



VIRTUAL MEETING  
REGULAR BOARD MEETING  
BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT  
**\*\*Remote Meeting via Zoom**  
Minutes of May 25, 2021 at 5:00 p.m.

President Rogers called the remote meeting to order at 5:00 p.m. and acknowledged due to Restore Illinois Mitigation guidelines tonight's Board meeting will be conducted via video Zoom platform, and in accordance with SB 2135. To ensure all discussion, testimony and votes could be heard President Ruff confirmed each member of the Board was able to hear him by a roll call response.

Commissioners Present

Jennifer Rogers, President	Joe Petricca
Susan Gould, Vice President	Terry Ruff
Greg Sammons, Treasurer	

Staff Present

Mike Clark, Executive Director	Pete Cahill, Asst. Supt. of District Services & Projects (HR)
Steve Nagle, Supt. of Facilities	Colleen Palmer, Asst. Supt. of Recreation
Cheryl Tynczuk, Supt. of District Services & Projects	Glenn Hussey, Asst. Supt. of Parks & Planning
Zaida Torres, Supt. of Finance	Dan Mangum, IT Manager
Donelda Danz, Supt. of Recreation	Christine Hubka, Customer Service Manager
Jim Holder, Supt. of Parks & Planning	Trish Feid, Park Board Secretary/Executive Asst.
Joshua Ludolph, Asst. Supt. of Facilities	

Visitors and Citizens

Wayne Mikes, Mikes Bike Shop

Approval of Agenda

Commissioner Ruff moved and Commissioner Gould seconded that the agenda be approved. By a roll call vote, the agenda for the meeting of May 25, 2021 was approved.

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Ruff moved and Commissioner Gould seconded that the consent agenda be approved. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of May 11, 2021; April 2021 Monthly Financial Analysis; and Warrant #10. The result of the roll call vote follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

Visitors and Citizens Comments

President Rogers confirmed no questions were presented from the public prior to the remote meeting of May 25, 2021. Regarding the Hicks Road trail mural artwork funding, President Rogers asked Director Clark to update the Board. Clark gave thanks to Parks Manager Ray Esunis for taking the initiative to talk with the Behr Paint representative at Palatine's Home Depot, the Behr Paint representative agreed to donate all the paint and supplies needed for the mural project; the representative added that they love this kind of

community projects. Supt. Holder said that staff will supply signs, cones and tarps. Staff is checking with the press on the awareness of this community project. Updating Mr. Mikes, President Rogers added that this is good news and that we were looking for funding options for the paint and supplies, this is exactly what President Rogers had envisioned, partnering with someone within the community. In response to Mr. Wayne Mikes, President Rogers confirmed that staff will send Mr. Mikes a picture of the mural artwork design.

New Business

The Board reviewed a previously distributed board summary and policies pertaining to the approval of the review and/or approval of the Affiliate, Parent and Special Interest Group Program Guidelines and Procedural Manual Section 7.06 (Program Requirements and Standards). Commissioner Ruff moved and Commissioner Gould seconded that the Board of Park Commissioners approve Sections 7.06 (Safety, Liability and Risk Management) of the Affiliate, Parent and Special Interest Group Program Guidelines and Procedural Manual as presented. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval of change order #2 for Maple Park Redevelopment Project. Commissioner Ruff moved and Commissioner Gould seconded that the Board of Park Commissioners approve Change Order #2 in the amount of \$7,857.50 for additional sidewalk by the fitness area, playground fence post anchor upgrades, two additional detectable warning strips, and new conduit and wire for the existing light pole. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

Departmental Reports

The Board reviewed the previously distributed Written Parks and Planning Department Report. Supt. Holder highlighted a couple of items. Trades Crew worked on all 3 pools and reported on the progress; the pools will be open and ready for this upcoming weekend. Regarding the Maple Park redevelopment project, Supt. Holder gave thanks to Community Outreach Coordinator McNamara for documenting the actual construction of the project, staff will create a folder in the Board's files. Holder said that the Maple Park playground is completed; and provided other site redevelopment updates, the entire project is moving along very well. Also, when reviewing the photos with the Park Board, Holder brought attention to items that will be included in an upcoming change order regarding repairing of the parking lot.

The Board reviewed the previously distributed Written Facilities Department Report. Supt. Nagle briefly highlighted a few report items including some staffing matters, Golf Course Supt. Helms has retired and Asst. Facilities Manager Blauw turned in her resignation. Regarding other staffing matters, Nagle said that the Stables barn hand has been hired. The POC/ICompete's Cinco de Mayo event was successful, \$44,000 was generated from the fundraiser event. Nagle reviewed the golf course summaries, updates on rounds and revenue growth. In response to Commissioner Sammons, Nagle said that Yamaha is behind on the golf cart construction and delivery; although, staff is hearing positive feedback on the golf carts temporarily being used. Responding to President Rogers regarding the Sounds of Summer programming, Asst. Supt. Palmer said that we do have a schedule, staff did not advertise since we were not sure if the events would happen and highlighted that the concerts are for residents only. Staff is releasing concert information a week before the

performances. Staff reviewed the plan showing the spacing pods, fencing and staging areas to keep the distancing at the amphitheater during the concerts. Confirming President Rogers' question, staff said that the concerts are still free but residents need to reserve their viewing area.

The Board reviewed the previously distributed Written Finance Department Report. Supt. Torres highlighted a few report items regarding payroll, accounts payable, refunds and the purchase card activity, showing comparisons from last year. Torres welcomed finance's new hire Accounting Assistant Keith Kroll who worked with the Park District as a contractual employee in the Finance Department and Keith is doing a great job. Regarding the significant issues with RecTrac, Torres explained how this is affecting the audit's completion; the audit is scheduled to be on the June 22, 2021 agenda. President Rogers said that RecTrac was bought out and lost many key employees. Torres said she agrees with Director Clark that staff will try to work through the situation with RecTrac during these challenging times, but it has been very frustrating. Torres informed President Rogers that staff can show the entire year's data on future reports regarding the summaries as requested. President Rogers turned the meeting over to Customer Service Manager Hubka and Hubka reviewed the report including updates on registration's programming, memberships and refunds for the month of April. Hubka has been working at all 3 registration locations and is noticing traffic picking up and residents seem happy with everything the Park District is doing. Last week, on the first day of summer registration, staff received just under 2,000 registrations via in-person and online. Hubka updated the Board on registration staffing needs and having full operations soon for the front desk.

President Rogers noted there were no other reports. The Park Board thanked staff for the Department Reports.

#### Executive Director's Report

The Board reviewed the previously distributed Executive Director Report. Director Clark reviewed the capital plan ratio status as highlighted in his report, Supt. Torres prepares the monthly progress reporting document. The District goals' progress for the first trimester are completed and staff will be presenting the reporting tool for review at the next month's meeting. Other report items mentioned included updates on vaccinated staff and the office plan; compliments to the staff committees: Return to Customer and Return to Work. Director Clark wanted to recognize the Parks Department with preparing for baseball tournament and getting the pools ready. Clark was happy to announce the hiring of Jessica Drew as the Park District's new Recruitment/Volunteer Coordinator. President Rogers thanked Director Clark for his report.

#### Commissioner Reports/Future Agenda Items

Commissioner Ruff wanted staff to know his thoughts regarding the recent employee raise poll consensus, Commissioner Ruff said that his comments are not meant to be offensive or intended for any member of our staff or board. Eventually the staff will hear that Commissioner Ruff voted against creating a raise pool this year and he wanted everyone to know that he has been consistent in that thought process throughout the year. Commissioner Ruff did not want this item included in the budget as he did not want to give staff false hope for something that he thought at the time would never happen. Commissioner Ruff expressed the number of reasons for this continued thought process:

- The majority of residents in Palatine are not receiving raises and many are just starting back to be getting a regular paycheck. While the cost to each individual household may not be a large amount of money by itself, if each taxing body does this it does add up for each household.
- We have capital projects on hold because revenues are not where they need to be to start any projects.
- At our last meeting we were concerned about spending \$750 for materials for a project that had free labor because it was going to send the wrong message to staff who had done a great job of holding expenses. I understand Ray may have another option for this project and that's great news for the residents of Palatine.

- We are still unable to provide 2 staff members for 1 hour a day to open the fitness center 1 hour earlier for those patrons who have gone back to work. Some will say this comment is sour grapes because I gave up my membership at the fitness center over this issue. Something I let staff decide never complained about.
- I am not saying that staff has not done a good job of controlling expenses and accepting a larger expense for their health insurance but the board did its part by not instituting layoffs which was discussed at length.
- I was elected to be the keeper of the taxpayers' dollars even though the taxpayers may or not be paying attention. I realize in the big picture this is not a large amount of money but it is something that really bothers me. What does this say to the taxpayers? We did such a great job, the first thing we are going to do is hand out raises. While that may or may not be deserved it sends the wrong message. In my mind something I expect out of Springfield.

Commissioner Ruff added that everyone will have to take the comments for what they are, for those of you who know Commissioner Ruff, knows that he speaks his peace, good or bad and feels better for it. The perception is important to Commissioner Ruff and in the end "it is what it is". President Rogers thanked Commissioner Ruff for sharing his thoughts.

Commissioner Petricca thanked Commissioner Ruff on his thoughts and added that it is always good to get another perspective, but Commissioner Petricca understands staffs' morale and the District wanting to keep good staff.

Commissioner Sammons said that he attended the virtual commissioner boot camp yesterday, great content and great presenters, it was a good overview. President Rogers added thanks to Commissioner Sammons and Commissioner Petricca for attending the boot camp and expressed that it is good to support IAPD/IPRA on what they do for the Park and Recreation field.

President Rogers noted that no future agenda items were presented and thanked everyone for attending the meeting.

Adjournment

There being no further business to come before the Park Board on this date Commissioner Gould moved that the regular meeting be adjourned. Commissioner Sammons seconded the motion which was unanimously approved by a roll call vote.

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: None

Motion carried at 5:58 p.m.

Respectfully submitted,

Trish Feid  
Park Board Secretary

Attest:

Approved:

Trish Feid  
Secretary

Jennifer Rogers  
President

2021 Park Board Meetings

June 8, 2021  
June 22, 2021  
July 13, 2021  
July 27, 2021  
August 10, 2021

August 24, 2021  
September 14, 2021  
September 28, 2021  
October 12, 2021  
October 26, 2021

November 9, 2021  
November 23, 2021  
December 14, 2021