



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held in the Community Center, in said District, at 250 East Wood Street in Palatine on Tuesday July 12, 2016 at 7:00 p.m.

Call to order at 7:00 p.m.

Commissioners Present

Terry Ruff, President

Nicholas Sawyer, Vice President

Jennifer Rogers, Treasurer

Susan Gould

John Cozza

Staff Present

Mike Clark, Executive Director

Keith Williams, Supt. of Recreation

Ed Tynczuk, Supt. of Parks & Planning

Elliott Becker, Supt. of Finance

Cheryl Tynczuk, Supt. of District Services & Projects

Joshua Ludolph, Asst. Supt. of Facilities

Tina Becke, Asst. Supt. of Finance

Jim Holder, Asst. Supt. of Parks & Planning

Trish Feid, Park Board Secretary/Executive Asst.

Citizens and Guests

Bob Alexander, PHGA

Approval of Agenda

Commissioner Gould moved and Commissioner Cozza seconded that the agenda for the meeting be approved. By a voice vote, the agenda for the regular meeting of July 12, 2016 was approved.

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Rogers moved and Commissioner Gould seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved: Regular Meeting Minutes of June 28, 2016; Closed Session Minutes of June 28, 2016; and Warrant #13. The result of the roll call vote follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

Comments from the Audience

Palatine Hills Golf Association (PHGA) liaison, Mr. Alexander, reported that the association will have their next meeting on July 14 at the clubhouse and requested items for discussion. Mr. Alexander said that he hears wonderful comments of the play at PHGC; and that the golf course is in great condition. President Ruff thanked Mr. Alexander for his comments.

Departmental Reports

The Board reviewed the previously distributed District Services and Projects Department Report. Supt. Tynczuk distributed new business cards promoting recruitment and various opportunities to volunteer within the Volunteer Program. Tynczuk said that information is posted to a new website called 'Sign-up' including selections to sign up online. This new site can be found as a link through the Park District webpage, a great way for individuals to get involved; the system also organizes the individuals, which worked fairly well for 4th of July volunteering positions.

The Board reviewed the previously distributed Recreation Department Report. Supt. Williams highlighted the busy summer for the pools including the recent swim meet. Due to the weather, the softball program has challenges this season with the scheduled games on Wednesdays; Williams added that the District may have to prorate or refund participants. Commissioner Cozza highlighted the high attendance for the swim season at the pools. Williams responded to Commissioner Cozza's question regarding the Windy City Diving program, staff has been organizing the diving program for many years.

President Ruff noted there were no other Departmental Reports. The Park Board thanked staff for the Department Reports.

New Business

The Board reviewed a previously distributed board summary for the award of bid intended for the 2016 concrete and ADA project. Commissioner Cozza moved and Commissioner Sawyer seconded that the Board of Park Commissioners approve the lowest responsible bidder, Alamp Concrete Contractors, Inc., of Schaumburg, Illinois in an amount not to exceed \$177,913.02 for the 2016 Concrete and ADA Project. In response to Commissioner Cozza's question, Supt. Tynczuk explained the bid process with the right to include the alternate options in the decision of awarding the most responsible bidder. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary for the approval of C.A.R.E. 2015 year-end disbursement of surplus funds. Commissioner Rogers moved and Commissioner Gould seconded that the Board of Park Commissioners approve and authorize payment of \$85,566.60 to CCSD15, of which 50% of this balance shall be allocated to the "CCSD15 Master CARE Account", maintained by the CCSD15 Board, 25% of the balance shall be allocated to the CCSD15, and 25% of the balance shall be returned to the Palatine Park District. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval for the distribution of Palatine C.A.R.E. funds. Commissioner Gould moved and Commissioner Cozza seconded that the Board

of Park Commissioners approve the distribution of \$63,150 from the Palatine Master C.A.R.E. account for Community Consolidated School District 15's funding of Chromebooks and carts for each school and CARE sites. Supt. Williams explained the agreement terms and process of disbursement; including that the park districts receives 25% of the funds after reconciling the program's expenditures and expenses. In response to Commissioner Cozza's question, Williams said that this is a master joint account in which all 3 agencies have to approve the request per the agreement for the betterment of the program. The other two agencies, District 15 and Rolling Meadows Park District, have already agreed on the request of the Chromebooks purchase. Former projects include the Winston Campus track project from a couple of years ago and recently the 'Grove Park' project, which was funded through the joint account. On behalf of Commissioner Cozza's inquiry regarding the joint agencies' surplus of funds after expenses, Clark encourages staffs' awareness of opportunities to use the funds to enhance the community. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

President Ruff noted there was no more new business to be addressed at this time.

Executive Director's Report

The Board reviewed the previously distributed Executive Director's Report (EDR). Director Clark wanted to give the Park Board a heads-up regarding the power issue at Eagle Pool; ComEd's turnaround time to correct the problem and restore power is always behind schedule. Clark thanked staff for their quick actions with handling the situation; camps scheduled at the site needed transportation to another site; or, staff would have canceled the program for the day at Eagle Pool. Secondly, at Community Center, there was an altercation with a few individuals; Clark talked with one of the folks who stopped by his office; Clark mentioned that we are waiting on documents and no one has filed charges.

Commissioners' Comments

Commissioner Sawyer complimented the 4th of July parade and all the preparations involved; it was a good turnout. Regarding the draft of the revised affiliate agreement and one of the PYB's board members' concerns, Clark has not heard any feedback. Staff will schedule a meeting with the board member; the park district is in the preliminary stage of revamping the entire affiliate agreement, which is an agenda for the next PALs meeting.

Commissioner Cozza said that he was not able to participate in the parade this year. Commissioner Cozza passed on compliments and gratitude he received from the Jaycees supporters towards Ed Tynczuk and Jim Holder; regarding the preparations involved with the 4th of July festivities, the storage area that Ed and Jim suggested worked out. Commissioner Cozza added that he is impressed and proud that the park district identifies needs and then steps in to help community organizations.

Commissioner Rogers added that the parade along with the 4th of July festivities were awesome; it was a great day for a parade.

Commissioner Gould said that the parade was fun; a perfect day for the parade. Also, Commissioner Gould reminded the group of the RAH's raffle.

President Ruff said the parade was great. President Ruff attended the Community Park Baseball Day event

and the annual swim meet at Birchwood. He heard many positive comments about the Harper College agreement with Building M during his visits throughout the community last weekend. Continuing, President Ruff shared information for future reference from a resident regarding the tennis backboard at Eagle with consideration for Community Park's proposed plan. In regard to vending machines, President Ruff mentioned that there was a fluke with one of Eagle's snack machines. Regarding Fall Fest activities, President Ruff shared ideas with a popular attraction of pumpkin catapulting using one of the open areas at Meadowlark Park; and potential community sponsorship ideas with providing a bus or van for park district business and/or program activities.

Regarding future agenda items, President Ruff inquired to have a discussion about Legacy Plaza; he would like a follow-up on the potential project which was presented to the Park Board last August 2015.

Executive Session

President Ruff requested a motion to close the public portion of the meeting and convene in executive session. Commissioner Gould moved that the Board of Park Commissioners go into closed session for discussion of Section 2(c)(5) Open Meetings Act for the acquisition or lease of real property for the use of the District and Section 2(c)(6) Open Meetings Act for discussion of the acquisition or lease of real property owned by the District; Commissioner Rogers seconded. This was unanimously approved by a roll call vote. The result of which follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff
NAY: None
ABSENT: None

Motion passed at 7:32 p.m.

Return to Open Session

Commissioner Rogers moved to come out of closed session and return to the regular meeting of the Board of Park Commissioners; Commissioner Sawyer seconded the motion which was unanimously approved by a voice vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff
NAY: None
ABSENT: None

Motion passed.

Action on Matters Considered in Closed Session

Regarding the items of property, President Ruff said that the Park Board met in executive session for the purpose of discussion; no action at this time.

Adjournment

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned. Commissioner Sawyer seconded the motion which was unanimously approved by a voice vote.

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff
NAY: None

ABSENT: None

Motion passed at 7:57 p.m.

Respectfully submitted,

Trish Feid
Park Board Secretary

Attest:

Approved:

/s/ Trish Feid
Secretary

/s/ Terry Ruff
President

Next scheduled Park Board meetings:

July 26, 2016 - new location
August 9, 2016
August 23, 2016