



Minutes of a Regular Meeting
Board of Park Commissioners of Palatine Park District
at the Village of Palatine
Community Center Building in Community Room B
200 East Wood Street in Palatine
Tuesday, September 10, 2019 at 7:00 p.m.

Call to order at 7:00 p.m.

Commissioners Present

John Cozza, President
Terry Ruff, Vice President
Jennifer Rogers, Treasurer

Nicholas Sawyer
Susan Gould

Staff Present

Michael Clark, Executive Director
Steve Nagle, Supt. of Facilities
Cheryl Tynczuk, Supt. of District Services & Projects
Donelda Danz, Supt. of Recreation
Jim Holder, Supt. of Parks & Planning
Tina Becke, Asst. Supt. of Finance
Joshua Ludolph, Asst. Supt. of Facilities

Pete Cahill, Asst. Supt. of District Services & Projects (HR)
Colleen Palmer, Asst. Supt. of Recreation
Glenn Hussey, Asst. Supt. of Parks & Planning
Todd Ranum, Athletic Coordinator
Michael Noens, Digital Marketing Coordinator
Trish Feid, Park Board Secretary/Executive Asst.

Approval of Agenda

Commissioner Rogers moved and Commissioner Gould seconded that the agenda be amended by adding an Executive Session regarding Section 2(c)(5) Open Meetings Act for discussion of the acquisition or lease of real property for the use of the District. By a voice vote, the agenda for the regular meeting of September 10, 2019 was approved as amended.

AYE: Susan Gould, Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza
NAY: None
ABSENT: None

Motion carried as amended.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Sawyer moved and Commissioner Gould seconded that the consent agenda be approved. By a roll call vote, the following items under the consent agenda were approved: Regular Meeting Minutes of August 27, 2019; and, Warrant #17 - including Expenses for Travel Expenses. The result of the roll call vote follows:

AYE: Susan Gould, Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza
NAY: None
ABSENT: None

Motion carried.

Visitors and Citizens Comments

No comments were shared.

New Business

The Board reviewed a previously distributed board summary pertaining to approval of the Insurance Renewal for the 2020 Plan Year. Commissioner Gould moved and President Cozza seconded that the Board of Park Commissioners approve the Insurance Committee recommendations as follows:

1. Accept Option IV (attachment included in the Board Packet), with an overall increase of 5.89% for medical and dental insurance;
2. Maintain employee contributions at the current percentages;
3. Maintain the Blue Cross Blue Shield (BCBS) HMO plan as is;
4. Change the United Health Care (UHC) PPO plan from a Health Reimbursement Arrangement (HRA) to a Health Savings Account (HSA) with deductibles as stated in Option IV;
5. Enter into an agreement with the UHC/Optum HSA Bank to be the HSA bank provider for the District;
6. For the 2020 plan year, fund the HSA's at 50% in the first pay period and 50% over the remaining 24 pay periods.

Regarding the employee health insurance renewal for 2020 plan year, discussion ensued and many questions were presented regarding the current HRA (health reimbursement arrangement) versus the proposed HSA (health savings account). In response, Commissioner Ruff inquired about the missing HRA cost dollar amount on the data chart, which notes that the HRA cost is built in. Commissioner Ruff wants to know what the difference in a dollar amount would be between the 2019 HRA and the proposed 2020 HSA; essentially, Asst. Supt. Cahill said that it will not be a huge difference, you have to subtract out the cost difference; IPBC (Intergovernmental Personnel Benefits Cooperative) estimates out and then builds the cost into the premiums; and, the District is spending less with the HSA option. Cahill said that premiums are going down by the saving of costs that are built into the HRA; reducing costs by paying a lower amount for HSA. Commissioner Rogers wanted to know how that is figured; and, would like to know the cost and potential liability for the HRA; suggesting that we need a breakdown of what HRA costs have been. With conversation continuing, Commissioner Ruff would like to see the missing HRA number before voting; he understands the concept but something is off with the chart's presentation. Concerning the proposed HSA, Commissioner Rogers asked what happens if the money is not used, staff responded that it rolls over every year, it is like a having a regular bank savings account. There is a maximum on what you can contribute to it; and, it is limited on what you can use it for. Asst. Supt. Cahill said we have current issues with managing claims/reimbursements with the TPA (third party administrator) via HRA. Cahill added that only 2-4% of organizations within the United States use HRA accounts; and, we found that there is not much support. With the HSA, Cahill said that basically it is like taking out the middleman and employees manage their own health reimbursement accounts. IRS monitors the eligible expenses; therefore, everyone is personally responsible for managing and administrating their HSA with PPO plans. Commissioner Rogers said that it seems like a lot for employees with the "out of pocket" staying the same amount and suggested that we raise premiums; Cahill reviewed the rate increase chart of the employee contributions survey from various park districts and our increase percentage is in the middle comparison range. There was Board consensus to table the motion; direction for staff to send electronically the breakdown of election by employees' options from last year's costs to this year's costs; and, the difference of HRA and HSA costs to the Park District. Clark would like all Park Board questions and consensus on the motion coming through his office; concerning open enrollment deadlines, staff will internally get the process going and then have the motion before the Board on the October 8, 2019 agenda for ratification. The motion to table the item of 2020 Employee Health Insurance Renewal was approved and the result follows:

AYE: Susan Gould, Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza
NAY: None
ABSENT: None

Motion tabled.

The Board reviewed a previously distributed board summary pertaining to the Award of Bid for 2019 Paving Project. Commissioner Rogers moved and Commissioner Ruff seconded that the Board of Park Commissioners approve the lowest responsible bidder Evans and Son Blacktop Inc. of West Chicago, Illinois, in an amount not to exceed \$654,780 for the 2019 Paving Project. The motion was approved by a roll call vote; the result follows:

AYE: Susan Gould, Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza
NAY: None
ABSENT: None

Motion carried.

Departmental Reports

The Board reviewed the previously distributed District Services and Projects Department Report. Supt. Tynczuk highlighted that IT Manager Mangum never ceases to amaze staff; Tynczuk highlighted a photo from the Department Report showing Mangum working with a microscope soldering micro-chip pieces with success.

The Board reviewed the previously distributed Recreation Department Report. Supt. Danz highlighted several items; with the month of August, the busy nature of summer recreation programming ends; the well-enjoyed annual Feet Fest event has participation numbers dropping and there will be discussion to try something different, various ideas are being considered. In response to Director Clark's inquiry, staff will be meeting as well to provide feedback and suggestions regarding the annual family 3K race. Another update, the P.A.F.A. cheerleading program has its first male coach this year. Danz reported that on many maintenance tasks performed at Harper College, which were under warranty; and, the ADA stairs for the pool were finally installed.

The Board reviewed the previously distributed Parks and Planning Department Report. Supt. Holder highlighted that the Community Park shelter is ready to be installed; Hamilton Park's Service Garage construction is coming along and soon we will start to see wall structures; and, the annual Celtic Cup's Labor Day Tournament went smoothly. In response to Commissioner Rogers, Holder said that we had promised District 15 that there would be no parking on the grass areas during the Labor Day Tournament; unfortunately, some soccer partakers still parked there. Next year, Holder said that staff will provide snow fencing with signage.

The Board reviewed the previously distributed Facilities Department Report. Supt. Nagle highlighted the recent edition of the Fitness Newsletter, a copy is in the Board packet folder. This weekend is another horse show at Palatine Stables; and, staff is happy to report good attendance numbers at the golf course. Nagle reported on a few other items not included within the report, this Friday the Park District's is hosting a customer service presentation with Laurie Guest as the speaker for all full and part time employees, the purpose of this in-house gathering is to circle back and enforce previous customer service trainings. Nagle also mentioned the fall campout at Palatine Stables/Meadowlark Park grounds which is scheduled for September 20, 2019 with over 50 registered; Nagle reminded everyone of the upcoming Fall Fest and distributed flyers. Commissioner Rogers inquired about a previous agenda item,

Nagle said that staff plans to bring the culvert project to the Park Board in October. President Cozza mentioned that he still thinks it would be great to get people out at the golf course during the winter months and to have notice in the winter catalog.

Regarding the Finance Department Report, Director Clark noted that he did not make it clear to Supt. Zaida with presenting all department reports at the first and only meeting in September; since many staff will be at Nationals later this month only one meeting was scheduled. Asst. Supt. Becke added that financial numbers and report data would not be ready this early in the month for reporting; staff will add a supplemental report for September.

President Cozza noted there were no other Departmental Reports. The Park Board thanked staff for the Department Reports.

Executive Director's Report

The Board reviewed the previously distributed Executive Director's Report. Director Clark said that it is great news on bond issues and happy to report on the savings to the Park District. Clark mentioned the new legislation house bill allowing discussion of volunteers, contractors, etc. as an exemption topic during closed session meetings. The Cutting Hall's IDOL complaint status is officially closed; Clark thanked Facilities staff, Parks staff and the Risk Manager with accomplishing tasks and compiling the inspector's requested information to successfully close the case. The recent welcome meeting with Executive Director Clark and Mr. Wider, the new Executive Director for Palatine Township Senior Citizens Council, went very well; they had great conversations while getting to know each other. Regarding budget work, Clark acknowledged staffs' diligence and commitment with sticking to the timeline. Director Clark wanted to publicly thank Horticulture Manager Corey Zak; Corey orchestrated the development of Community Center's (at the front entrance area) butterfly garden; the perennial garden was awarded 1st place in the business division from the Village of Palatine's Beautification Commission. Clark added that Corey enjoys the outcome of his efforts; the awarded certificate follows the Executive Director's Report. Clark gave thanks to Supt. Holder for his handling of project management, there are many significant projects underway. The new Skate Park at Reimer Reservoir was opened this past week with many participants stopping and using the new outdoor venue. Commissioner Rogers inquired about the P.A.F.A. situation during the annual kick-off event; Clark explained the situation and regarding Clark's (official on-notice) letter to P.A.F.A. highlighting the enforcement of Park District policies and consequences, currently no written or verbal reaction has been received back to the Park District office.

Commissioner Reports

Commissioner Ruff reported on several of his site visits over the weekend. The grounds repair at Sundling Junior High School, due to the Celtic Cup Tournament and individuals parking on a part of the grass area, is in great shape, the repair work by Parks staff made the area look better than ever; the new Skate Park at Reimer Reservoir is fabulous, it was packed and very functional with the various apparatuses being used. Also, the outdoor fitness training area at Robert (Dutch) Schultz Recreation Area is very nice, Commissioner Ruff and his wife liked using the outdoor equipment; and, Commissioner Ruff attended the P.A.F.A. parade for their homecoming; there was a mention of kids on a trailer which was concerning.

Commissioner Gould noted that the soccer tournament went well; although, Commissioner Gould received a call from a lady at one of the Celtic games to inform her about a parent from an opposing team getting unruly, fortunately several parents were able to calm her down. Commissioner Gould wanted to quickly comment on the obnoxious Viking horn sounds, which was heard throughout the entire Labor Day tournament; President Cozza added that probably there is a regulation against using

the horn during the games. Commissioner Gould thanked everyone for joining in with tonight's treats prior to the meeting in honor of her father Elvis (Moose) Foster, celebrating his 100th birthday in heaven. Commissioner Gould highlighted her father's remarkable legacy.

President Cozza asked for future agenda items, no items were presented.

Executive Session

President Cozza requested a motion to close the public portion of the meeting and convene in executive session. With consensus of the Park Board, Commissioner Gould moved that the Board of Park Commissioners go into closed session for discussion of Executive Session; Section 2(c)(5) Open Meetings Act for discussion of property for use of the District; Commissioner Ruff seconded. This was unanimously approved by a roll call vote. The result of which follows:

AYE: Susan Gould, Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza
NAY: None
ABSENT: None

Motion passed at 8:30 p.m.

Return to Open Session

Commissioner Ruff moved to come out of closed session and resume to the regular meeting of the Board of Park Commissioners; Commissioner Rogers seconded the motion which was unanimously approved by a voice vote as follows:

AYE: Susan Gould, Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza
NAY: None
ABSENT: None

Motion carried at 8:30 p.m.

Action on Matters Considered in Closed Session

President Cozza said the Board of Park Commissioners met in closed session to discuss Section 2(c)(5) Open Meetings Act for discussion of the acquisition or lease of real property for the use of the District; conversation only, no action.

Adjournment

There being no further business to come before the Park Board on this date, Commissioner Gould moved that the regular meeting be adjourned. Commissioner Ruff seconded the motion which was unanimously approved by a voice vote.

AYE: Susan Gould, Nicholas Sawyer, Jennifer Rogers, Terry Ruff, John Cozza
NAY: None
ABSENT: None

Motion carried at 8:53 p.m.

Respectfully submitted,

Trish Feid

Park Board Secretary

Attest:

Approved:

Trish Feid
Secretary

John (Jay) Cozza
President

2019 Park Board Meetings

November 12, 2019
December 10, 2019

October 22, 2019
November 26, 2019