



REGULAR BOARD MEETING

BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT at the
Village of Palatine Community Center Building, in Community Room B
200 East Wood Street in Palatine
May 10, 2022 at 5:00 p.m.



The meeting was called to order at 5:00 p.m. by President Rogers.

Commissioners Present

Jennifer Rogers, President
Susan Gould, Vice President
Greg Sammons, Treasurer
Terry Ruff
Joe Petricca

Staff Present

Mike Clark, Executive Director	Glenn Hussey, Asst. Supt. of Parks & Planning
Phil Costello, Superintendent of Finance	Joshua Ludolph, Asst. Supt. of Facilities
Michelle Eckelberry, Supt. of Dist. Services & Projects	Donelda Danz, Superintendent of Recreation
Dayell Houzenga, Asst. Supt. of District Services & Projects	Colleen Palmer, Asst. Supt. of Recreation
Steve Nagle, Superintendent of Facilities	Lisa Allie, Interim Secretary
Jim Holder, Superintendent of Parks & Planning	

Visitors and Citizens

Jared Kelly Denk, Resident	J.E. Richards, Resident
Tim Strawbridge, Resident	Pam Van Deventer, Resident
Cheryl Barnard, Resident	Bob Kelleher, Resident
Eugene Flynn, Resident	Kathryn Wise, Resident

Approval of Agenda

Commissioner Ruff moved and Commissioner Gould seconded that the agenda be approved. President Rogers asked if any changes are needed. Director Clark confirmed there are no changes. By a voice vote, the agenda for the regular meeting of May 10, 2022, was approved as presented.

AYE: Jennifer Rogers, Susan Gould, Terry Ruff, Greg Sammons, Joe Petricca

NAY: None

ABSENT: None

Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Gould moved and Commissioner Ruff seconded that the consent agenda be approved as presented. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of April 26, 2022, and Approval for Warrant #9. The result of the roll call vote follows:

AYE: Joe Petricca, Susan Gould, Greg Sammons, Terry Ruff, Jennifer Rogers

NAY: None

ABSENT: None

Motion carried.

Visitors and Citizens Comments

Mr. Timothy Strawbridge of 1071 North Auburn Woods Court in Palatine voiced his concerns over pickleball lines being added to the Dutch Schultz tennis courts. Some of the concerns he expressed are the loud noise from the sport itself and the players, the detriment effect on their property values and that tennis players will be shut out by the large groups of pickleball players. Mr. Strawbridge stated that he doesn't feel fencing will help reduce the noise and that there are other options for pickleball locations.

Ms. Cheryl Barnard of 1047 North Auburn Woods Court in Palatine thanked the Board for giving them time to voice their concerns. Ms. Barnard said that she is also concerned about the loud high-pitched noise and matches that are known to last a long time; she also mentioned that there are countless YouTube videos of people in distress about Park Districts that put Pickleball courts near their homes and asked that the Palatine Park District consider other options.

Mr. Eugene Flynn of 1059 North Auburn Woods Court in Palatine also expressed concerns about adding pickleball courts to Dutch Schultz. Mr. Flynn plays both pickleball and tennis but is worried about evening tennis at Schultz Park; he also feels that this would be a safety issue for tennis players and problems with pickleball players handing off the court to tennis players. Mr. Flynn stated that pickleball courts at Eagle Park would be safer, quieter and that there are no lights to allow play past sunset. Mr. Flynn suggested that we hold off on adding pickleball lines for now as they are easier to add later but not take away.

Commissioner Petricca asked Mr. Flynn how busy the tennis courts have been. Mr. Flynn said that they were once used throughout the day, but now that they are in poor condition it's not safe for older adults so it's now mainly parents and kids or older kids using it in the afternoons and evenings.

Mr. John Denk of 472 Auburn Woods Court in Palatine stated that Mr. Strawbridge and Mr. Flynn covered his concerns of pickleball being added to Dutch Schultz but wanted to add that the Park District website shows Dutch Schultz as the only lighted tennis court so the expectation is that pickleball will be played into the evening wondering if they've considered other areas; there is already 6 pickleball courts within a mile of Dutch Schultz. Mr. Denk suggested the disc golf area since there is as there are no courts there.

President Rogers thanked the visitors for coming and told them that everything they sent will be reviewed and the board will be in touch with them. All comments received will be a part of the official record for the May 10, 2022 board meeting.

The Park Board then began the business before the park district to hold the annual meeting proceedings.

New Business

The Park Board began the annual election process, nominations for the position of President for the 2022-2023 year were offered. Commissioner Ruff nominated Commissioner Gould for the position of Board President. There being no further nominations, Commissioner Ruff moved, and Commissioner Petricca seconded that the nominations for Park Board President be closed; by a voice vote the motion was unanimously approved. Commissioner Ruff moved and Commissioner Petricca seconded to elect Commissioner Gould for the office of Park Board President. Upon the requested roll call vote approving Commissioner Gould for the office of Park Board President for the 2022-2023 fiscal year, the result follows:

AYE: Joe Petricca, Greg Sammons, Terry Ruff, Susan Gould, Jennifer Rogers
NAY: None

ABSENT: None

Motion passed and Commissioner Rogers handed the meeting over to newly elected President Gould.

President Gould asked to receive nominations for the position of Vice President for the 2022-2023 fiscal year. Commissioner Rogers nominated Commissioner Sammons for the position of Vice President. There being no further nominations offered, Commissioner Rogers moved, and Commissioner Ruff seconded that the nominations be closed; by a voice vote the motion was unanimously approved. Commissioner Rogers moved that Commissioner Sammons serve as Park Board Vice President for the 2022-2023 fiscal year; Commissioner Ruff seconded the motion. The motion was approved as follows:

AYE: Joe Petricca, Greg Sammons, Terry Ruff, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: None

Motion passed.

Commissioner Rogers moved that the appointment of Commissioner Petricca for Park Board Treasurer for the 2022-2023 fiscal year be approved. Commissioner Ruff seconded the motion. By a roll call vote, the motion was approved as follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: None

Motion passed.

Commissioner Petricca moved that the appointment of Trish Feid for Board Secretary for the 2022-2023 fiscal year be approved. Commissioner Rogers seconded the motion. By a roll call vote, the motion was approved as follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: None

Motion passed.

President Gould submitted for Board approval the following appointments for the period of May 25, 2022 through May 10, 2023: Michael Clark: Executive Director, Secretary Pro Tem, Representative to the Northwest Special Recreation Association, and alternate Representative to the Metro Risk Management Agency, and; Phil Costello: Representative to the Metro Risk Management Agency, Compliance Office of drafting and updating of disclosures as they relate to bond issuance and; Communication and Marketing Manager: Liaison to the Greater Palatine Chamber of Commerce and Industry, and; JP McNamara: Park Foundation Liaison, Commissioner Ruff: Liaison to PALS (Palatine Affiliate Leader Society) and Commissioner Sammons: Liaison to Employee Health Insurance Committee, and; Mike Clark and Trish Feid appointments as Open Meetings Act (OMA) officers, and; Mike Clark and Trish Feid appointments as Freedom of Information Act (FOIA) officers, and; Michelle Eckelberry appointment of Diversity, Equity and Inclusion (DEI) officer; and Colleen Palmer and Jim Holder appointments as ADA Representatives. Commissioner Rogers moved to approve President Gould's appointments; Commissioner Ruff seconded. The motion was unanimously approved by a roll call vote as follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: None

Motion passed and all those present agreed to serve accordingly.

President Gould said that with the agreement of the Park Board to approve the proposed meetings of the Board of Park Commissioners of the Palatine Park District for 2022-2023, announcing that regular meetings of the Board will be conducted at the Village of Palatine Community Center Building in Community Room B at 200 East Wood Street in Palatine, Illinois on the second and fourth Tuesdays of each month, beginning at 5:00 p.m., excluding the months of October and December which will have one meeting. Commissioner Ruff moved and Commissioner Rogers seconded the motion, which was unanimously approved by a roll call vote as follows:

AYE: Terry Ruff, Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: None

Motion passed.

The Board reviewed a previously distributed board summary pertaining to the approval of Personnel Policy 3.06.6-Sick Leave Bank. Director Clark stated that prior to his tenure this was an informal and unwritten PPD practice. Director Clark gave a brief history of Superintendent Eckelberry's knowledge and experience with this policy. Superintendent Eckelberry gave a brief highlight of the policy which is for employees with a catastrophic illness who do not have enough time off available to them; employees must enroll, donate, and remain in the policy to be withdraw from it; all withdraws must be approved and is limited to the amount eligible. Commissioner Ruff asked how this affects the amount of compensation with different salary levels it could cost the Park District money. Superintendent Eckelberry said that in her experience she has only had this benefit utilized a few times where there was a true catastrophic illness. Further discussion ensued; Director Clark clarified that this is for unforeseen catastrophic events that qualify for FMLA leave, and the employee does not have enough time off as determined by their doctor. Commissioner Rogers commented that Arlington Heights has a similar policy, and she thinks it's a good idea. Commissioner Ruff moved and Commissioner Sammons seconded that the Board of Park Commissioners approve and adopt the Personnel Policy 3.06.06-Sick Bank Leave as presented. The motion was approved by a roll call vote the result follows:

AYE: Joe Petricca, Jennifer Rogers, Greg Sammons, Terry Ruff, Susan Gould

NAY: None

ABSENT: None

Motion carried.

Departmental Reports

The Park Board reviewed the previously distributed written District Services and Projects Department Report. Superintendent Eckelberry stated that April was a busy month especially with recruitment; HR implemented a hiring tool box for hiring managers to track process of new hires and recruits , have two additional walk-in interview dates scheduled on May 12th and the 19th; the Volunteer Management system is up and running with 190 volunteers signed up so far, is working very well; phone system conversion is complete; Sounds of Summer has an updated design and social media continues to get a lot of traction; most recently with our earth day TikTok video.

The Board reviewed the previously distributed written Recreation Department Report. Superintendent Danz thanked Commissioner Gould for her donation to the Senior Fundraiser at the Sanfilippo Estate last weekend, she also thanked Commissioner's Ruff, Rogers and Petricca for attending; the event was more successful than anticipated; Superintendent Danz thanked Commissioner Gould for her Sponsorship at Hound Egg Hunt which was a success at the amphitheater with 76 Dogs and 100 people; CARE COVID-19 cases are high which they think is due to in school testing; upcoming events: Fishing Derby on May 14th, Mari-Rae Sopper on May 21st and pools opening May 28th.

Executive Director Report

The Board reviewed the previously distributed written Executive Director Report. Executive Director Clark highlighted items within his report. Director Clark and Superintendent Costello met with reps for the Village of Schaumburg regarding a land cash ordinance for the new developable property, expect to hear back in a few month's; the nice weather has brought an influx of vandalism and graffiti at our parks, these areas will be temporarily closed for repair and to send a message; Assistant Superintendent Hussey will be retiring June 1st; auditors have completed on-site work, expect to have the initial draft on May 20th and hope to have the auditors present at the June 10th board meeting; Director Clark attended the Arbor Day event at Hunting Ridge, went well; next year will be our turn to lead.

Commissioner Rogers asked for the different layout options for tennis and pickleball multi-use at Dutch Schultz to review; Superintendent Holder will email information to all Board Members.

Commissioner Reports/Future Agenda Items

Commissioner Ruff mentioned that he attended the Big Trucks event which was a great day and had a great turnout; Commissioner Ruff also attended the Senior Center Charity event which was very enjoyable. President Gould asked for a list of upcoming events could be added to future reports.

Adjournment

There being no further business to come before the Park Board on this date, Commissioner Rogers moved that the regular meeting be adjourned. Commissioner Sammons seconded the motion which was unanimously approved by a roll call vote.

AYE: Terry Ruff, Greg Sammons, Susan Gould, Joe Petricca, Jennifer Rogers

NAY: None

ABSENT: None

Motion carried at 5:58 p.m.

Respectfully submitted,

Michael Clark
Park Board Secretary Pro-Tem

Attest:

Approved:

Michael Clark
Secretary Pro-Tem

Susan Gould
President

2022 Remaining Park Board Meetings

May 24, 2022

June 14, 2022

June 28, 2022

July 12, 2022

August 9, 2022

August 23, 2022

September 13, 2022

September 27, 2022

October 25, 2022

November 8, 2022

November 21, 2022

December 13, 2022