



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held in the Palatine Township Senior Center, in said District, at 505 S Quentin Road in Palatine, on September 8, 2015 at 7:00 p.m.

Call to order at 7:03 p.m.

Commissioners Present

John Cozza, President

Terry Ruff, Vice President

Nicholas Sawyer, Treasurer

Jennifer Rogers

Susan Gould

Staff Present

Mike Clark, Executive Director

Keith Williams, Supt. of Recreation

Ed Tynczuk, Supt. of Parks and Planning

Steven Nagle, Supt. of Facilities

Elliott Becker, Supt. of Finance and Personnel

Donelda Danz, Asst. Supt. of Recreation

Tina Becke, Asst. Supt. of Finance and Personnel

Jim Holder, Asst. Supt. of Parks and Planning

Josh Ludolph, Asst. Supt. of Facilities

Phil Riskin, Human Resource Manager and Safety Coord.

Cheryl Tynczuk, Landscape Architect

Trish Feid, Park Board Secretary/Executive Asst.

Citizens and Guests

Bob Alexander, PHGA Liaison

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner Sawyer seconded that the agenda for the meeting be approved. Director Clark asked that the 2015 Asphalt item be removed from the agenda; staff is working with the contractor and plan to present at the next Park Board Meeting. Through a voice vote, the agenda for the regular meeting of September 8, 2015 was unanimously amended.

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion carried as amended.

APPROVAL OF CONSENT AGENDA

The Board reviewed the previously distributed consent agenda items. Commissioner Gould moved and Commissioner Rogers seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved as submitted: Regular Meeting Minutes of August 25, 2015; 2016 Park District Program Catalog Bid; March, April, May, June, and July 2015 Treasurer Reports; and Warrant #17. The result of the roll call vote follows:

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion carried.

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Supt. Becker reported that after several months working through the implementation of the new registration and recreation software systems, we have financial statements ready for Board review. This task took a lot of

effort from staff. The enrollment numbers for the C.A.R.E. program continue to climb, School District 15 sent some of their staff to assist with the program registration processing. Next, Becker clarified the department report's registration numbers for the summer park district programs; he said that the amount is compared to last year's entire sum of registrations against the partial sum of current year. Regarding the newly implemented courier service, staff responded that if someone is at home upon delivery, the service will request a signature since that is the company's protocol. It was confirmed that packages will be delivered with or without a signature.

The Board reviewed the previously distributed Recreation Department Report. Supt. Williams asked if there were any questions regarding the report, Commissioner Gould inquired about the delay with season finale performers for the Sounds of Summer; and then due to inclement weather, the entire event was cancelled early. The performer's agreement states inclement weather provisions, Williams said that he will look into negotiating the tardiness when securing next year's contract; perhaps, they may honor a discount or extra performance time. President Cozza voiced disappointment with the unfortunate weather conditions since Lance Lipinsky and the Lovers are a fantastic group and the audience expressed excitement to see them perform. Lastly, staff mentioned that pools were open and busy during the Labor Day weekend; Asst. Supt. Danz added that Birchwood is now closed for the season and Eagle Pool will remain open for Swim Team use.

President Cozza noted there were no other Departmental Reports. The Board thanked staff for their reports.

MATTERS FROM THE PUBLIC

No one from the audience addressed the Park Board.

NEW BUSINESS

The Board reviewed a previously distributed board summary for the Award of Bid for the Clubhouse Roof Replacement Project. Commissioner Gould moved and Commissioner Ruff seconded that the Board of Park Commissioners approve the lowest responsible bidder, F.H. Paschen, S.N. Nielsen and Associates LLC, Chicago, IL, in the amount not to exceed \$70,000 for Clubhouse Roof Replacement. In response to Commissioner Gould's question, Director Clark said that this project was not allocated within last year's budget. Supt. Nagle replied to Commissioners Rogers and Cozza's questions, he said that the project will start in the fall and there are many mechanical considerations. President Cozza requested a roll call vote; the motion was unanimously approved as follows:

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary for the approval of the Park District Insurance Renewal for 2015-2015. Commissioner Gould moved and Commissioner Rogers seconded that the Board of Park Commissioners approve the unanimous recommendation of the Insurance Committee for the 2015-2016 health and dental plan designs and costs as outlined in the Board Summary. Commissioner Rogers mentioned confusion with the information proposed. Supt. Becker commented that being a part of this committee was the most collaborative process he has been involved with at the Park District; the group had to assess the situation quickly due to unforeseen change with health insurance brokers. Continuing, Becker suggested that President Cozza update the Park Board on the process and the insurance renewal findings.

President Cozza and staff explained the Blue Cross Blue Shield renewal plans including HMO, HRA and narrow network HRA along with the new dental coverage. Eliminating the PPO plan, which was replaced with the narrow network HRA plan, will substantially save costs. It was important to maintain affordability to the District's employees, though with circumstances of current and ongoing claims along with anticipating unavoidable insurance increases, this process was not an easy task to make adjustments gradually. Responding to a question, Human Resource Manager Riskin said that comparing the survey results from other park districts, our employees pay less out of pocket for dependent coverage; we are in line for single employee coverage. President Cozza requested a roll call vote; the motion was approved as follows:

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion carried.

President Cozza noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Director Clark informed the Park Board regarding several items including the St. Paul Church parking lot project; updates on the P.A.F.A. situation; the successful Street Fest booth; and, the Feet Fest race along with updates on the runner who fell during the race. The injured runner's wife reports that he is doing well and added compliments to staff and the paramedics; staff added that the timing company was helpful with identifying his wife's bib number so that staff could alert her.

COMMISSIONERS' COMMENTS

Regarding Street Fest, Commissioner Ruff commented on Public Information Manager Deb Owen's effort with the booth set-up and presentation which was delayed since the weather was not cooperating. Thoughts and consensus from the Park Commissioners included to have more desired prizes for the booth game or at least different variety of goodies at each of the booths so that the selection options are not all the same. Commissioners Gould and Rogers' suggested useful prize items such as school supplies; also, squeeze toy balls which we provide at District's event. Staff said the Park District will consider these additional game prizes when planning and budgeting for next year. It was mentioned that in addition to the game prizes supplied by the Village, the Park District booth offered event t-shirt giveaways with a special game, which is popular with the booth visitors.

President Cozza commented on Golf Professional Dan Hotchkin's great efforts with support and promoting of the golf course; and it is good to see that the kids were having a good time enjoying the sport.

Regarding requested future agenda items, no items were presented.

EXECUTIVE SESSION

President Cozza requested a motion to close the public portion of the meeting and convene in executive session for Sections 2(c)(5) of the Open Meetings Act. Commissioner Rogers moved and Commissioner Gould seconded the motion that the Board of Park Commissioners close this portion of the meeting to the public and convene in executive session under Section 2(c)(5) Open Meetings Act for discussion of the acquisition or lease of real property for the use of the District, which was unanimously approved by a roll call vote. The result of which follows:

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion passed at 7:45 p.m.

RETURN TO OPEN SESSION

Commissioner Ruff moved to come out of closed session and return to the regular meeting of the Board of Park Commissioners; Commissioner Rogers seconded the motion which was unanimously approved by a voice vote as follows:

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion passed at 8:20 p.m.

ACTION ON MATTERS CONSIDERED IN CLOSED SESSION

President Cozza said that the Board met in executive session for the purpose of discussion; President Cozza stated that there will be no action at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Ruff moved that the regular meeting be adjourned. Commissioner Gould seconded the motion which was unanimously approved by a voice vote at 8:20 p.m.

AYE: Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff, John Cozza

NAY: None

ABSENT: None

Motion passed.

Respectfully submitted,

Trish Feid
Secretary

ATTEST:

APPROVED:

/s/ Trish Feid
Park Board Secretary

/s/ John Cozza
Park Board President

Next scheduled Park Board meetings:

September 22, 2015
October 20, 2015
November 10, 2015