



Motion carried.

Comments from the Audience

Palatine Hills Golf Association (PHGA) liaison, Mr. Alexander, reported that the association will host the Takahashi Classic Event Tournament in two weeks; this event is the 37th anniversary in honoring Jim Takahashi. Continuing, Mr. Alexander reported that the golf association is in the process of electing officers; ballots with pictures of members can be deposited into the black box at the clubhouse; and, the results will be announced in the evening of the Takahashi Classic event. The Park Board thanked Mr. Alexander for his report.

Departmental Reports

The Board reviewed the previously distributed Parks and Planning Department Report. Supt. Tynczuk said that the District has been preparing for the set-up of Celtic Soccer's Labor Day tournament with the anticipated pleasant weather. Regarding a few of the report's items, Tynczuk said that the Parks crew worked on the replacement of the gazebo's roof at Hamilton Reservoir; and, staff is investigating the solar panels' project with the church and possibly the school, the entire project is under consideration and yet to be determined. In response to questions, Tynczuk said that it would require electric access; the project needs a lot of power. Director Clark added it is worth exploring; President Pro Tem Rogers asked about grant potential, Tynczuk replied that there may be energy grants opportunities.

The Board reviewed the previously distributed Facilities Department Report. Supt. Nagle highlighted this week's Space Needs Open House with the 25 residents who were able to visit and participate. Commissioner Cozza asked to make sure that the District's cheer group was noted in the District's indoor space needs assessment for practice considerations. Director Clark added that once the Harper College renovation is complete there should be appropriate space for the group to hold their cheer practices. Lastly, Nagle reminded the Park Board of the first Foot Golf tournament on September 18 at Palatine Hills.

President Pro Tem Rogers noted there were no other Departmental Reports. The Park Board thanked staff for their Department Reports.

New Business

The Board reviewed a previously distributed board summary for approval of the Financial Advisory Agreement. Commissioner Cozza moved and Commissioner Gould seconded that the Board of Park Commissioners approve and execute the Financial Advisory Agreement naming PMA Financial Services the Park District's Municipal Advisor on the upcoming \$9 million bond issuance. Supt. Becker reviewed the information that staff provided on the agreement memorandum and clarified that Mr. Anderson will continue to work with the District on short term rollover bond issuances; Becker explained the District's need for a Municipal Advisor (MA) assisting throughout the year in a more efficient way of service and direction, providing competitive and negotiated bids; therefore, bigger savings for the District. The MA's role as a fiduciary is in compliance and following the law for the larger and long term issuances. In response to President Pro Tem Rogers' question of the MA working with the District all year, Becker said that the MA's role is ongoing by providing backup and support; the underwriter's work ends when bonds are sold. Clark clarified that the upcoming \$9 million bond issuance is for capital. In the best interest of the District, Commissioner Cozza complimented staff for presenting this agreement to the Park Board. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion carried.

The Board reviewed a previously distributed board summary for the rejection of bid for the 2016 Asphalt Maintenance Project. Commissioner Cozza moved and Commissioner Gould seconded that the Board of Park Commissioners reject Patriot Pavement Maintenance of Des Plaines IL, as the lowest responsible bidder for the 2016 Asphalt Maintenance Project and reject their bid. President Pro Tem Rogers moved and Commissioner Gould seconded that the Board of Park Commissioners approve the next lowest responsible bidder, Hastings Asphalt Services, Harvard IL, in the amount not to exceed \$35,036.54 for the 2016 Asphalt Maintenance Project. Director Clark reviewed the process of the motions to reject the original bid and cited rationale; then, the protocol of approving the next lowest and responsible bidder. Respectively, the two motions were unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion carried.

The Board reviewed a previously distributed board summary for approval Award of Bid for Phase 2 Construction of the Practice Facility at Palatine Hills Golf Course. Commissioner Cozza moved and Commissioner Gould seconded that the that the Board of Park Commissioners approve the lowest responsible bidder Hollebeak Construction Inc. of Big Rock, Illinois, in the amount not to exceed \$81,409.78 for Phase 2 Practice Facility Construction. President Pro Tem Rogers inquired when phase 2 will begin moving forward, Director Clark said to Golf Course Supt. Helms' credit, the green is very sensitive to timing and staff wants to capture the appropriate timeline for the project; the project is starting as soon as possible. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion carried.

The Board reviewed a previously distributed board summary for Rejection of Bids for the Cutting Hall control room air conditioning replacement. Commissioner Cozza moved and Commissioner Gould seconded the Board of Park Commissioners reject all bids for the installation of an air conditioning unit that supplies the Cutting Hall control booth and balcony area. Commissioner Gould asked about the square footage for the area, Tynczuk replied that it requires a small unit for the small area. Continuing, Commissioner Gould added that a small 'on the wall' unit might be worth looking into; Tynczuk added that staff would like to install the unit on the roof. Tynczuk said that the existing unit is old and difficult to maintain; though, the unit still works. Staff can rebid; President Pro Tem Rogers agreed that the bid process can be a timing situation; next time around could make a difference with the bid results. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion carried.

The Board reviewed a previously distributed board summary for approval Award of Bid for the 2017 printing services for the Park District Program Catalogs. Commissioner Cozza moved and Commissioner Gould seconded that Board of Park Commissioners accept the bid from Action Printing of Fond du Lac, Wisconsin, the lowest responsible bidder, in an amount not to exceed \$94,420 (maximum number of pages plus delivery), for the printing of the next four program catalogs. Marketing Manager Scovic commented that the last product was not to the staffs' standard and there were issues. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion carried.

The Board reviewed a previously distributed board summary for approval of the Insurance Renewal. Commissioner Cozza moved and Commissioner Gould seconded that the Board of Park Commissioners approve changing the District's medical insurance carrier from Blue Cross Blue Shield of Illinois (BCBSIL) to United Healthcare (UHC) at an average renewal rate 2.7% below current rates; renew with current carriers for dental (rate increase of 5% HMO and 8.5% PPO or \$5,823 annually), basic life and accidental death and dismemberment and voluntary life with Guardian, vision with EyeMed; and, increase employee contribution by 2% across all tiers (employee, employee + 1, employee + family). Human Resource Manager Riskin introduced the District's health insurance broker representative Ms. Shelly Schwalbach. Riskin and Director Clark added that both representatives, Mr. Laurence Marx and Ms. Shelly Schwalbach were extremely diligent getting bids together with providing great research and for their negotiating skills; Riskin explained the other bids that were offered, which were not favorable for the District. The renewal plan matches the existing plan and fortunately the employees' increase will not be a substantial impact. Clark also thanked Commissioner Cozza for serving as Board liaison. Concerning the annual salary schedule for staffs' increases at year-end, Commissioner Gould inquired about the dollar amount of the health insurance increase to employees, Riskin gave statistic of other park districts' employee contribution costs. He briefly noted the forthcoming strategy of starting with small increases to the employees' contributions since hefty future health insurance increases are inevitable; this renewal period is a good opportunity to implement strategy as staff secured an affordable plan similar to last year's health insurance. In early 2017, the health insurance committee will develop a comprehensive long range strategy for palatable contributions of employees to avoid an extreme increase which is imminent for the future. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion carried.

There was no more new business to be addressed at this time.

#### Executive Director's Report

The Board reviewed the previously distributed Executive Director's Report (EDR). Director Clark highlighted various report items including the fire at Community Center; Clark acknowledged staff members' quick reaction to handle the situation; the final report from the Fire Marshal is expected next week. Clark met with Village Manager Reid Ottesen; the Park Board meetings are confirmed and we will begin holding our

Park Board Meetings within the Village Building in Community Room B in September. The first meeting will be on September 13; electronic signs will provide meeting information and the agenda will be posted. Clark complimented staff with the success of Deb Owen's retirement party; it was a great party. Staff is in the process of recruitment for the Volunteer Coordinator's replacement. Regarding Senator Matt Murphy's resignation, Director Clark wished him well; Clark plans to send a nice card and formally recognize Matt with a resolution at an upcoming Park Board meeting.

Commissioners' Comments

Commissioner Gould said that Deb Owen's party was nice; a good party!!

Regarding future agenda items, President Pro Tem Rogers said no items were presented.

Executive Session

President Pro Tem Rogers requested a motion to close the public portion of the meeting and convene in executive session. Commissioner Cozza moved that the Board of Park Commissioners go into closed session for discussion of Section 2(c)(5) Open Meetings Act (discussion of the acquisition or lease of real property for the use of the District); Section 2(c)(6) Open Meetings Act (discussion of the acquisition or lease of real property owned by the District) and Section 2(c)(11) Open Meetings Act (discussion of pending, or probable and imminent litigation against, affecting or on behalf of the District) Commissioner Gould seconded. This was unanimously approved by a roll call vote. The result of which follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion passed at 7:52 p.m.

Return to Open Session

President Pro Tem Rogers moved to come out of closed session and return to the regular meeting of the Board of Park Commissioners; Commissioner Gould seconded the motion which was unanimously approved by a voice vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion passed.

Action on Matters Considered in Closed Session

Regarding the items of property, President Pro Tem Rogers said that the Park Board met in executive session for the purpose of discussion; no action at this time.

Adjournment

There being no further business to come before the Board on this date, Commissioner Cozza moved that the regular meeting be adjourned. Commissioner Gould seconded the motion which was unanimously approved by a voice vote.

AYE: John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Nicholas Sawyer, Terry Ruff

Motion passed at 8:30 p.m.

Respectfully submitted,

Trish Feid  
Park Board Secretary

Attest:

Approved:

/s/Trish Feid  
Secretary

/s/Jennifer Rogers  
President Pro Tem

Next scheduled Park Board meetings:	<p><b>Special Meeting</b>      September 13, 2016 at 5:30 p.m. at Community Room B at the Village of Palatine</p> <p><b>Regular Meetings:</b></p> <p><b>New Location</b>      September 13, 2016 at Village of Palatine</p> <p><b>New Location</b>      September 27, 2016 at Village of Palatine</p> <p><b>New Date/Location</b>      October 25, 2016 at Village of Palatine</p>
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