



PALATINE PARK DISTRICT Job Announcement

Theatre Technician (Level I) Cutting Hall Performing Arts Center Part-Time Position

JOB SUMMARY

The Theatre Technician (Level I) is the entry-level class in the Theatre Technician series, performing semi-skilled technical and clerical duties in support of Theatre operations. Tech I is not expected to function with the same amount of knowledge or skill level and exercise less independent discretion and judgment in matters related to work procedures and methods as positions allocated to the Tech II level.

Tech I is a part-time, year-round (or seasonal) position reporting to the Technical Theatre Supervisor and Theatre Coordinator. Due to the nature of the performing arts, hours may vary widely. Over the course of a calendar year, the Tech I will be limited to under 1,000 total hours, which is an average of under Twenty (20) hours per week, Monday through Sunday.

QUALIFICATIONS

Equivalent to the completion of the 10th grade supplemented by coursework or training in Theatre operations, performing arts, or a related field is required. An Associate Degree or Bachelor Degree in Theatre or related field is preferred. Some experience working in a theatrical environment is desirable with at least two years of experience in a position performing technical operations in a performing arts facility (High School experience is acceptable.)

Theater Technician II level may be achieved by advancement from the Theater Technician I level after proper experience and skills are achieved.

RESPONSIBILITIES

Tech I will facilitate the set up and operation of performance-related equipment at the venues including lighting and sound equipment, and other technical systems used during rehearsal, performances, and various events. Knowledge of this equipment and their operation is preferred. Tech I will do basic programming of lighting and sound. Tech I should have the ability to self-direct, multi-task, troubleshoot, problem solve, follow directions, meet deadlines and effectively communicate verbally and in writing. Principles and practices of theatre stage rigging, scenery design and construction, and the basic principles of operational characteristics of computer hardware and software are a plus.

Apply online at palatineparks.org under the Jobs tab, Part-time.

Closing Date: Open Until Filled

Compensation: \$11.00 - \$13.00 per hour commensurate with experience and qualifications.

The Palatine Park District is an Equal Opportunity and Reasonable Accommodation Employer