



REGULAR BOARD MEETING
 BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT
 Village of Palatine Community Center Building, in Community Room B
 200 East Wood Street in Palatine
 Minutes of August 23, 2022 at 5:00 p.m.

President Gould called the meeting to order at 5:00 p.m.

Commissioners Present

Susan Gould, President
 Greg Sammons, Vice President
 Joe Petricca, Treasurer
 Jennifer Rogers

Commissioner Absent

Terry Ruff

Staff Present

Donelda Danz, Supt. of Recreation
 Steve Nagle, Supt. of Facilities
 Jim Holder, Supt. of Parks & Planning
 Phil Costello, Supt. of Finance
 Joshua Ludolph, Asst. Supt. of Facilities

Colleen Palmer, Asst. Supt. of Recreation
 Gergana Minchev, Asst. Supt. of Finance
 Dayell Houzenga, Asst. Supt. of District Services
 Trish Feid, Park Board Secretary/Executive Asst.

Visitors and Citizens

No visitors.

Approval of Agenda

Commissioner Rogers moved and Commissioner Petricca seconded that the agenda be approved. Through a voice call vote, the agenda for the meeting of August 23, 2022 was approved. Regarding Commissioner Sammons' question on the Resolution proposed for Buy Board National Purchasing Cooperative Program, Asst. Supt. Ludolph highlighted the extensive spectrum of items available through the program. Ludolph added that the agreement was vetted by Park District Attorney Andrew Paine.

AYE: Jennifer Rogers, Joe Petricca, Greg Sammons, Susan Gould

NAY: None

ABSENT: Terry Ruff

Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Rogers moved and Commissioner Sammons seconded that the consent agenda be approved. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of August 9, 2022; Resolution #22-08 Buy Board National Purchasing Cooperative Program; July Monthly Financials; and Warrant #16. The result of the roll call vote follows:

AYE: Jennifer Rogers, Joe Petricca, Greg Sammons, Susan Gould

NAY: None

ABSENT: Terry Ruff

Motion carried.

Visitors and Citizens Comments

A neighbor of President Gould, Ms. Huhta, informed her that she will not be able to attend upcoming Park Board Meetings since they are held at 5:00 p.m. and Ms. Huhta will be working with the C.A.R.E. program.

No other comments were presented.

Departmental Reports

The Board reviewed the previously distributed written Parks and Planning Department Report. Supt. Holder said that the new Asst. Supt. of Parks and Planning will start on September 8; Amy Vito is from Streamwood Park District and comes to us with extensive experience. Holder briefly gave updates on many projects including the house demolitions. Finch Park preplacement project is almost completed. Staff provided the punch list during the walk-through with the contractor at Finch Park. The punch list only had a few items; while going through the park, the contractor was right behind fixing the punch list items. Hopefully staff can officially open Finch Park by Labor Day weekend. The project at Dutch Schutlz Recreation Area's tennis courts is coming along, the electrical contractor is waiting for the control box which is delayed until October; and the ADA parking spots and cart paths are finished. Family Aquatic Center parking lot's staging starts next week or the following week.

The Board reviewed the previously distributed written Facilities Department Report. Supt. Nagle briefly reviewed a couple of highlights from the report and added that this has been a busy month for the Department as staff is transitioning into fall. Many projects were completed at Falcon Park including the annual deep cleaning of the facility, new carpeting, new lobby furniture and many miscellaneous improvement/maintenance tasks, which is a nice facelift to the recreation center. Palatine Hills Golf Course hosted 2 events for the CDGA in July. Palatine Stables is participating in many horse shows either hosting the shows onsite or going to other stables. Staff is working on OSLAD application for Meadowlark Park's grant opportunity.

The Board reviewed the previously distributed written Finance Department Report. Supt. Costello briefly reviewed the report. Costello added thanks to Supt. Nagle for the revamped customer service area at Falcon Park Recreation Center. Recently, staff hired a new Asst. Customer Service Manager for Falcon Park's front desk. Unfortunately regarding regular part-time staffing for registration, the Park District had 2 or 3 part-time employees leave. Costello said that the department needs to have backup of staff and currently we are working through it. Reports are a little shorter since there was a lag with a shorten time period and adapting to a fully staffed finance department. Costello is working on a 6-month trend analysis looking back to 2018 to 2019 years. Also, Costello commented on a survey study received from Mount Prospect Park District, a total of 7 local park districts participated in the survey including us, great data to benchmark against. Costello plans to take time to talk and network with the participating Districts. In response to Commissioner Rogers' question and budget guidelines, Supt. Danz said that we have some seasonal staff under the age of 18, such as pool attendants, score keepers, etc., that are making under \$13 an hour.

New Business

The Board reviewed a previously distributed board summary pertaining to the recommendation and approval of the Health Insurance Renewal for the 2023 Plan Year. Commissioner Rogers moved and Commissioner Sammons seconded that the Board of Park Commissioners approves the Insurance Committee recommendations as follows:

1. No changes to the plan, coverages, or deductibles for 2023.
2. The employee and employer premium rates of payment remain the same and the savings of the dental or other health plan options where a reduction in rates is present, that the savings is passed to the park district and gain equity in the IPBC account where employee rates remain flat.
3. The district annual contributions will remain the same as last year with one-quarter of the contribution made upfront with remaining premium contributions to employee health savings accounts being paid equally amongst the rest of the pay periods.

Commissioner Sammons asked in general, if staff are having any issues with the current health insurance, Supt. Danz responded that no major issues and staff seems to be fine with the plan. There is not a lot of

problems like we had with previous health insurance plans. The motion was approved by a roll call vote; the result follows:

AYE: Jennifer Rogers, Joe Petricca, Greg Sammons, Susan Gould
NAY: None
ABSENT: Terry Ruff
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the award of bid for Birchwood Pool Sandblasting and Painting. Commissioner Sammons moved and Commissioner Petricca seconded the Board of Park Commissioners reject, the lowest bidder, Absolute Home Improvements, and accept the lowest responsible bidder Pecover Decorating Services of Aurora Illinois, in the amount not to exceed \$196,000 for the Birchwood Pool Sandblasting and Painting Project. Supt. Holder confirmed that Palatine Park District Attorney Andrew Paine is okay with the rejection. Commissioner Rogers inquired if the rejected bidder went to the pre-bid meeting, Holder said that they did not attend, we do not make the pre-bid meetings mandatory. Replying to Commissioner Sammons' question, staff said that the project will start after the pool is drained, the week following Labor Day. The motion was approved by a roll call vote; the result follows:

AYE: Jennifer Rogers, Joe Petricca, Greg Sammons, Susan Gould
NAY: None
ABSENT: Terry Ruff
Motion carried.

The Park Board reviewed a previously distributed board summary pertaining to the Approval of Resolution #22-09, Meadowlark Park Re-development, OSLAD Grant application. Commissioner Rogers moved and Commissioner Sammons seconded that the Board of Park Commissioners approve Resolution #22-09 authorizing Palatine Park District Board of Park Commissioner to execute the Resolution of Authorization for the OSLAD Grant Application for Meadowlark Park Re-development. Inquiring about increasing the grant request to maximize the potential grant funding, staff responded to Commissioner Sammons that once we are finished with actual project costs and maybe adding some additional amenities, we might reach that maximum number. The motion was approved by a roll call vote; the result follows:

AYE: Jennifer Rogers, Joe Petricca, Greg Sammons, Susan Gould
NAY: None
ABSENT: Terry Ruff
Motion carried.

Executive Director Report

The Board reviewed the previously distributed written Executive Director Report. Executive Director Clark is on vacation this week. President Gould reviewed the Hamilton parking and noise follow-up item on the Director's report regarding the need of "no event parking" signs and mentioned that this topic will be on the next agenda. President Gould has voiced her concerns with Director Clark, Clark will have a meeting with Village Manager Ottesen to discuss. President Gould has apprehension of generic "no parking" signs temporarily posted on one side of Plum Grove Street which are meant for event visitors during larger events, bringing confusion to the resident neighbors who need parking areas on the street during such event time for their own private needs, such as parties, visiting family, etc. President Gould would prefer "no event parking" or "no park parking" signs posted.

Commissioner Reports/Future Agenda Items

Regarding the picture of the bike maintenance station near Towne Square, as proximity to the Train Station

Commissioner Sammons said that it will be utilized with people riding their bikes for the metro. Supt. Holder said that the Village of Palatine gave the Park District a bike rack and Park District staff provided the concrete pad, the Bike club donated the bike station.

Commissioner Rogers enjoyed today’s tour of NWSRA’s sensory room at the Wheeling Park District along with Park Foundation Directors Dutch Schultz and Jim Lennon. The room was not what Commissioner Rogers imagined and recommended to take a tour of one of the sensory rooms or view online.

President Gould reminded the Commissioners and staff of the Realtors Against Homelessness (RAH) fundraising event on Monday September 19, 2022. There are options to participate with a foursome of golf, lunch and then dinner, or just golf or dinner. In response to Commissioner Rogers, President Gould said that donations for baskets are always welcomed.

President Gould mentioned that no future agenda items were presented.

Adjournment

There being no further business to come before the Park Board on this date Commissioner Rogers moved that the regular meeting be adjourned. Commissioner Sammons seconded the motion which was unanimously approved by a roll call vote.

AYE: Jennifer Rogers, Joe Petricca, Greg Sammons, Susan Gould
NAY: None
ABSENT: Terry Ruff
Motion carried at 5:28 p.m.

Respectfully submitted,

Trish Feid
Park Board Secretary

Attest:

Approved:

Trish Feid
Secretary

Susan Gould
President

2022 Park Board Meetings

September 13, 2022
September 27, 2022
October 11, 2022

October 25, 2022
November 8, 2022
November 22, 2022

December 13, 2022