



Minutes of a Regular Meeting of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, held at the Village of Palatine Community Center Building, in Community Room B, in said District, at 200 East Wood Street in Palatine on Tuesday, November 13, 2018 at 7:00 p.m.

Call to order at 7:00 p.m. - Regular Meeting of the Board of Park Commissioners

Commissioners Present

Susan Gould, President

John Cozza, Vice President

Terry Ruff, Treasurer

Jennifer Rogers

Nicholas Sawyer

Staff Present

Michael Clark, Executive Director

Keith Williams, Supt. of Recreation

Ed Tynczuk, Supt. of Parks & Planning

Steve Nagle, Supt. of Facilities

Elliott Becker, Supt. of Finance

Cheryl Tynczuk, Supt. of District Services & Projects

Donelda Danz, Asst. Supt. of Recreation

Tina Becke, Asst. Supt. of Finance

Jim Holder, Asst. Supt. of Parks & Planning

Joshua Ludolph, Asst. Supt. of Facilities

Pete Cahill, Asst. Supt. of District Services & Projects

Corey Zak, Horticulture Manager

Brad Helms, Golf Course Supt.

Patrick Griffin, Aquatics Manager

Michael Noens, Digital Marketing Coordinator

Bryan Duffey, Parks Department

Pat Okonek, Parks Department

Dan Kelley, Parks Department

James Roti, Parks Department

Caleb Johnson, Parks Department

Tom Dionne, Parks Department

Trish Feid, Park Board Secretary/Executive Asst.

Approval of Agenda

Commissioner Sawyer moved, and Commissioner Ruff seconded that the agenda for the meeting be approved. By a voice vote, the agenda for the regular meeting of November 13, 2018 was approved as presented.

AYE: Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Ruff moved, and Commissioner Rogers seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved: Regular Meeting Minutes of October 23, 2018; Adoption of Surplus Property Ordinance #18-09; Resolution for Approval to Close Dormant BMO Harris Bank Accounts; and Warrant #21 – including Expenses for Travel Expenses. The result of the roll call vote follows:

AYE: Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

Matters from the Public

No remarks were noted.

Presentation

Regarding the IAPD/IPRA Award Recognitions received at the Best of the Best Award Gala on October 12, 2018. Director Clark said that the Park District received several awards at the gala. Clark thought it was important for folks behind the scenes to be recognized for their dedication with their colleagues. Clark introduced Horticulture Manager Zak and his crew who leads the parks' beautification, improvements and conservation efforts and, along with Supt. Nagle, Asst. Supt. Ludolph and other Facilities Department staff for their work with grants, etc. Horticulture Manager Zak said that this was a group effort and thanked the Park Board along with the Management Team. Zak highlighted his crew members: Bryan Duffey, Pat Okonek, Dan Kelley, James Roti, Caleb Johnson and Tom Dionne. Zak also wanted to mention crew member Bill Jones who was not able to attend tonight's meeting. The Park Board complimented the crew and thanked them. President Gould suggested a pizza lunch for the crew in recognition of tonight's award presentation and attendance.

Regarding Palatine Hills Golf Association report, PHGA President Mike Bower had to cancel tonight and plans to attend an upcoming Park Board Meeting in January or February to present.

Departmental Reports

The Park Board reviewed the previously distributed District Services and Projects Department Report. Supt. C. Tynczuk highlighted many report items including the completion of many Living Tributes and IT projects; and, the Volunteer Program had a significant increase in Park District volunteers.

The Park Board reviewed the previously distributed Recreation Department Report. Supt. Williams said that it was unfortunate with the timing of Fitness, Health and Wellness Coordinator Krueger's resignation and previously scheduled vacation time of both Recreation Superintendents, during this busy time with Turkey Trot preparations. Fortunately, Krueger will still help with the Turkey Trot event. Regarding Harper Aquatics, the programming is still going well and as of today over 1,000 registrations were processed; Williams noted that 62% of those registrations were Palatine residents and the 38% mix is from neighboring communities. With the opening of the new fitness center located by Quentin and Euclid Roads, Park District's fitness memberships are slightly down. Also, this new local competition has slightly affected the adult fitness classes; staff will continue to monitor the numbers.

The Park Board reviewed the previously distributed Annual Pool Report. Aquatics Manager Griffin highlighted that this year's Memorial Day weekend was one of the hottest holidays with all 3 days having temperatures over 90 degrees. Staff is looking forward to summer 2019 aquatics planning including Harper's year-round swim program. Discussion ensued regarding Commissioner Cozza's inquiry of closing all 3 pools at the same time; Commissioner Cozza said that it is disappointing for residents, especially since the weather had many favorable days for swimming. Staff reiterated the strong staff-power needed to run the pools and the difficulty of finding qualified staff with the seasonal pool staff returning to school and/or college; and, it was noted that the pool season opening/closing information was advertise and provided to folks at the time of registration; staff will look at alternating options.

President Gould noted there were no other Departmental Reports. The Park Board thanked staff for the Department Reports and for the Annual Pool Report.

New Business

The Board reviewed a previously distributed board summary for Approval of Change Order #1 regarding the 2018 Birchwood Pool Painting project. Commissioner Rogers moved and Commissioner Ruff seconded that the Board of Park Commissioners approve Change Order #1 in the amount of \$5,280 to do additional removal of loose paint to prepare the surface for painting. The motion was approved by a roll call vote as follows:

AYE: Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary for the Award of Bid for Palatine Hills Golf Course Pond Dredging and Seawall Project. Commissioner Rogers moved and Commissioner Ruff seconded that the Board of Park Commissioners approve the lowest responsible bidder, R. E Hummel Construction Inc. of Island Lake, Illinois and enter into a contract in the amount of \$230,648 for Golf Course Seawall replacement and dredging. Commissioner Cozza asked if the plan is to replace the entire wall, staff responded that the project includes the southside; the northside is fine. In reply to President Gould's question, staff said that we have not dredged other areas of the District. The motion was approved by a roll call vote as follows:

AYE: Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary for the Approval of Change Order #1 for 2018 Pond Dredge and Seawall Project Material. Commissioner Rogers moved and Commissioner Ruff seconded that the Board of Park Commissioners approve Change Order #1 in the amount of \$34,380.60 for the Pond Dredge and Seawall Project. Director Clark added that the project remains under budget. The motion was approved by a roll call vote as follows:

AYE: Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

Executive Director's Report

The Park Board reviewed the previously distributed Executive Director's Report. Director Clark reported that Palatine Senior Township Citizens Council's Executive Director Carol Reagan is retiring; Reagan is going to miss the folks at PSTCC and helping the senior population. Asst. Supt. Danz informed Director Clark that PSTCC is securing a firm for the hiring search and the process is underway. In response to President Gould, Danz said that the Senior Center is their own entity. Regarding appraisal updates, Clark plans to schedule a closed session after the next Park Board Meeting; therefore, giving time to review and prepare for

discussion. Regarding the Quentin Road study meeting, which Commissioner Cozza, Supt. E. Tynczuk and Supt. Williams attended today, 2 options were discussed and they are looking for public opinions via online for the 2022-2023 projected start date. This is a significant project. Commissioner Cozza said that we need to make an appeal for safety and go with the 4 lanes with option 5C, it is common sense with the constant stream of cars. The wetland mitigation is part of the plan. Discussion ensued; Commissioner Cozza said that we need to plan and budget regarding the proposed concept for future planning on behalf of the Park District; Commissioner Cozza suggested looking at grant opportunities too; subsidized resources as well. Continuing with the EDR Report, Director Clark reminded everyone of the annual Staff Holiday Party on December 8, 2018 at Emmett's Brewing Company in Palatine and this Thursday's Intergovernmental Social at the clubhouse. Also, Clark complimented all Assistant Superintendents with executing the annual appreciation party for part-time staff, the party was a success.

Commissioners' Comments

Commissioner Ruff attended the Suburbanization of Poverty Impact Seminar with Supt. Williams last Friday and he said that it was very interesting. Williams remained for the "hands-on" simulation component of the seminar, which was attention grabbing. Commissioner Ruff said that it hit home when learning since 2008, Palatine's poverty numbers are up 15% and less than 7% are immigrants. Palatine has the most affordable housing and most units; therefore, the poverty number is higher in Palatine than any other local suburban area. The city is set up to handle the need; unfortunately, suburban areas are not as conducive. Commissioner Ruff anticipates assisting the Coalition Group with support.

Commissioner Cozza stressed that we need to response to the Quentin Road proposal and highlighted that option 5C concerning safety is favorable; we should submit a letter from the Park District. Commissioner Ruff suggested promoting individual responses too. Commissioner Cozza said that the Park District thoughts need to be summarized and conveyed before the deadline of November 30, 2018. Commissioner Cozza highlighted that he led a group of 25 folks for a Harper Facility tour of Building M which was an eye opening to his colleagues; they were impressed with the nice facility and now have awareness of the community facility. President Gould added that there is a nice sign for clinic visible on Algonquin Road; and highlighted that information regarding Building M should be posted on all media avenues.

President Gould thanked everyone who supported the R.A.H. fundraising event; Commissioner Rogers enjoyed the fundraiser and suggested that it would be nice to have additional sitting areas at the event. President Gould warned everyone about deer darting out on the roads during this time of the year, just a reminder to be careful.

Regarding future agenda items, currently no new matters were suggested.

Adjournment

There being no further business to come before the Board on this date, Commissioner Ruff moved that the regular meeting be adjourned. Commissioner Rogers seconded the motion which was unanimously approved by a voice vote.

AYE: Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried at 8:00 p.m.

Respectfully submitted,

Trish Feid
Park Board Secretary

Attest:

Approved:

Trish Feid
Secretary

Susan Gould
President

Future scheduled Park Board meetings:

November 27, 2018
December 11, 2018
January 8, 2019
January 22, 2019
February 12, 2019
March 12, 2019
March 26, 2019
April 9, 2019
April 23, 2019