

## CUTTING HALL FEE INFORMATION

Basic rental fees are assessed according to a schedule that lists varied rates based on the purpose of the renting organization/individual, and the day and time of use. Organizations must provide evidence of non-profit status, prior to submitting an application, to qualify for non-profit rates.

The basic rental fee includes the use of the lobby, auditorium, stage, main stage curtains, and work/house lighting. Certain other types of equipment will be provided, if available and assessed according to the rate schedule. Rental rates for the facility are offered on an “as is, where is” basis. All changes, modification and movement of materials will be done at the renter’s expense.

The Park District reserves the right to charge for overtime and/or use of areas or equipment not represented in the application for use. Adjustments to the contracted fee will be made within ten (10) days of the rental and billed accordingly.

## HOURLY RENTAL RATES FOR CUTTING HALL BY RENTAL CATEGORY

		Private Resident	Private Non-Resident	PPD Affiliate	Registered Non-Profit	Commercial/Corp., and/or for Profit
Mon.-Fri. Days Before 6:00 PM	<b>Cutting Hall</b>					
	Stage (Includes Lobby, Scene Shop, and Dressing Rooms)	\$ 75.00	\$ 93.75	\$ 63.75	\$ 63.75	\$ 150.00
	Rehearsal Room (by itself)	\$ 55.00	\$ 68.75	\$ 46.75	\$ 46.75	\$ 110.00
	R.R. (Rented along with Stage Rental)	\$ 30.00	\$ 37.50	\$ 25.50	\$ 25.50	\$ 60.00
	Scene Shop (by itself)	\$ 55.00	\$ 68.75	\$ 46.75	\$ 46.75	\$ 110.00
	Amphitheater	\$ 65.00	\$ 81.25	\$ 55.25	\$ 55.25	\$ 130.00
	<i>Add Tech Staff &amp; Equip. Fees, as Required</i>					
Mon. - Thurs. Eves. After 6:00 PM	<b>Cutting Hall</b>					
	Stage (Includes Lobby, Scene Shop, and Dressing Rooms)	\$ 80.00	\$ 100.00	\$ 68.00	\$ 68.00	\$ 160.00
	Rehearsal Room (by itself)	\$ 60.00	\$ 75.00	\$ 51.00	\$ 51.00	\$ 120.00
	R.R. (Rented along with Stage Rental)	\$ 35.00	\$ 43.75	\$ 29.75	\$ 29.75	\$ 70.00
	Scene Shop (by itself)	\$ 60.00	\$ 75.00	\$ 51.00	\$ 51.00	\$ 120.00
	Amphitheater	\$ 70.00	\$ 87.50	\$ 59.50	\$ 59.50	\$ 140.00
	<i>Add Tech Staff &amp; Equip. Fees, as Required</i>					
Fri. Eves. After 6:00 PM, Anytime Sat. &/or Sun.	<b>Cutting Hall</b>					
	Stage (Includes Lobby, Scene Shop, and Dressing Rooms)	\$ 85.00	\$ 106.25	\$ 72.25	\$ 72.25	\$ 170.00
	Rehearsal Room (by itself)	\$ 65.00	\$ 81.25	\$ 55.25	\$ 55.25	\$ 130.00
	R.R. (Rented along with Stage Rental)	\$ 40.00	\$ 50.00	\$ 34.00	\$ 34.00	\$ 80.00
	Scene Shop (by itself)	\$ 65.00	\$ 81.25	\$ 55.25	\$ 55.25	\$ 130.00
	Amphitheater	\$ 75.00	\$ 93.75	\$ 63.75	\$ 63.75	\$ 150.00
	<i>Add Tech Staff &amp; Equip. Fees, as Required</i>					

## ADDITIONAL CHARGES

The Park District will offer additional equipment to interested groups. Charges for specific equipment, required personnel, and other personnel follow:

## Personnel Required for Every Rental

- ❖ Theatre Technician (Minimum 1 **required with any sound and/or lighting equipment use**) \$30.00 per hour per employee
- ❖ Custodian Maintenance (Only if needed) \$35.00 per hour per employee
- ❖ Custodian/Supervisory Overtime (Only if needed) \$45.00 per hour per employee
- ❖ Technician Overtime (Only if needed) \$45.00 per hour per employee

## Typical Equipment

- ❖  Lighting Board and Theatrical Lights- CH (Operator Not Included) \$ 50.00 per rental
- ❖  Lighting Board and Theatrical Lights- AMPH (Operator Not Included) \$100.00 per rental
- ❖  Each Follow Spot (Operator Not Included) \$ 25.00 per rental
- ❖  Video/Media Projector and Screen- Booth (Operator Not Included) \$150.00 per rental
- ❖  Video/Media Projector and Screen- Stage (Operator Not Included) \$250.00 per rental
- ❖  Mirror Ball \$ 30.00 per rental
- ❖  Intelligent Lighting Fixtures \$ 75.00 per rental
- ❖  Sound Board and House Sound System- CH (Operator Not Included) \$ 50.00 per rental
- ❖  Professional Sound Set Up (Large “A” System)<sup>1</sup> \$500.00 per rental
- ❖  Professional Sound Set UP (Medium “B” System)<sup>1</sup> \$200.00 per rental
- ❖  Each Standard Corded Microphone with stand \$ 10.00 per rental
- ❖  Each Handheld Wireless Microphone (Batteries Not Included) \$ 25.00 per rental
- ❖  Each Body Pac/Lavaliere Microphone (Batteries Not Included) \$ 30.00 per rental
- ❖  Each Monitor Speaker \$ 30.00 per rental
- ❖  Piano, Piano Bench, and Piano Light \$125.00 per rental
- ❖  Piano Tuning \$100.00 per tuning
- ❖  Each Corded Headset/Belt Pack Combination (Clear-Com) \$ 10.00 per rental
- ❖  Each Wireless Headset/Belt Pack Combination (Clear-Com) \$ 20.00 per rental
- ❖  Podium/Lectern \$ 15.00 per rental
- ❖  Each Lobby Quality Table \$ 5.00 per rental
- ❖  Audience Quality Folding Chairs – charged per chair used \$ 2.00 per rental
- ❖  Genie Lift, Scaffolding, Ladders, etc.<sup>1</sup> \$ 30.00 per rental
- ❖  Equipment, tools, scenic pieces, props, etc., not listed above: Prices available on request

<sup>1</sup> Requires additional Technicians, each at current Technician rate of pay per hour.

All rental users will be held financially responsible for the safe and usable return of rented equipment. Other equipment on the premises may, or **may not** be available for rental use. Inquire as to their availability and rental price with the Theatre Coordinator. **ABSOLUTELY NO ITEM BELONGING TO THE PARK DISTRICT OR UNDER THE PARK DISTRICT'S CARE MAY BE USED WITHOUT PRIOR WRITTEN PERMISSION FROM THE THEATRE COORDINATOR!**