



VIRTUAL MEETING  
BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT  
**\*\*Remote Meeting via Zoom**  
January 12, 2021 at 4:00 p.m.

President Ruff called the remote meeting to order at 4:01 p.m.

Commissioners Present:

Terry Ruff, President	John Cozza
Jennifer Rogers, Vice President	Greg Sammons
Susan Gould, Treasurer – briefly delayed	

Staff Present

Michael Clark, Executive Director	Pete Cahill, Asst. Supt. of District Services & Projects (HR)
Steve Nagle, Supt. of Facilities	Colleen Palmer, Asst. Supt. of Recreation
Zaida Torres, Supt. of Finance	Glenn Hussey, Asst. Supt. of Parks & Planning
Donelda Danz, Supt. of Recreation	Dan Mangum, IT Manager
Jim Holder, Supt. of Parks & Planning	Trish Feid, Park Board Secretary/Executive Asst.
Joshua Ludolph, Asst. Supt. of Facilities	

Visitors and Citizens

Eric Anderson, Piper Sandler & Co.

Public Hearing

President Ruff opened the Public Hearing for the 2020 Budget and Appropriation Supplemental Ordinance; Commissioner Cozza stated that in accordance with the Park District Code of the State of Illinois, a Public Hearing is to be held prior to the adoption of Ordinance #20-08, which sets forth the budget and made appropriations amended sums of money for the necessary expenditures of the Palatine Park District for corporate purposes for the fiscal year beginning January 1, 2020 and ending December 31, 2020. Notice of Availability of Proposed Supplemental Budget for 2020 was given and notification of the public hearing was published in the Daily Herald on, January 4, 2021. The public hearing was declared open and the floor was open to questions or comments from the Board; no questions or comments were presented. President Ruff offered that the floor was open to questions or comments from the audience. There were no questions or comments from the audience; Director Clark added that he did not receive any inquiries or comments prior to tonight's board meeting. In response for a motion to officially declare the public hearing closed, Commissioner Cozza moved and Commissioner Sammons seconded that the Board of Park Commissioners close the public hearing regarding the 2020 Budget and Appropriations Ordinance #20-08. The motion was approved by a roll call vote and President Ruff closed the Public Hearing for the 2020 Budget and Appropriations Supplemental Ordinance. The result of the vote follows:

AYE: Greg Sammons, John Cozza, Jennifer Rogers, Terry Ruff  
NAY: None  
ABSENT: Susan Gould  
Motion carried.

Commissioner Gould joined the meeting at 4:04 p.m.

Approval of Agenda

Commissioner Cozza moved and Commissioner Gould seconded that the agenda be approved. By a roll call vote, the agenda for the meeting of January 12, 2021 was approved.

AYE: Greg Sammons, John Cozza, Susan Gould, Jennifer Rogers, Terry Ruff

NAY: None  
ABSENT: None  
Motion carried.

#### Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Cozza moved and Commissioner Gould seconded that the consent agenda be approved. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of December 8, 2020; Closed Session Meeting Minutes of December 8, 2020; Ratification of Warrant #24; and Warrant #1. The result of the roll call vote follows:

AYE: Greg Sammons, John Cozza, Susan Gould, Jennifer Rogers, Terry Ruff  
NAY: None  
ABSENT: None  
Motion carried.

#### Visitors and Citizens Comments

President Ruff confirmed that no questions were presented prior to or during the virtual meeting of December 8, 2020.

#### New Business

The Board reviewed a previously distributed board summary pertaining to the approval of the Adoption of Budget and Appropriation Supplemental Ordinance #20-08. Commissioner Cozza moved and Commissioner Gould seconded that the Board of Park Commissioners adopt Ordinance #20-08 authorizing the fiscal 2020 Palatine Park District Budget and Appropriation Amendment Ordinance in the amounts of thirty-two million, four hundred two thousand, six hundred sixty (\$32,402,660) dollars and thirty-five million, six hundred forty-two thousand, two hundred ninety-six (\$35,642,296) dollars, respectively. The motion was approved by a roll call vote after the closing of the Public Hearing; the result follows:

AYE: Greg Sammons, John Cozza, Susan Gould, Jennifer Rogers, Terry Ruff  
NAY: None  
ABSENT: None  
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the adoption of Ordinance #21-01; an ordinance providing for the issue of \$813,000 Taxable General Obligation Limited Tax Park Bonds, Series 2021, of the District for the purpose of providing the revenue source for the payment of certain outstanding alternate bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on the bonds, and authorizing the sale of the bonds to the District's Corporate Fund. Commissioner Cozza moved and Commissioner Gould seconded that the Park Board of Commissioners adopt ordinance #21-01 as presented allowing the District to sell \$813,000 in Taxable Limited Park Bonds, Series 2021. The motion was approved by a roll call vote; the result follows:

AYE: Greg Sammons, John Cozza, Susan Gould, Jennifer Rogers, Terry Ruff  
NAY: None  
ABSENT: None  
Motion carried.

### Departmental Reports

The Board reviewed the previously distributed Written District Services and Projects Department Report. Asst. Supt. Cahill reported on the massive problems with unemployment fraud and he is doing his due diligence on assuring it is a legitimate claim as well as informing staff of fraud claims in their names. Staff continues to receive notifications from Cook County Health Department for eligibility for the vaccination of preschool staff, and for CARE staff eligibility. Commissioner Cozza asked about unemployment costs, Cahill said the costs are being covered by Federal and State. Currently, Cahill said that we are in the interview stages for the positions of the Asst. Supt. of Finance and the Communications and Marketing Manager; we have strong candidates. Staff is working on 2021 spring catalog, which will be the first hard copy catalog in over a year. Cahill highlighted the fitness center video showing the steps taken to mitigate COVID risks. Regarding the list of (emailed) sponsor conversations within the report, Clark said that we are being active and trying to continue relationship building.

The Board reviewed the previously distributed Written Recreation Department Report. Supt. Danz greeted the group and highlighted several report items including the special events for December, which were successful with participation and receiving positive feedback. Danz said that preschool continues to do well, participants' numbers are increasing. In response to Commissioner Cozza, Asst. Supt. Palmer said that for this year, the hours for preschool are from 9 a.m. to 11:30 a.m. Supt. Danz explained the gymnastics situation, discussion ensued. Danz stressed that rebuilding the team of coaching staff is important for our program. Lastly, Danz highlighted the list of upcoming events.

The Park Board thanked staff for the Department Reports and for the updated information.

### Executive Director's Report

The Board reviewed the previously distributed Executive Director's Report. Director Clark wished the group a happy new year and hopes everyone is doing well and keeping safe. Clark said that staff continues to monitor the COVID mitigation and contingency plans. Due to the timing of the election right before the start of the holiday, Clark thanked Executive Asst. Feid for being in the office during that time. Clark said that only 2 candidates submitted paperwork, it is an uncontested election. Thank you to Supt. Danz and President Ruff with taking care of awards for the Volunteer of the Year, it was a nice afternoon and a great photo opportunity. Clark said thank you to Supt. Danz for coordinating the arrangements. In response to Commissioner Sammons' question, 16 awards were distributed. Clark said that there has been a lot of progress with District 15 and the Intergovernmental Agreement; hopefully, in the next month or so we will have the final draft. Clark said that Supt. Holder has permitting underway and the specifications for Maple park re-development project; the project is moving along and on task. Regarding the District's strategic planning, the deferment of 2020 plans that were scheduled may be moving into 2021; staff will be reviewing all work plan goals and looking at the timing of succession and reorganization plan's implementation. Clark asked Asst. Supt. Hussey to provide updates on the winter outdoor activity, Hussey said that the ice rinks were re-opened Friday night with a lot of skaters. Concerning the lockdown of pickleball and tennis courts due to enthusiastic players clearing the pavement and potentially causing damage with the paint-coating life expectancy on those surfaces, staff said that we cannot have people clearing the area due to liability concerns and property damage, etc. Commissioner Sammons asked about the protocol for clearing basketball courts, etc., Director Clark said that the Park District's Risk Management Company, MRMA, advises against clearing the courts, it is a liability concern.

### Commissioner Reports

Commissioner Sammons said happy new year and he is looking forward to this year and having 2020 behind us.

Commissioner Cozza said that he went to golf course and it was great to see about 50 people, 10 dogs and

one coyote walking across the snow and enjoying the area. Maybe after COVID, Commissioner Cozza suggested that it would be nice to have some activities planned at the venue; and to have a concession on weekends providing hot cocoa, etc.

Commissioner Gould and the entire Board wished everyone a happy new year.

President Ruff said thanks to Executive Asst. Feid with helping him finalized a couple of letters; and thank you to Supt. Danz for organizing the Volunteer of the Year awards' set-up and distribution; thanks to Executive Director Clark's assistance with handing out the awards; and to Digital Marketing Coordinator Noens with creating the award video. President Ruff said that he knows staff is working hard and appreciates everyone's effort.

Regarding future agenda items, no items were presented

Adjournment

There being no further business to come before the Park Board on this date Commissioner Gould moved that the regular meeting be adjourned. Commissioner Cozza seconded the motion which was unanimously approved by a roll call vote.

AYE: Greg Sammons, John Cozza, Susan Gould, Jennifer Rogers, Terry Ruff  
NAY: None  
ABSENT: None  
Motion carried at 4:39 p.m.

Respectfully submitted,

Trish Feid  
Park Board Secretary

Attest:

Approved:

Trish Feid  
Secretary

Terry Ruff  
President

2021 Park Board Meetings

January 26, 2021	May 25, 2021	September 28, 2021
February 9, 2021	June 8, 2021	October 12, 2021
February 23, 2021	June 22, 2021	October 26, 2021
March 9, 2021	July 13, 2021	November 9, 2021
March 23, 2021	July 27, 2021	November 23, 2021
April 13, 2021	August 10, 2021	December 14, 2021
April 27, 2021	August 24, 2021	
May 11, 2021	September 14, 2021	