



VIRTUAL MEETING

NOTICE OF REGULAR MEETING

BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT

****Remote Meeting via Zoom**

August 11, 2020 at 4:00 p.m.

President Ruff called the remote meeting to order at 4:00 p.m.

Commissioners Present:

Terry Ruff, President
Jennifer Rogers, Vice President
Nicholas Sawyer, Treasurer
Susan Gould
John Cozza

Staff Present

Steve Nagle, Supt. of Facilities	Joshua Ludolph, Asst. Supt. of Facilities
Zaida Torres, Supt. of Finance	Pete Cahill, Asst. Supt. of District Services & Projects (HR)
Donelda Danz, Supt. of Recreation	Glenn Hussey, Asst. Supt. of Parks & Planning
Jim Holder, Supt. of Parks & Planning	Dan Mangum, IT Manager
Tina Becke, Asst. Supt. of Finance	Trish Feid, Park Board Secretary/Executive Asst.

Visitors and Citizens

No attendees.

Approval of Agenda

President Ruff directed to remove Executive Session from the agenda since Director Clark is out of town. Commissioner Cozza moved and Commissioner Gould seconded that the agenda be approved as amended. By a roll call vote, the revised agenda for the meeting of August 11, 2020 was approved.

AYES: John Cozza, Susan Gould, Nicholas Sawyer, Jennifer Rogers, Terry Ruff
NAYS: None
ABSENT: None
Motion passed as amended.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Gould moved and Commissioner Cozza seconded that the consent agenda be approved. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of July 28, 2020; Closed Session Minutes of July 28, 2020; and, Warrant #15 - including Expenses for Travel Expenses. The result of the roll call vote follows:

AYES: John Cozza, Susan Gould, Nicholas Sawyer, Jennifer Rogers, Terry Ruff
NAYS: None
ABSENT: None
Motion passed.

Visitors and Citizens Comments

President Ruff confirmed that no questions were presented prior to or during the virtual meeting of August 11, 2020.

Departmental Reports

The Board reviewed the previously distributed Written District Services and Projects Department Report. Asst. Supt. Cahill said that procedures in place have been helpful when dealing with potential staff COVID issues. The Finance Department helped Asst. Supt Cahill with baseball onboarding, there were work permit issues this year. Cahill complimented Communications and Marketing staff on the efforts regarding Sounds of Summer Concerts. Cahill highlighted that there are 5 to 6 full-time positions unfilled at this point; staff is looking at what we are going to do with those positions.

The Board reviewed the previously distributed Written Recreation Department Report. Supt. Danz greeted everyone. Danz mentioned that the summer camp program ended last Friday with receiving lots of positive feedback. Regarding upcoming Park District events, the Return to Customer Committee along with coordinators worked together on deciding on the event's status; the monthly report includes the updates. During July, staff received a lot of positive comments with the pools being open; 2,700 participants sign up at the pools for lap swimming and water walking. In response to Commissioner Gould's question, Danz said that staff plans to present at the next Board Meeting an approval request to extend Birchwood Pool as we close Eagle Pool for the season after Labor Day. Staff will include operation numbers with keeping Birchwood Pool open through September. In response to Commissioner Cozza, football and soccer are working on revised plans for their programs.

President Ruff noted there were no other reports. The Park Board thanked staff for the Department Reports.

New Business

The Board reviewed a previously distributed board summary pertaining to the Approval of Resolution #20-02 for 2021 Northwest Special Recreation Association (NWSRA) Annual Member District Contribution request. Commissioner Gould moved and Commissioner Cozza seconded that the Board of Park Commissioners approve Resolution #20-02, a Resolution approving the annual member district contribution for 2021 to Northwest Special Recreation Association (NWSRA) to serve the residents of the Palatine Park District who have special needs. The motion was approved by a roll call vote; the result follows:

AYES: John Cozza, Susan Gould, Nicholas Sawyer, Jennifer Rogers, Terry Ruff

NAYS: None

ABSENT: None

Motion passed.

The Board reviewed a previously distributed board summary pertaining to the Adoption of Resolution #20-03 to allocate funds for an Outdoor Fitness Court® as part of the 2021 National Fitness Campaign as a future capital funding commitment. Commissioner Cozza moved and Commissioner Gould seconded that the Board of Park Commissioners adopt Resolution #20-03, a Resolution approving a future capital expenditure commitment of \$160,700 to purchase and install a National Fitness Campaign, Fitness Court. In response to Commissioner Cozza's inquiry, Supt. Holder said that this is an initiative with IPRA and IPRF along with the National Fitness Campaign (NFC) to provide grants to expand the outdoor fitness in Illinois. Holder provided the project cost numbers and a link to view the campaign. The project also includes a digital tracking application to help identify the best location in the community for the fitness court by using usage data. Holder concurred that the resolution states that the Park District is approving the funding in the amount of \$160,700. Holder said that Community Outreach Coordinator McNamara applied for the grant; the Park District was award \$25,000 towards the purchase of the fitness court equipment. McNamara will solicit sponsorship opportunities with community businesses that support health and wellness including NCH, with a goal to raise \$50,000 to support the campaign. Holder said that if this goal

is met the District's obligation will be reduced to \$110,700. Holder added that McNamara is being conservative with the plan to raise \$50,000; as of today, McNamara is confident with receiving \$50,000 in sponsorships. In response to Commissioner Rogers' question about the project's timing, Holder said that the project would be completed next year according to resolution. Holder added that we might have push-back due to COVID-19 and the timeline extended. Commissioner Rogers confirmed the Park District's commitment of \$160,700 to the project without accounting for sponsorship funding. Commissioner Sawyer asked Supt. Holder on his thoughts for the location, Holder feels it should go at Hamilton, in an area west of playground. Holder provided additional details for the fitness court and informed Commissioner Rogers that the fitness equipment at Dutch Schultz Recreation Area is steadily used. As requested by the Commissioners, Holder resent the link to view the campaign details. Commissioner Rogers displayed the link for the Board to view; Holder suggested tabling the motion until the next Board Meeting so that the Board and thoroughly review. Commissioner Cozza asked if there is only one vendor offering the equipment for the campaign, Holder said there is only company, Sole Source out of California. Commissioner Cozza has concern since this piece of land is prime for future entities; Holder said that it is staff's idea to consider Hamilton, the company will assess the entire community area and provide the suggested location. President Ruff likes Hamilton as location and asked the Board their thoughts on tabling or approving. Commissioner Gould likes the fitness court idea, and that it will not impact parking. Commissioner Gould added comments that she feels we are overloading Hamilton. Commissioner Rogers likes the idea but feels we need time to review the link and suggested to table the motion. After Board discussion and consensus, Commissioner Rogers moved that the motion be tabled; Commissioner Cozza seconded the motion. The motion was tabled by a roll call vote; the result follows:

AYES: John Cozza, Susan Gould, Nicholas Sawyer, Jennifer Rogers, Terry Ruff

NAYS: None

ABSENT: None

Motion tabled.

Commissioner Gould asked Supt. Nagle where he is tonight during the virtual meeting; Nagle said that he is at Falcon Park Recreation Center for the "Better to Together" event; the donated backpacks are full of items for the families.

Executive Director's Report

The Board reviewed the previously distributed Executive Director's Report. The Park Board had no questions regarding the Director's Report.

Commissioner Reports

Commissioner Sawyer mentioned that a volleyball tournament was taking place at Ost Field; Asst. Supt. Ludolph said that there is a consistent group that comes out to play; it is not a Park District program. The group has been respectable to staff's direction when asked to move or make other changes. Commissioner Cozza is surprised that such gatherings go on during COVID.

Commissioner Cozza thanked Supt. Holder for taking care of the drainpipe issue; Commissioner Cozza said it was very necessary to have the hazard repaired. The D211 request for daycare/babysitting was interesting to Commissioner Cozza referring that D211 thinks of the Park District as a daycare, this is different from before and after care.

Commissioner Gould asked about the decision for the Fall Fest event; Nagle said that he is working with Barn Manager Bruns and some lead staff on the event's possibility. Nagle added that the Stables is very short-staffed; Stables Assistant Manager resigned, and the part-time Barn Hand retired who worked many hours at the Stables. Staff may have an answer next week on Fall Fest.

Commissioner Rogers informed the Board that Hoffman Estates Park District's fitness court is at Fabbrini Park off Glen Lake Road.

President Ruff mentioned that he has been corresponding with staff regarding various parks' findings. President Ruff added that the high school kids are using soccer shelters for giant slides at Celtic.

Regarding future agenda items, no items were mentioned.

Adjournment

There being no further business to come before the Park Board on this date Commissioner Gould moved that the regular meeting be adjourned. Commissioner Cozza seconded the motion which was unanimously approved by a roll call vote.

AYES: John Cozza, Susan Gould, Nicholas Sawyer, Jennifer Rogers, Terry Ruff

NAYS: None

ABSENT: None

Motion passed at 4:43 p.m.

Respectfully submitted,

Trish Feid
Park Board Secretary

Attest:

Approved:

Trish Feid
Secretary

Terry Ruff
President

2020 Park Board Meeting

August 25, 2020
September 8, 2020
September 22, 2020
October 13, 2020

November 10, 2020
November 24, 2020
December 8, 2020