



PALATINE PARK DISTRICT Job Announcement



Pro Shop Attendant Palatine Hills Golf Course Seasonal Position

RESPONSIBILITIES

Under the direction of the Golf Professional(s), the Pro Shop Attendant is responsible for handling customers in-person and on the phone, utilizing our point-of-sale system on the computer, transactions with various forms of payment, and other duties related to the facilities and the equipment of the Palatine Hills Golf Course.

QUALIFICATIONS

The Pro Shop Attendant must have a valid driver's license. Communication with the English language along with knowledge of using computer software is required. Possessing qualities of integrity and reliability are essential. The successful applicant will have the ability to work harmoniously and maintain effective relationships with fellow employees and patrons as well as work independently under the general direction of an assigned manager or supervisor. Flexibility in one's schedule and familiarity with golf course operations are a plus.

DAYS/HOURS

The Palatine Hills Golf Course season is from March through November. A standard work week consists of three shifts, two Monday through Friday and one on Saturday or Sunday, totaling about 20 hours. Work hours may vary and are dependent upon daylight and weather.

Apply online at palatineparks.org under the Job tab, Seasonal.

Contact: Erik Klebosits
Assistant Golf Professional
Palatine Hills Golf Course
847.359.4020
eklebosits@palatineparks.org

Closing Date: Until Filled

Compensation: \$8.25 per hour

The Palatine Park District is an Equal Opportunity and Reasonable Accommodation Employer.