



PALATINE PARK DISTRICT Job Announcement

Facility Attendant Community Center Part-Time Position

JOB SUMMARY

The Facility Attendant is responsible for timely room and gymnasium set ups for rentals such as: volleyball, private parties, classes, preschool, special events, and other Palatine Park District events. The Facility Attendant is also responsible for basic custodial duties throughout the building including but not limited to: sweeping, mopping, vacuuming, interior window cleaning, removing trash, wiping down countertops and tables, and light dusting.

QUALIFICATIONS

Previous custodial experience is a plus. Must be flexible, able to work independently and as part of a team, understanding of custodial work, able to interact professionally with patrons, and able respond to staff and patron requests in a courteous manner. Must be at least 18 years of age, hold a valid driver's license, and have a good driving record. All potential employees must successfully complete a pre-employment substance abuse screening, physical, and meet lifting requirements. A criminal background check will be done prior to employment.

Apply online at jobs.palatineparks.org.

Closing Date: Until Filled

Compensation: \$10.00 per hour

Questions? Contact Custodial Manager Richard Silver at rsilver@palatineparks.org.

The Palatine Park District is an Equal Opportunity and Reasonable Accommodation Employer