



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held in the Community Center, in said District, at 250 East Wood Street in Palatine on Tuesday August 9, 2016 at 7:00 p.m.

Call to order at 7:00 p.m.

Commissioners Present

Terry Ruff, President

Nicholas Sawyer, Vice President

Susan Gould

John Cozza

Commissioner Absent

Jennifer Rogers, Treasurer

Staff Present

Keith Williams, Supt. of Recreation

Ed Tynczuk, Supt. of Parks & Planning

Steve Nagle, Supt of Facilities

Elliott Becker, Supt. of Finance

Cheryl Tynczuk, Supt. of District Services & Projects

Joshua Ludolph, Asst. Supt. of Facilities

Tina Becke, Asst. Supt. of Finance

Jim Holder, Asst. Supt. of Parks & Planning

Deb Owen, Public Information Manager

Joan Scovic, Public Information/Marketing Manager

Phil Risking, Human Resource Manager

Julie Selof, Sponsorship Coordinator

Frankie Giannetti, Risk Manager

Jill Kernan, Public Information

Trish Feid, Park Board Secretary/Executive Asst.

Citizens and Guests

Bob Alexander, PHGA

Nancy Teichmiller

Approval of Agenda

Commissioner Sawyer moved and Commissioner Gould seconded that the agenda for the meeting be approved. By a voice vote, the agenda for the regular meeting of August 9, 2016 was approved.

AYE: John Cozza, Susan Gould, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: Jennifer Rogers

Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Gould moved and Commissioner Sawyer seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved: Regular Meeting Minutes of July 26, 2016; Closed Session Minutes of July 26, 2016; Approval of Resolution #16-07 for the 2017 Northwest Special Recreation Association (NWSRA) Member District Contribution; and Warrant #15. The result of the roll call vote follows:

AYE: John Cozza, Susan Gould, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: Jennifer Rogers

Motion carried.

### Comments from the Audience

Palatine Hills Golf Association (PHGA) liaison, Mr. Alexander, shared many good comments that he is hearing regarding the condition of the golf course even throughout the rainy weather events; the course is in good shape. Mr. Alexander inquired if there were any items that he could pass along this Thursday at the association meeting. President Ruff thanked Mr. Alexander for attending tonight's meeting.

### Recognition

President Ruff acknowledged Deb Owen regarding her retirement from the Park District. On behalf of the Park Board, residents and employees, President Ruff presented and read Resolution #16-08 giving public recognition to Deb's outstanding contributions to the Palatine Park District as Public Information Manager. Continuing, President Ruff said that this resolution is now part of the permanent record of the Palatine Park District and a copy of this resolution has been presented to Deb as a tribute from the community. Commissioner Gould moved and Commissioner Sawyer seconded that the Park Board of Commissioners adopt Resolution #16-08 for recognition and appreciation of Deb Owen. President Ruff requested a voice vote; the Resolution was unanimously accepted. Deb Owen gave thanks to the Commissioners, Supt. Williams, her entire division of public information staff members and fellow colleagues. The Park Board and staff thanked Deb Owen for her eighteen (18) years of dedicated service; and, wished her well.

### Departmental Reports

The Board reviewed the previously distributed Finance Department Report. Supt. Becker distributed the updated version of the investment portfolio dated July 2016; Becker reviewed the changes. Regarding the memo of tracking affiliate residents and non-residents surcharge fee, there was discrepancy with Park District billing for Celtic Soccer; staff plans to talk with the association. Through the assembly of surcharge information which Commissioner Cozza requested, Becker added that he now has an understanding of the need for the updated affiliate agreement with the range of various affiliated groups within the District. Becker briefly updated the Park Board regarding the tax levy ordinances and today's filing of the debt disclosure ordinance. Commissioner Gould commented on the recently distributed real estate tax assessment reports from Cook County. In response to Commissioner Gould, Becker said that it is a function of the EAV and the multiplier to formulate the tax rate. There was discussion regarding the Motorola campus teardown.

The Board reviewed the previously distributed District Services and Projects Department Report. Supt. Tynczuk introduced Risk Manager, Frankie Gianetti, which is a new position for the Park District. Tynczuk said that one of Frankie's undertakings will be regrouping with the safety committee. The Park Board welcomed Frankie. Tynczuk mentioned that staff is interviewing candidates for the marketing position; and, mentioned next Wednesday's health insurance meeting.

The Board reviewed the previously distributed Recreation Department Report. Ironically, Supt. Williams commented that tonight's recognized staff, Deb Owen, last report is coming a little late due to technical difficulties with retrieving web information.

President Ruff noted there were no other Departmental Reports. The Park Board thanked staff for the Department Reports.

### New Business

The Board reviewed a previously distributed board summary for the award of bid intended for Chickadee Park Development and Hamilton Park Playground. Commissioner Gould moved and Commissioner Sawyer seconded that the Board of Park Commissioners approve the lowest responsible bidder, E. Hoffman, Inc.,

Lombard, IL in the amount not to exceed \$307,844 for the Chickadee Park Development and Hamilton Park Playground Renovation. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: Jennifer Rogers

Motion carried.

President Ruff noted there was no more new business to be addressed at this time.

Executive Director's Report

The Board reviewed the previously distributed Executive Director's Report (EDR). Regarding the report, there were no questions or comments presented.

Commissioners' Comments

In response to Commissioner Cozza's comment, Supt. Becker said that the property freeze information is not a fact.

Commissioner Gould thanked everyone who supported the recent R.A.H. raffle event; there was a very grateful winner and the Realtors Against Homelessness organization was able present District 211 Foundation with a \$14,000 check in support of homeless students' needs. Also, Commissioner Gould appreciated Asst. Supt. Danz with locating a last minute item for the event presentation.

President Ruff said he joined his councilman at a recent Village meeting; President Ruff was made aware of the opportunity to use one of the Village's conference rooms for hosting our annual Park Board meetings, in which Director Clark secured with Village Manager Ottesen. The Park Board will plan to view the Village community conference room.

Regarding future agenda items, President Ruff said that no items were mentioned.

Executive Session

President Ruff requested a motion to close the public portion of the meeting and convene in executive session. Commissioner Gould moved that the Board of Park Commissioners go into closed session for discussion of Section 2(c)(5) Open Meetings Act (discussion of the acquisition or lease of real property for the use of the District); Section 2(c)(6) Open Meetings Act (discussion of the acquisition or lease of real property owned by the District) and Section 2(c)(11) Open Meetings Act (discussion of pending, or probable and imminent litigation against, affecting or on behalf of the District) Commissioner Sawyer seconded. This was unanimously approved by a roll call vote. The result of which follows:

AYE: John Cozza, Susan Gould, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: Jennifer Rogers

Motion passed at 7:30 p.m.

Return to Open Session

Commissioner Gould moved to come out of closed session and return to the regular meeting of the Board of Park Commissioners; Commissioner Sawyer seconded the motion which was unanimously approved by a

voice vote as follows:

AYE: John Cozza, Susan Gould, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: Jennifer Rogers

Motion passed.

Action on Matters Considered in Closed Session

President Ruff said that the Park Board met in executive session for the purpose of discussion; no action at this time.

Adjournment

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned. Commissioner Sawyer seconded the motion which was unanimously approved by a voice vote.

AYE: John Cozza, Susan Gould, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: Jennifer Rogers

Motion passed at 7:56 p.m.

Respectfully submitted,

Trish Feid  
Park Board Secretary

Attest:

Approved:

/s/ Trish Feid  
Secretary

/s/ Terry Ruff  
President

Next scheduled Park Board meetings at <u>new location:</u>	August 23, 2016
Village of Palatine Community Room B	September 13, 2016 Special meeting
	September 13, 2016 Regular meeting
	September 27, 2016