



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held at the Village of Palatine Community Center, in Community Room B, in said District, at 200 East Wood Street in Palatine on Tuesday October 25, 2016 at 7:00 p.m.

Call to order at 7:00 p.m.

Commissioners Present

Terry Ruff, President

Nicholas Sawyer, Vice President

Jennifer Rogers, Treasurer

Susan Gould

John Cozza

Staff Present

Michael Clark, Executive Director

Ed Tynczuk, Supt. of Parks & Planning

Steve Nagle, Supt of Facilities

Cheryl Tynczuk, Supt. of District Services & Projects

Donelda Danz, Asst. Supt. of Recreation

Tina Becke, Asst. Supt. of Finance

Joshua Ludolph, Asst. Supt. of Facilities

Jim Holder, Asst. Supt. of Parks & Planning

Toni Bruns, Stables Manager and Trainer

Patrick Griffin, Aquatics Manager

Alissa DePue, Volunteer Coordinator

Jake Ellison, Cultural Arts Coordinator

Trish Feid, Park Board Secretary/Executive Asst.

Citizens and Guests

Bob Alexander, PHGA Liaison

Matt Murphy

Public Hearing

President Ruff opened a Public Hearing to receive public comments on the proposal to sell \$9,000,000 General Obligation Park Bonds (Alternate Revenue Source) for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto. The floor was open to questions or comments from the Board; no questions or comments were presented. President Ruff offered that the floor was open to questions or comments from the audience. There were no questions or comments from the audience; Secretary Feid added that the Park District did not receive any inquiries or comments prior to tonight's board meeting. President Ruff then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds. President Ruff then directed that the roll be called for a vote upon the motion. Commissioner Rogers moved and Commissioner Gould seconded the motion that the Hearing be finally adjourned. Whereupon the President declared the motion carried and the Hearing was finally adjourned. Upon the roll being called, the results follow:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

Approval of Agenda

Commissioner Rogers moved and Commissioner Cozza seconded that the agenda for the meeting be approved. Regarding closed session items under Section XI, Director Clark said that there are no updates to report. With consensus of the Park Board, the agenda for the regular meeting of October 25, 2016 was approved as amended. The result of the voice vote follows:

- AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff
- NAY: None
- ABSENT: None

Motion carried as amended.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Cozza moved and Commissioner Rogers seconded that the consent agenda be approved as amended. By a roll call vote, the following items under the consent agenda were approved: Regular Meeting Minutes of September 27, 2016; Closed Session Minutes of September 27, 2016; Adoption of Ordinance #16-08 for an Ordinance of Disconnection of Property; 2017 IAPD Annual Meeting Delegate/Alternates Credentials Certificate; Ratification of Warrant #19; and Approval of Warrant #20. The result of the roll call vote follows:

- AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff
- NAY: None
- ABSENT: None

Motion carried.

Recognition

The Park Board, Director Clark and staff acknowledged and greeted Mr. Matt Murphy. On behalf of the Palatine Park Board, residents and staff, President Ruff presented and read Resolution #16-12 honoring Matt Murphy. The resolution highlighted Matt’s outstanding contributions as former Illinois State Senator of the 27th District representing many communities including Palatine and Palatine Park District since being elected in November 2006. President Ruff announced that this resolution is now part of the permanent record of the Palatine Park District and a copy of this resolution has been presented to Matt as a tribute from the community. Mr. Murphy thanked the Park Board and Park District. Commissioner Gould moved and Commissioner Sawyer seconded that the Park Board of Commissioners adopt Resolution #16-12 for recognition and appreciation of Matt Murphy. President Ruff requested a voice vote; the Resolution was unanimously accepted. Director Clark, the entire Park Board and staff thanked Matt for his dedicated service.

Comments from the Audience

Palatine Hills Golf Association (PHGA) liaison, Mr. Alexander reported that the next meeting for the association will be in early February of next year. Mr. Alexander said that new PHGA officers enjoyed the welcome meeting with Director Clark and Supt. Nagle; Clark added that we had a good conversation and look forward to working collectively with them. Mr. Alexander also mentioned the 165 golfers playing within the 2017 permanent tee times’ league. The Park Board thanked Mr. Alexander for his report.

Departmental Reports

The Board reviewed the previously distributed District Services and Projects Department Report. Supt. Tynczuk introduced Alissa DePue, Park District Volunteer Coordinator; Alissa brings many years of experience in volunteer management to the Park District. Commissioner Gould noted Alissa's networking at the recent Palatine Gala event.

The Board reviewed the previously distributed Recreation Department Report. Asst. Supt. Danz also announced a new staff member, Jake Ellison, who is the Park District Cultural Arts Coordinator. Commissioner Cozza complimented Jake's great background and congratulated him.

The Board reviewed the previously distributed Parks and Planning Department Report. In response to Commissioner Gould's question, Supt. Tynczuk confirmed the parks fountains' water supply is from the municipality service; not well water.

The Board reviewed the previously distributed Facilities Department Report; Supt. Nagle provided highlights of the recent Fall Fest event at Palatine Stables; Nagle gave special recognition to Stables Manager Bruns along with support staff for an outstanding job at the annual event. In response to Commissioner Rogers' question, Nagle said that the golf course could remain open until early December; staff would like to run the course as long as possible.

The Board reviewed the previously distributed Finance Department Report; Asst. Supt. Becke said that staff is doing a great job throughout the budget preparation process which has been a lot of time and collaboration. Also, finance staff continues to have various training sessions for the new finance software system.

The Board reviewed the previously distributed Annual Pool Report. Aquatics Manager Griffin highlighted that the pool season was very successful; this past season was one of the best since 2012 since we had nice weather. Saturday swim lessons had very positive feedback with good participation numbers; overall, increase with all swim lessons; pools hosted 2 swim meets; offering online pool pass renewal went well, which was a process new for this year. Some challenges include reworking the opening and closing dates of the pools since there are new school schedules for D211 and D15 for the start date of the school year. In response to President Ruff, Griffin and Asst. Supt. Danz added that since we had better weather and higher attendance numbers, the incident numbers that were reported at Family Aquatics Center increased. For last 2 years, the pool attendance was significantly low compared to this year. Overall, the pools had a safe season. Commissioner Rogers inquired about staffing challenges when the majority of pool staff returns to college, Danz said that we did not have issues this year, staffing various pools throughout the year assists with post season needs; and, we have very high number of seasoned staff returning every year. Danz added that we were able to help out fellow park districts in need of pool staff support during the busy summer months. Lastly, regarding the pool concessions, Griffin said that the concessions did very well.

President Ruff noted there were no other Departmental Reports. The Park Board thanked staff for the Department Reports and gave a warm welcome to the new staff members of the Park District.

New Business

The Board reviewed a previously distributed board summary for the Approval of Resolution #16-13; Truth in Taxation Resolution; Projected Tax Levy. Commissioner Cozza moved and Commissioner Sawyer seconded that the Board of Commissioners approve Resolution 16-13, a Resolution providing an estimate for the 2016 property tax levy. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary for the Approval; 2016 Asphalt Rehabilitation Change Order #2. Commissioner Gould moved and Commissioner Rogers seconded that the Board of Park Commissioners approves Change Order #2 for payment to Chicagoland Paving from Lake Zurich, IL for an amount not to exceed \$29,952.00 to add an additional 3,744 square yards of 1.5" HMA Binder paving to the original contracted price for the Ost Field Track. The motion was approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary for the Approval; 2016 Playground Renovation Change Order #1. Commissioner Gould moved and Commissioner Sawyer seconded that the Board of Park Commissioners approves Change Order #1 payment to E Hoffman of Lombard, IL for an amount not to exceed \$2,300 to lower the drainage pipe in the Hamilton Playground for proper drainage purposes and repair of concrete curbing. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary for the Approval; Palatine Stables Outdoor Arena 1 Renovations. Commissioner Rogers moved and Commissioner Cozza seconded that the Board of Park Commissioners approve the lowest responsible bidder, Prime Construction of Hampshire, Illinois to renovate the outdoor arena plus add alternate #1 in the amount not to exceed \$68,000.00. The motion was unanimously approved by a roll call vote as follows:

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion carried.

President Ruff noted there was no more new business to be addressed at this time.

Executive Director's Report

The Board reviewed the previously distributed Executive Director's Report (EDR). Director Clark highlighted that Chickadee Park is near completion; staff plans to have the dedication in the spring; although, the new park will be open to the community by the weekend. The capital plan is coming along nicely. Commissioner Rogers asked about staff raises for 2017; Human Resource Manager Riskin is collecting many surveys and various data in preparation for presenting at the next meeting in November; also, he will provide a

summary with rationale information including consideration of employees health insurance increase. Regarding the turf rental situation at Falcon Park, Commissioner Cozza inquired about venue changes for Celtic Soccer; staff added that a new coach to run the program was hired. President Ruff asked if staff has reached out to St. Viator, PYB, PBA, etc. with available time slots for their activities; Supt. Nagle responded that most of the rental time is booked already.

Commissioners' Comments

Commissioner Gould gave a quick reminder of D211 fundraiser event on Thursday November 3 at Chandler's in Schaumburg.

Commissioner Rogers said that the Palatine Sesquicentennial Gala was very nice and a good time; also, the group enjoyed Michael Noens' video presentation in celebration of Palatine's 150 years building a community.

Commissioner Cozza and fellow Commissioners cited "Go Cubs", hoping for a win as the Chicago Cubs start the 2016 World Series tonight.

President Ruff said Fall Fest was a great event and it turned out to be a nice day for the crowd at Meadowlark Park and Palatine Stables.

Regarding future agenda items, President Ruff said that no items were mentioned.

Motion passed at 7:25 p.m.

Adjournment

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned. Commissioner Sawyer seconded the motion which was unanimously approved by a voice vote.

AYE: John Cozza, Susan Gould, Jennifer Rogers, Nicholas Sawyer, Terry Ruff

NAY: None

ABSENT: None

Motion passed at 7:26 p.m.

Respectfully submitted,

Trish Feid, Park Board Secretary

Attest:

Approved:

Trish Feid
Secretary

Terry Ruff
President

Next scheduled Park Board meetings:
Please note the new permanent location change:
Village of Palatine; Community Room B

November 8, 2016
November 22, 2016
December 13, 2016