



BID NOTIFICATION



PROJECT: Meadowlark Park Development

NUMBER: 24-29P

INVITATION TO BID

Sealed bids for: **Meadowlark Park Development Project** will be received by the Palatine Park District, 148 W. Illinois Ave., Palatine, Illinois 60067 until Thursday, February 29, 2024, at 11:00am **(This date has been extended, please see Addendum #1 below.)** at which time and place, all Bids will be publicly opened and read aloud. Bids received after the stated time shall be disqualified and returned unopened.

The Palatine Park District encourages minority business firms to submit bids on this project and the successful contract bidder utilizes minority businesses as sub-contractors for supplies, equipment, services, and construction.

This project is being financed, in part, with funds from the Illinois Department of Natural Resources, "Open Space Land Acquisition & Development" (OSLAD) grant program. Work must comply with grant requirements.

PLANS AND SPECIFICATIONS

Digital versions of Plans and Specifications are available at no cost beginning **Thursday, February 15, 2024**, by contacting Cathy Laegeler, Administrative Assistant, via email: parksprojects@palatineparks.org.

Hard copy versions of plans and specifications are available for the non-refundable cost of reproduction. To obtain hard copies, please contact Hitchcock Design Group Plan Room website www.hitchcockplanroom.com or call at 630-428-4433 and ask for the Meadowlark Park Development bid documents.

PREBID MEETING

A Prebid meeting will be held on **Thursday, February 22, 2024, at 11:00 a.m.** at Combined Services Facility, 148 W. Illinois Avenue, Palatine, Illinois 60067. Questions regarding this project should be addressed to: Jim Holder, Superintendent of Parks and Planning via email at parkprojects@palatineparks.org.

SUBMITTAL OF BID FORMS

All forms necessary for submittal of a bid are both bound into and enclosed loosely in the project manual. These forms are to be filled out completely, contain no qualifications or interlineations and be submitted as part of the bid proposal. Attached to the Bid Proposal Form will be one or more certifications regarding the Bidder's compliance with applicable law. Failure of a Bidder to complete, sign and submit a required certification shall be the basis for immediate rejection of that Bidder's bid. The certifications of the successful Bidder shall become a part of the Contract with the Park District.

Bid Proposals shall be submitted in DUPLICATE in a sealed envelope, labeled "SEALED BID" with the Project Name, the name of the bidder, date, and time of opening, and addressed to the **Superintendent of Parks and Planning, Palatine Park District, 148 W. Illinois Ave., Palatine, IL 60067**. DO NOT submit the project manual as part of the sealed bid packet.

RELEASE OF BID RESULTS

A bid tabulation will be completed at the time of the bid opening. This tabulation will be included in the summary and staff recommendation to the Park Board of Commissioners. The bid tabulation will be posted to the Park District website (<http://bids.palatineparks.org>) on the Bids and Proposals page within two (2) business days after the Park Board has made their determination. Results will not be released prior to posting on the web site.



Palatine Park District
Meadowlark Park Development
Project Number: 24-29P

ADDENDUM NUMBER 1

DATE: 2/23/2024

This Addendum is a modification to the Bid Documents and as such becomes a part of the Bid Documents.

The following changes are made to the Contract Proposal:

1. The Bid Opening date has been extended by two weeks to Friday, March 15, 2024. Please see the revised Invitation to bid below.
 - a. Sealed bids for Meadowlark Park Development will be received by the Palatine Park District, 148 West Illinois Avenue, Palatine, Illinois 60067 until **Friday, March 15, 2024, at 11:00 am** at which time and place, all Bids will be publicly opened and read aloud. Bids received after the stated time shall be disqualified and returned unopened.

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2. Addendum number 2 will be issued early next week, the week of February 26th, with the following:
 - a. An explanation of the adjustments made to the plan and specifications.
 - b. Revised landscape or civil drawings with the adjustments.
 - c. A revised contract proposal form if needed.

Furthermore, you must acknowledge Addendum Number 1 by filling out page two attached to this document and email it to parkprojects@palatineparks.org.

>>> END OF ADDENDUM NUMBER 1<<<