



BIRCHWOOD KIDS CAMP PARENT HANDBOOK



Welcome To Kids Camp!

We are looking forward to a fun summer, including arts & crafts, music, sports, swimming, and indoor and outdoor games. Under the supervision of our enthusiastic staff, children can develop new skills, make new friends, and share in summer fun.

CAMP DATES: June 5- August 4

CAMP HOURS:

9:00am-3:00pm

Half day- 9:00-11:30 or 12:30 – 3:00, Mid-Day- 11:30-12:30

Drop off will be held outside on the north side of the building by the park. As you enter the parking lot, turn right at the first stop sign and go all the way down to the end. We will start accepting campers at 8:55 AM. Please park and walk your child up to their counselors. Camps ends at 3 PM – please be prompt in picking up your child. Children will all be outside for pick up as well.

****There is a late fee if children are not picked up on time****, so please call us if you have an emergency.

SECURITY- If someone other than a parent will be picking up a child, please let the staff know in writing. If staff does not recognize the pickup person, they will ask for ID.

DRESS- Play clothes and *gym shoes with socks* are highly recommended (no sandals, flip flops, or Crocs).

****Please label all your child's belongings! ****

SWIMMING- We will be swimming two mornings and two afternoons a week. On swim days or water play days, campers will be asked to wear their swimsuits under their clothes. You will be informed of these days in advance.

TOWEL- Please send a towel with your child every day. We will sit on towels when eating outside.

SUNSCREEN- Camp will be outside for most of the day, so please apply sunscreen to your child *before* they come to camp. Counselors will re-apply it after lunch if needed. Please send spray sunscreen only.

LUNCH- Campers who stay all day or through lunchtime need to bring lunch. Lunches should be peanut free lunch and include a drink. There is no refrigeration, so we suggest that you freeze a juice box, or use a freezer pack.

Friday is Pizza Day for those who stay for lunch. Pizza Lunches can be ordered on Pizza Bella on their website.

SNACK- Please send a snack and a water bottle each day for your child. *Pack the snack separate from the lunch.*

MEDICATION- If your child requires medication during camp hours, a medicine dispensing form needs to be completed. These forms are available at the camp site, or on the park district's web site, under forms and permits.

PHONE NUMBERS-

- Birchwood Kids Camp- 847-496-6345. Cell- 224-833-1718
 - ***Please program the camp number into your phone***
- Preschool Coordinator: Karen Rude- 847-496-6239 (office)