



Minutes of a Regular Meeting
Board of Park Commissioners of Palatine Park District held
at the Village of Palatine
Community Center Building in Community Room B
200 East Wood Street in Palatine
Tuesday, April 23, 2019 at 7:00 p.m.

Call to order at 7:00 p.m.

Commissioners Present

Susan Gould, President
John Cozza, Vice President
Nicholas Sawyer

Commissioners Absent

Jennifer Rogers
Terry Ruff, Treasurer

Staff Present

Ed Tynczuk, Supt. of Parks & Planning
Steve Nagle, Supt. of Facilities
Cheryl Tynczuk, Supt. of District Services & Projects
Zaida Torres, Supt. of Finance
Donelda Danz, Supt. of Recreation
Tina Becke, Asst. Supt. of Finance
Joshua Ludolph, Asst. Supt. of Facilities

Pete Cahill, Asst. Supt. of District Services & Projects (HR)
John Wilhelm, Falcon Park Facility Manager
Todd Ranum, Athletic Coordinator
Michael Noens, Digital Marketing Coordinator
Jon Seidenzahl, Falcon Park Asst. Facility Manager
Trish Feid, Park Board Secretary/Executive Asst.

Visitors and Citizens Present

Greg Post, Celtic Soccer
Barry Nekritz, Finger Development Company
Representative

Frank Stark, PAFA

Approval of Agenda

Commissioner Sawyer moved and Commissioner Cozza seconded that the agenda for the meeting be approved. President Gould noted that we will have roll call votes for each motion which needs to be an unanimous approval with the Park Commissioners present tonight. Receiving Park Board consent and direction, President Gould acknowledged moving item 6E of New Business, Approval of Land Cash Impact Fees Proposal regarding the Finger Development Company, to follow the Contest Agenda motion. The result for the approval of the agenda of March 26, 2019 was approved as follows:

AYE: Nicholas Sawyer, John Cozza, Susan Gould
NAY: None
ABSENT: Terry Ruff, Jennifer Rogers

Motion carried as amended.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Cozza moved and Commissioner Sawyer seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved: Regular Meeting Minutes of April 9,

2019; Resolution #19-05 for Appointment of Authorized IMRF Agent; February Financial Statement; and, Warrant #8 – including Expenses for Travel Expenses. The result of the roll call vote follows:

AYE: Nicholas Sawyer, John Cozza, Susan Gould
NAY: None
ABSENT: Terry Ruff, Jennifer Rogers

Motion carried.

The Board reviewed a previously distributed board summary for approval of the Land Cash Impact Fees proposal offered by the Finger Development Company. Commissioner Cozza moved and Commissioner Sawyer seconded that the Board of Park Commissioners approve the proposal from the Finger Development Company regarding impact contributions of \$250 per unit; the proposed apartment community will consist of 372 units. To answer questions regarding the proposal, Attorney Barry Nekritz, representative from the Finger Development Company, had requested to attend tonight's meeting. Mr. Nekritz confirmed that the Finger Development Company has already agreed to the same impact contributions to each of the following: Palatine School District 15, Schaumburg Police and Fire Fund and Schaumburg Cultural Center Fund. The location site for the proposed apartment community is at the northwest corner of East Algonquin Road and South Old Plum Grove Road in Schaumburg. The Park Board thanked Mr. Nekritz for attending the meeting. The motion was approved by a roll call vote as follows:

AYE: Nicholas Sawyer, John Cozza, Susan Gould
NAY: None
ABSENT: Terry Ruff, Jennifer Rogers

Motion carried.

Presentations

The Park Board welcomed Palatine Amateur Football Association (P.A.F.A.) Board President, Frank Stark, to the meeting. Mr. Stark, a teacher at Palatine High School, said that he and his growing family is fully invested in Palatine and the community. Mr. Stark reviewed the previously distributed Palatine Panthers 2018 annual report and highlighted several items from the presentation regarding the tackle and flag football programs. Some of the items mentioned include that P.A.F.A. Board acquired many new members; program participant numbers are stable; partnership with Athletico, the training company on site at the games; maintaining a substantial amount of coaches and volunteers; all coaches are certified; financial review; and, comments on receiving great responses from P.A.F.A. participating in this year's community parade. President Gould asked about the condition of the football helmets and reiterated the Park Board's focus on protecting the kids and support of safety; Mr. Stark thanked President Gould for her thoughts and explained the yearly helmet reconditioning and safety-check process; and the surplus of new (unused) helmets on hand and the purchasing cycle for the new and continuously improved helmets. The Park Board thanked Mr. Stark for all his involvement and the report.

The Board reviewed the previously distributed Celtic Soccer Annual Report and welcomed Mr. Greg Post, Palatine Celtic Soccer Club Board President, to the meeting. Mr. Post mentioned his background in the community and passion towards soccer. Some of the report items mentioned include steady numbers of soccer participants in the house and travel programs; appreciation of Park District support; partnership with Celtic Club in Scotland (founding and established name of Palatine Park District's soccer program) providing clinics, camps, and opportunity for some travel soccer members to play in Scotland in 2020; great number of volunteers and trained coaches; New Balance as club sponsor for uniforms;

fundraising efforts; and, continued success with the 2 different soccer season options. In response to questions regarding the junior high after school soccer program affecting Celtic's program, Mr. Post said that there is an interest to play soccer with fellow classmates and it is convenient; although, the quality of coaching with Celtic's house leagues is consistent, which may be different from the school programming. The Park Board thanked Mr. Post for his commitment to the Celtic program and for attending tonight's meeting.

New Business

The Board reviewed a previously distributed board summary pertaining to the Palatine Celtic Soccer Labor Day Tournament. Commissioner Cozza moved and Commissioner Sawyer seconded that the Board of Park Commissioners authorize the use of twenty-nine park/school field set ups, support for up to 450 teams with review and approval of schedule and fields by park district staff, and field lighting per staff recommendation for the Palatine Celtic Soccer Labor Day Tournament being held Friday, August 30 through Monday, September 2, 2019. Staff is requiring that no game begin before 7 a.m. at all fields. In addition, lighting will end at 11:00 p.m. for Celtic Park, except Hamilton Sports Fields which will end at 10:30 p.m. (per Village agreement). Staff will once again work with the tournament committee to adjust schedules, signage, parking, litter removal and staffing. The motion was approved by a roll call vote; the result follows:

AYE: Nicholas Sawyer, John Cozza, Susan Gould
NAY: None
ABSENT: Terry Ruff, Jennifer Rogers

Motion approved.

The Board reviewed a previously distributed board summary for the Award of Bid for 2019 Contractual Fertilizer Applications. Commissioner Cozza moved and Commissioner Sawyer seconded that the Board of Park Commissioners approve the lowest responsible bidder, Arthur Clesen Inc. of Lincolnshire, Illinois in the amount not to exceed \$22,872.50 to furnish and apply fertilizer applications for the 2019 season. The motion was approved by a roll call vote as follows:

AYE: Nicholas Sawyer, John Cozza, Susan Gould
NAY: None
ABSENT: Terry Ruff, Jennifer Rogers

Motion carried.

The Board reviewed a previously distributed board summary for the Approval of Purchase for the Replacement Chipper through Sourcewell Co-Op Program. Commissioner Cozza moved and Commissioner Sawyer seconded that the Board of Park Commissioners direct staff to issue a Purchase Order to the lowest responsible bidder, Atlas Bobcat LLC of Elk Grove, Illinois, in the amount not to exceed, \$61,874.56 for the acquisition of one Bandit Chipper model number 19XPC. The motion was approved by a roll call vote as follows:

AYE: Nicholas Sawyer, John Cozza, Susan Gould
NAY: None
ABSENT: Terry Ruff, Jennifer Rogers

Motion carried.

The Board reviewed a previously distributed board summary for the Approval of Bank Signatures, Resolution #19-06. Commissioner Cozza moved and Commissioner Sawyer seconded that the Board of Park Commissioners approve Resolution #19-06 for Bank Signatures at Palatine Bank and Trust, Harris Bank for PMA Managing Agent, First Bank of Highland Park, IMET, Fifth Third, IPDLAF, PMA, and Metro Credit Union be signed and accepted as presented. Commissioner Cozza wants to make sure staff keeps in mind the importance of FDIC insurance regarding the various banks the District will be using. The motion was approved by a roll call vote as follows:

AYE: Nicholas Sawyer, John Cozza, Susan Gould
NAY: None
ABSENT: Terry Ruff, Jennifer Rogers

Motion carried.

Departmental Reports

The Board reviewed the previously distributed Parks and Planning Department Report. Supt. E. Tynczuk highlighted the upcoming community forum meetings regarding the proposed Skate Park and development of Maple Park. The “Kids around the World” company will be breaking down and removing the playground equipment at Dutch Schultz Recreation Area and Doug Lindberg Park. Other updates include that the Hamilton project is back in progress with better weather conditions; and, Parks’ crews are getting ready and working hard on summer projects and tasks.

The Board reviewed the previously distributed Facilities Department Report. Supt. Nagle reported that Stables needs to reschedule the next home show, a notice will follow when it is confirmed. Reminder of upcoming events, the annual Head to the Hills at Palatine Hills Golf Course and POC’s Cinco de Mayo fundraiser at Community Center gym. Falcon Park’s Family and Youth Program Specialist Lara is very busy securing grants for POC and ICompete programming needs. Nagle provided updates regarding the gas smell incident at Community Center, gas was turned off and Nicor did identify a suspect line. The weather-related claim incident at Palatine Hills regarding the driving range has been submitted to the insurance company, the Park District is supporting upgrading to steel-grade posts on the driving range; Nagle thanked staff for assistance with preparing and processing the claim.

The Board reviewed the previously distributed Finance Department Report. Supt. Torres highlighted many report items; Torres said that the Finance Department provided staff with the ACA hours report for management of part-time staff; the auditor team starts on Monday; attended meetings with various banks; having weekly update meetings with Executive Director Clark and Asst. Supt. Becke; and, arranged many orientation meetings with Superintendents. Torres agrees with Commissioner Cozza’s thoughts on safeguarding District funds and plans to look over the District’s investment policies. Commissioner Cozza appreciates the monthly financials and the details within the reports. Regarding the report’s variances data, Commissioner Cozza inquired that we may not necessarily need to know all the variances knowing the time involved with creating the report, Torres explains the importance to identify the significant change by month for staffs’ budget purposes. Asst. Supt. Becke added that this feature is new with Incode, the new software.

The Park Board reviewed the previously distributed 2018 Falcon Park Annual Report. Supt. Nagle introduced John Wilhelm, Falcon Park Facility Manager Wilhelm and Falcon Park Asst. Facility Manager Seidenzahl to the Park Board. The report was thoroughly reviewed. Staff commented on statistics regarding programming; all rentals; gym/turf usages; affiliate activities; budget review; tournaments; highlights and challenges; and, staff added comments that it was another good year for Falcon Park.

President Gould said she is delighted on how successful Falcon Park is doing and the benefit to the community; adding that the facility is doing so well that it can fund other programs. The Park Board thanked staff for their report.

President Gould noted there were no other Departmental Reports. The Park Board thanked staff for the Department Reports and for the Falcon Park Annual Report.

Executive Director's Report

The Board reviewed the previously distributed Executive Director's Report. Regarding the report item of staff promotion, the Park Board and staff congratulated Supt. of Recreation Donelda on her promotion.

Commissioners' Comments

No comments were presented.

President Gould asked for future agenda items, no items were presented.

Adjournment

There being no further business to come before the Park Board on this date, Commissioner Cozza moved that the regular meeting be adjourned. Commissioner Sawyer seconded the motion which was unanimously approved by a voice vote.

AYE: Nicholas Sawyer, John Cozza, Susan Gould
NAY: None
ABSENT: Terry Ruff, Jennifer Rogers

Motion carried at 8:35 p.m.

Respectfully submitted,

Trish Feid
Park Board Secretary

Attest:

Approved:

Trish Feid
Secretary

Susan Gould
President

Upcoming Park Board Meetings:

May 14, 2019
June 11, 2019
July 9, 2019

May 28, 2019
June 25, 2019
July 23, 2019