within the Recreation Fund can allow administration compensation for salary, IMRF, etc. Mr. Berg also addressed the questions regarding the practice of unearned revenue; revenue reflected under liability; measurable and available, assets and liability versus not fully accrued, asset and revenue; and new governing standards of deferred revenue. Mr. Berg gave thanks to staff as this audit required a great deal of demand with gathering information. The Park Board thanked Mr. Berg for his presentation of the annual audit.

Mr. Alexander, Palatine Hills Golf Association (PHGA) liaison, mentioned that the association's 45th year commemorative jerseys will be given to current PHGA paid members; the polo jerseys will be available at a cost to interested individuals. The Park Board thanked Mr. Alexander for his update.

NEW BUSINESS

The Board reviewed a previously distributed board summary for the acceptance of the Annual Audit and Management Letter. The presented audit in draft form is subject to approval based on incorporating amended changes as discussed and accepted tonight. Commissioner Gould moved and Commissioner Rogers seconded that the Board of Park Commissioners accept the Audit Report for the fiscal year ending December 31, 2014 subject to amendments as agreed; and for approval of the Management Letter. President Cozza requested a roll call vote; the motion was unanimously approved as amended.

AYE: Susan Gould, Jennifer Rogers, John Cozza

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion carried as amended.

President Cozza noted there was no more new business to be addressed at this time.

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. As the weather continues to be challenging, Supt. Tynczuk complimented staff on maintaining the fields for affiliate use, which has been difficult to accomplish. Staff is working alongside the new mowing company. This is the third bid opportunity for the District and this mowing company has worked with the District previously; therefore, the company is familiar with the fields and parks.

The Board reviewed the previously distributed written Facilities Department Report. Supt. Nagle mentioned the weather has been challenging for the golf course too. Golf numbers are down a little for the month of May; however, Father's Day was fabulous and Foot Golf is contributing with revenue. The Stables is steadily turning around; summer camp programs are full and the horse show circuit is ongoing. Falcon Park's rental survey had a great response rate with very favorable results showing excellent marks. Lastly, Nagle distributed photo handouts from the recent ICompete's ballet program participants performing on Palatine High School's stage; it was a very nice performance.

President Cozza noted there were no other Departmental Reports. The Board thanked staff for their reports.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Regarding the Congressmen

Roskam breakfast event with fellow park districts and forest preserves' commissioners and directors, Commissioner Rogers will be confirming her attendance. President Cozza mentioned a possible remedy to help secure the stage door area at Cutting Hall when moving stage props in and out of the building. President Cozza complimented the director's report.

COMMISSIONERS' COMMENTS

Commissioner Gould informed staff of an inquiry regarding the reconditioning of the Veteran's War Memorial at Community Park; staff will look into the request.

President Cozza enjoyed the Historical Walk that he attended with his wife Laura; they had a great time while appreciating the history of Palatine.

Regarding requested future agenda items, no items were presented.

EXECUTIVE SESSION

President Cozza requested a motion to close the public portion of the meeting and convene in executive session for an item of probable litigation. Commissioner Gould moved and Commissioner Rogers seconded the motion that the Board of Park Commissioners close this portion of the meeting to the public and convene in executive session under Section 2(c)(11) of the Open Meetings Act for the discussion of pending, or probable and imminent litigation against, affecting or on behalf of the District. The motion was unanimously approved by a roll call vote; the result follows:

AYE: Susan Gould, Jennifer Rogers, John Cozza

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion passed at 7:42 p.m.

RETURN TO OPEN SESSION

Commissioner Gould moved to come out of closed session and return to the regular meeting of the Board of Park Commissioners; Commissioner Rogers seconded the motion which was unanimously approved by a voice vote as follows:

AYE: Susan Gould, Jennifer Rogers, John Cozza

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion passed at 8:37 p.m.

ACTION ON MATTERS CONSIDERED IN CLOSED SESSION

President Cozza said that the Board met in executive session for the purpose of considering information pertaining to probable litigation on behalf of the District; President Cozza stated that there will be no action at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned. Commissioner Rogers seconded the motion which was unanimously

approved by a voice vote at 8:38 p.m.

AYE: Susan Gould, Jennifer Rogers, John Cozza

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion passed.

Respectfully submitted,

Trish Feid
Secretary

ATTEST:

APPROVED:

/s/ Trish Feid, Secretary

/s/ John Cozza, President

Next scheduled Park Board meetings:

July 14, 2015
July 28, 2015
August 11, 2015